Bryant Parks Committee

Bishop Park Administration Building - Conference Room

Date: November 12, 2024 - **Time:** 6:00 PM

Call to Order

Approval of Minutes

1. October 8 Parks Committee Meeting

- Minutes-ParksCommittee-October2024 (1).pdf

Finance Reports

2. Parks 3rd Quarter Summary

- Parks Committee Finance Report - September24.pdf

Associations / Club Reports

3. Bryant Athletic Association - Presented by Matt Orender, President

Director's Report

4. Parks October Summary

- Parks Directors Report - November.pdf

Public Comments

Old Business

New Business

Parks and Recreation

5. Lakeside High School

Annual Joint Use Agreement with Lakeside High School Dive Team for use of Bishop Park Aquatic Center for dive practice.

- LakesideHS UseAgreement 2024.pdf

Committee Comments

Adjournments

Bryant Parks Committee Meeting
October 8, 2024 - 6:00 PM
Bishop Park Administration Building
6401 Boone Rd. Bryant, Arkansas

UNAPPROVED MINUTES

Call to Order - Richard McKeown at 6:00 PM

Committee Members Present - Richard McKeown, Renee Curtis, Jennifer Benning, Lynn Farmer, Chera Moore, Jason Whittington

Others Present - Parks Assistant Director Matt Martin, Communications Coordinator Jordan Reynolds, Bryant Softball Association President Kara White and Councilman Jack Mosely.

Approval of Minutes

1. **September 10 Regular Parks Committee Meeting**

Motion to approve by Curtis, seconded by Farmer. Motion carried.

Associations/Club Reports

2. **Bryant Softball Association**

Martin introduces Kara White, President of Bryant Softball Association, a position that she has held since 2015. White informs the committee that BSA started in 1997 at Alcoa 40 Park and that over the years it has transitioned more from a recreational league to a more competitive tournament team program. She said that this past Spring season had 17 teams in Bryant and for Fall league they had 15 teams. BSA expanded to a Middle School program in 2020 that has been very successful. In the past couple of years the BSA has contributed the installation of batting helmet holders in the dugouts, as well as batting nets and pads for each field.

Director's Report

3. **Parks September Summary**

Martin opens by announcing that Dale Sanford has been promoted to the position of Parks Superintendent and informs the committee that now his previous position of Grounds Foreman will need to go to City Council to be unfrozen for hire. He then presents the September Summary of actions and accomplishments for the Parks Department and highlights a few items from that list; specifically some current programming that is taking place.

Public Comments

There were no Public Comments

Old Business

There was no Old Business

New Business

4. **BHS Swim Use Agreement**

Martin presents the proposed annual joint use agreement with Bryant High School Swim Team for use of Bishop Park Aquatic Center for swim practices and meets. He informs the committee that this has been unchanged from the previous years agreements and asks for a recommendation to take to City Council for approval at the end of the month.

Motion to approve the agreement by Whittington, seconded by Farmer. Motion passes.

Committee Comments

There were no Committee Comments

Adjournment

Motion to adjourn by Curtis, seconded by Benning. Motion carried.

Parks Finance Report

January - September 2024

Revenues

Park	Account	Account Description	Budget	Actual	Available
General	R62	Sales Tax Transfer	$1,483,200	$1,112,400	25.00%
	R66	Sale of Equipment	$6,000	$0	100.00%
Mills	R50	Sale of Services	$80,200	$88,021	-9.75%
Midland	R74	Use Agreement Fees	$32,000	$17,300	45.94%
Bishop	R30	Memberships	$277,475	$192,584	30.59%
	R33	Rentals/Participation Fees	$154,450	$119,922	22.36%
	R36	Programming	$148,000	$91,597	38.11%
	R50	Sale of Services	$122,500	$97,565	20.36%
	R60	Miscellaneous Revenue	$5,000	$812	83.76%
	R74	Sponsorships	$98,500	$148,790	-51.06%
Alcoa	R36	Parks Rental	$500	$812	-62.40%
	R74	Use Agreement Fees	$5,000	$1,500	70.00%
Ashley	R36	Parks Rental	$7,000	$5,987	14.47%
		Total	**$2,419,825**	**$1,877,290**	22.42%

