# Truck Driver/Laborer

The City of Bryant is accepting applications for **Truck Driver/Laborer** in the Street Department. Starting annual salary $22,041 plus, depending upon experience and education. Great benefits package included! Applications may be completed online at www.cityofbryant.com or picked up at the Human Resources Department at 210 S.W. 3rd Street, Bryant, AR 72022. A city application must be completed and submitted to be considered for this position. Position closes at 5:00 p.m., August 11, 2016 or until filled. The City of Bryant is an Equal Opportunity Employer.

*This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job-related responsibilities and tasks to this job at any time. Certain functions are understood to be essential: these include, but are not limited to, attendance, getting along and communicate well with others, ability to provide great customer service, working a full shift, dependability, leadership, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent t/applicant be unable to perform the function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA). Reasonable accommodations for the specific disability will be made for the incumbent/applicant when possible*

## GENERAL DESCRIPTION OF POSITION

Drives truck equipped with dump body to transport and dump loose materials such as sand, gravel, crushed rock, coal or bituminous paving materials. Other duties may be assigned.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Pulls levers or turns crank to tilt body and dump contents.
2. Moves hand and foot controls to jerk truck forward and backward to loosen and dump material adhering to body.
3. Loads truck by hand or by operating mechanical loader.
4. Performs manual construction and maintenance work under little or no supervision.
5. Performs operations of equipment such as backhoe, bush hog, tractor, dump truck, lawn mowing equipment, etc.
6. Performs safety procedures as established by department.
7. May act as temporary relief for other departments as needed.
8. Inspects truck equipment and supplies such as tires, lights, brakes, gas, oil and water.
9. Works overtime as assigned.
10. Interacts with team members.
11. Regular and punctual attendance.
12. Perform any other related duties as required or assigned.

## QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

## EDUCATION AND EXPERIENCE

Mental alertness and adaptability to office and field area work routines. Equivalent to four years high school, with particular emphasis during high school in office skills, shop skills, or others, plus 0 to 6 months related experience or training. Or equivalent combination of education and experience.

## RESPONSIBILITY FOR FUNDS, PROPERTY and EQUIPMENT

None.

**SUPERVISORY RESPONSIBILITIES**
None.

**COMMUNICATION SKILLS**
Ability to read and understand simple instructions, short correspondence, notes, letters and memos; Ability to write simple correspondence.

**MATHEMATICAL SKILLS**
Ability to add, subtract, multiply and divide numbers. Ability to perform these mathematical skills using money and other forms of measurement.

**CRITICAL THINKING SKILLS**
Ability to use common sense understanding in order to carry out detailed written or oral instructions. Ability to deal with problems involving a few known variables in situations of a routine nature.

**SUPERVISION RECEIVED**
Under immediate supervision, performs general assignments of work, with periodic check of performance by supervisor.

**PLANNING**
Limited responsibility with regard to general assignments in planning time, method, manner, and/or sequence of performance of own work operations.

**DECISION MAKING**
Performs work operations which permit infrequent opportunity for decision-making of minor importance and which would only affect the operating efficiency of the individual involved to a slight degree.

**MENTAL DEMAND**
Light mental demand. Operations requiring intermittent directed thinking to carry out predetermined procedure or sequence of operations of limited variability. Operations requiring intermittent attention to control machine or manual motions.

**ANALYTICAL ABILITY / PROBLEM SOLVING**
Repetitive. Activities or duties using a pre-determined set of processes or directions coupled with nearby supervision. Learned things in situations where choice is simple or patterned.

**USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS**
Regular use of complex machines and equipment (desktop/laptop computer and software, road and production machines and equipment, etc.)

**ACCURACY**
Probable errors of internal scope should ordinarily be detected within the department or office in which they occur, but may affect the work of others within the unit, requiring additional expenditure of time to trace errors and make all necessary corrections. Errors would require a moderate amount of time to correct.

**PUBLIC CONTACT**
Occasional routine contacts with persons outside the organization. This would include contacts with suppliers, mail service, etc.

**EMPLOYEE CONTACT**
Contacts of little importance and usually with immediate associates only. Requires only ordinary courtesy to avoid friction in relationship incidental to working with others.

**REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS**
Valid Class A Arkansas Commercial drivers license or valid drivers license recognized by the state of Arkansas.

## PREFERRED CERTIFICATES, LICENSES, REGISTRATIONS
Not indicated.

## SOFTWARE SKILLS REQUIRED
Not indicated.

## ADDITIONAL INFORMATION
Knowledge of operations of heavy equipment.

## PHYSICAL ACTIVITIES
The following physical activities described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

While performing the functions of this job, the employee is frequently required to use hands to finger, handle, or feel, reach with hands and arms, talk or hear; occasionally required to stand, walk, sit, climb or balance, stoop, kneel, crouch, or crawl, taste or smell. The employee must occasionally lift and/or move more than 100 pounds; frequently lift and/or move up to 50 pounds; regularly lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision; distance vision; color vision; peripheral vision; depth perception; and ability to adjust focus.

## ENVIRONMENTAL CONDITIONS
The following work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is regularly exposed to outdoor weather conditions, wet or humid conditions, extreme cold, extreme heat; frequently exposed to work near moving mechanical parts; and occasionally exposed to work in high, precarious places, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, vibration. The noise level in the work environment is usually loud.