Expenses

Park	Account	Account Description	Budget	Actual	Available
General	E01	Personnel Expense	$856,711	$571,499	33.29%
	E10	Insurance & Tools	$3,850	$1,069	72.23%
	E20	Vehicle Expense	$40,597	$27,646	31.90%
	E30	Postage Expense	$600	$192	68.00%
	E40	Sales Tax Expense	$500	$202	59.60%
	E55	Professional Services	$41,000	$24,940	39.17%
	E60	IT Expense	$18,105	$18,204	-0.55%
	E72	Bond Expense	$68,800	$44,631	35.13%
	E85	Interest Expense	$10,346	$2,760	73.32%
Mills	E01	Personnel Expense	$32,933	$33,465	-1.62%
	E10	Building & Grounds Exp.	$43,172	$27,934	35.30%
	E30	Pool Supplies	$15,100	$12,878	14.72%
	E80	Fixed Assets - Infrastructure	$27,715	$54,284	-95.87%
Midland	E10	Building & Grounds Exp.	$46,904	$30,764	34.41%
Bishop	E01	Personnel Expense	$861,578	$687,117	20.25%
	E10	Building & Grounds Exp.	$739,223	$491,633	33.49%
	E20	Service & Repair	$14,000	$10,122	27.70%
	E30	Supply Expense	$59,200	$52,472	11.36%
	E40	Operations Expense	$32,123	$33,116	-3.09%
	E55	Professional Services	$120,925	$81,970	32.21%
	E80	Fixed Assets	$31,500	$31,547	-0.15%
Alcoa	E10	Building & Grounds Exp.	$25,516	$17,994	29.48%
Ashley	E80	Building & Grounds Exp.	$7,000	$1,111	84.13%
		Total	**$3,097,398**	**$2,257,550**	**27.11%**

Bryant Parks and Recreation
Director's Report
November 2024

The following took place during the month of October:

- Adult Pickleball league is underway at the Center. We have 27 teams participating over two divisions in our inaugural season.
- Adult Basketball league completed its regular season.
- Youth Volleyball league is in full swing with 8 teams participating.
- Disc Golf glow league is underway with 33 players participating.
- Youth Basketball registration is now closed. Team drafts will be in November.
- Bryant High School Swim and Dive team started practicing at Bishop Aquatic Center
- BASS Swim Team took 2nd place at Lonoke Sharks Sprints Meet.
- Closed and winterized the Splash Pad for the offseason.
- Overseeded with perennial ryegrass the baseball and softball fields at Bishop Park, baseball fields at Ashley Park, soccer fields at Midland Park and lacrosse fields at Alcoa Park.
- Planted the Steve Glenn Memorial Tree at Bishop Park in partnership with friends and family of Steve Glenn.
- All staff participated in Civilian Response to Active Shooter Events training, led by Training Sergeant Michael McCabe with Bryant Police Department.
- Movies in the Park was hosted at Mills Park in partnership with The Saline County Library. The Nightmare Before Christmas was the movie shown.
- Fall Fest was hosted by the Bryant Chamber of Commerce and had approximately 3500 attendees. Bryant Parks participated with a booth and handed out information pertaining to the Bryant Parks system and programs.
- Bishop Park Community Garden is closed for the winter. We had 22 out of 25 beds occupied by 14 different growers.
- Bryant Police Department hosted their National Night Out on October 1st at Bishop Park.
- Inaugural EMpact One Wiffleball tournament was hosted at Bishop Park on October 19.
- Flag Football, Fall Youth Softball and Middle School Softball leagues all finished their Fall seasons at Bishop Park.
- Academy and Recreation Soccer leagues finished their Fall seasons at Midland Park.

Bryant Parks and Recreation
Director's Report
November 2024

The following sporting events were held at Bishop Park:

- Bishop Park "E" Complex and Disc Golf Course hosted the Danny Westbrook Bryant Hornet Invitational with Bryant High School. We had over 3,000 visitors from around the state present for the meet.
- Softball Complex hosted Tulsa Elite Softball tournament on October 19-20. We had 1900 visitors from Arkansas, Texas, Oklahoma, Tennessee, Louisiana, Kansas, Florida, Kentucky and Missouri.
- Softball Complex hosted FASA Halloween Softball tournament on October 26. We had 1600 visitors from Arkansas, Tennessee, Missouri, Mississippi, Louisiana and Florida.
- Baseball Complex hosted the 2D Fall State tournament on October 26-27. We had 3100 visitors from throughout the state, as well as Indiana, Missouri, Texas and Louisiana.

Bryant Parks and Recreation Department
2024-2025 Program Agreement4

THIS AGREEMENT made and entered into on November 6, 2024 by and between the CITY OF BRYANT PARKS AND RECREATION DEPARTMENT, doing business at 6401 Boone Road, Bryant, Arkansas (hereinafter called "THE CITY"), and Lakeside High School Dive Team, doing business at 2871 Malvern Ave., Hot Springs, Arkansas 71901 (hereinafter called "Lakeside HS"). WITNESSETH

WHEREAS, THE CITY maintains property at Bishop Park Aquatic Center in Bryant, Arkansas; and WHEREAS, the use of said property for the purpose of the Lakeside High School Dive Program has been considered the best use of this property for recreational purpose and to better service the citizens of Bryant, Arkansas.

WHEREAS, THE CITY provides and maintains certain recreational facilities for programs and parks in Bryant, and

WHEREAS, Lakeside High School Dive Team provides program administration and operations of the Dive Program in Bryant,

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein, the parties agree as follows:

THE CITY agrees to grant use of Bishop Park Aquatic Center between November 9th, 2024– Feb 28th, 2025 as outlined here to Lakeside HS for the operation of Lakeside High School Dive Team. Named property will be used by Lakeside HS for events, and practices on the dates and times listed on the schedules provided to THE DEPARTMENT.

The general conditions of this program agreement will be:

1. Lakeside HS will operate programs in accordance with nondiscrimination requirements of *Title VI* of the 1964 Civil Rights Act.
2. It is further agreed that program personnel must adhere to all provisions of the Americans with Disabilities Act (ADA) that apply to a particular program.
3. Program personnel and participants agree to abide by all Federal, State, and Local laws in addition to the policies of THE CITY pertaining to parks and facilities.
4. It is understood that THE CITY will not be liable for any injuries incurred by participants who are participating in activities on or in THE DEPARTMENT Facility. Lakeside HS shall indemnify and hold the City of Bryant, its departments and all of its employees harmless against losses, claims, causes of action and liabilities on account of damage to property or injury to or death of persons arising out of negligent acts by Lakeside HS, its agents, employees, or program participants.
5. It is agreed that the named facility, area, or property may not be assigned, subleased, rented, reserved or loaned to any other group, business, individual, or entity by Lakeside HS without prior approval by THE CITY.
6. No alterations, changes, or modifications to change the intended use may be made to facilities by Lakeside HS, without first receiving written approval from THE CITY. The Lakeside HS must submit a detailed request in writing to THE CITY'S Park Department (hereinafter, "THE DEPARTMENT").

7. Lakeside HS assumes full responsibility and liability for damage caused by participants of their programs. Any damage caused will be fixed by Lakeside HS. If the repair is neglected for a long period of time THE CITY will make the necessary repairs and bill the Lakeside HS.
8. Lakeside HS must inspect facilities prior to each use. If damage is discovered to equipment or a facility that poses an immediate hazard or danger Lakeside HS must immediately notify THE DEPARTMENT. Damaged equipment or facilities that do not pose a danger or hazard should be discussed with THE DEPARTMENT. Lakeside HS must report any vandalism or theft to THE DEPARTMENT within 24 (twenty-four) hours or next business day.
9. With this agreement, Lakeside HS agrees to pay the charge of High School Swim League fee of $350.00 to practice during the scheduled practice time. Payment must be received by November 15, 2024. 10. Practice Schedule is Saturdays, 9:00 am – 10:30 am.
11. The team roster must be turned in before November 15, 2024. Roster must include Name, Last Name, DOB, home address and phone number, emergency contact name, address and contact number. 12. Divers will be expected to check in at the Aquatic Front desk each time they enter the facility. 13. Lakeside HS must provide a dive coach on the pool deck at all times that the students are using the diving board.
14. In order to participate on the Lakeside High School Dive Team and in its practices or meets, Lakeside HS divers will not be required to be members of Bishop Park Community Center. However, swimmers who are not members may not under any circumstances be in the aquatic facility without a high school coach or teacher present and supervising them. When practice ends, all non-members must leave before the coach or teacher leaves.
15. Lakeside HS agrees to provide a diving coach for each practice to make sure every Lakeside High School Dive Team member uses the facility for ONLY the practice hours provided by The Department. The Department is not responsible for any injuries or accidents at any time. Proof of insurance must be turned in with the roster.
16. Lakeside HS agrees to return this agreement signed by the appropriate persons and any and all additional requested material before November 15, 2024.
17. Additional conditions to be agreed upon not previously listed:
    A. Lakeside HS will control all litter by picking up litter their program creates after each time the facility is used. The litter must be placed in the proper receptacle by Lakeside HS.
    B. Lakeside HS will provide proper insurance for the programs they will be operating on city property. Proof of insurance must be attached to this program agreement before regular season starts. Lakeside HS understands that their program participants are in no way covered by insurance by THE CITY OR THE DEPARTMENT.
    C. Lakeside HS will submit contact person(s) for after business hours' emergencies. D. At the request of THE DEPARTMENT, Lakeside HS will remove all their equipment at the completion of this agreement period.
    E. Lakeside HS will insure that their employees or participants do not attempt to operate equipment belonging to THE CITY OR THE DEPARTMENT.
18. THE DEPARTMENT agrees to the following specific conditions and assurances:

A. The Aquatic Center area will be maintained on a regular schedule.
B. THE DEPARTMENT will be responsible Monday - Sunday for the pool chemicals. C. THE DEPARTMENT will purchase and replace light bulbs. If extensive damage is caused by weather or vandalism, the replacement time for lights may be longer than usual.
D. THE DEPARTMENT will attempt to repair damage to facilities in a timely manner, according to repairs needed.
E. THE DEPARTMENT upon written request by the Lakeside HS will provide a liaison to the Lakeside HS meetings to assure the maintenance program is satisfactory.
F. Permanent improvements to facilities and fields will become property of THE CITY.
G. Non-permanent improvements will be retained by Lakeside HS.

19. This Agreement shall automatically be renewed for like terms for successive one (1) year periods until this Agreement is terminated by either party.

20. The party electing to terminate this Agreement shall do so by providing ninety (90) days written notice before the end of the term of this agreement, of that party's intent not to renew this agreement. 21. THE CITY or Lakeside HS may amend this agreement by the mutual assent of both parties.

THE CITY or Lakeside High School Dive Team may amend this agreement by the mutual assent of both parties. If this agreement is amended, it will be written, signed by both parties stated and attached to this original agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in their behalf on LHS; and supersede any and/or all previous agreements, contracts, or leases.

City of Bryant,
A municipal Corporation,

_____, Mayor

Lakeside HS Authorized Agent,



Dated this __6th___ day of November , 2024