Bryant Parks Committee

Bishop Park Administration Building - Conference Room

Date: November 03, 2025 - **Time:** 6:00 PM

Call to Order

Approval of Minutes

1. October 14 Parks Committee Meeting

- Minutes-ParksCommittee-October2025.pdf

Finance Reports

2. 3rd Quarter Finance Report

- Parks Committee Finance Report - September25.pdf

Associations / Club Reports

3. Bryant Athletic Association Annual Report

Director's Report

4. Parks Department Monthly Summary

- Parks Directors Report - November25.pdf

Public Comments

Old Business

New Business

Parks and Recreation

5. Request to Submit Letter of Intent to Bid on RFP to Provide Aging Services - Approved at October City Council Meeting

Currently CareLink is managing daily operations for the Bryant Senior Adult Center and has issued an RFP to contract those services out. The Parks Department is requesting support to submit a letter of intent to bid on these services.

Committee Comments

Adjournments

Bryant Parks Committee Meeting
October 14, 2025 - 6:30 PM
Boswell Municipal Complex - City Hall Court Room
210 SW 3rd Street

UNAPPROVED MINUTES

Call to Order - Amanda Jolly at 6:30 PM

Committee Members Present - Amanda Jolly, Jennifer Benning, Tony Williams, Lynn Farmer, Chera Moore and Drew Martin

Others Present - Parks Director Keith Cox, Parks Assistant Director Matt Martin, IT Support Technician Philip Plouch, Bryant Softball Association President Kara White, John Honeywell and Hunter Hobby with Volkert and City Council Member Jon Martin.

Approval of Minutes

1. **September 9 Parks Committee Meeting**

Motion to approve by D. Martin, seconded by Moore. Motion carried.

Presentations and Announcements

2. **Bryant Comprehensive Street Improvement Plan**

John Honeywell and Hunter Hobby of Volker requested support from the Parks Committee in promoting and providing input on a public survey currently available to gather feedback on transportation issues within the City of Bryant. The survey aims to collect citizen input to help prioritize infrastructure projects and guide funding decisions.

Committee members discussed with Vokert the project timeline, existing street conditions in Bryant and how future park developments may impact traffic patterns. When asked about current street related needs within current parks, Cox noted that the most pressing concerns are inadequate lighting and the need for a functional emergency exit on the south side of Bishop Park.

Associations / Club Reports

3. **Bryant Softball Association Annual Report**

Kara White provided a brief history of the Bryant Softball Association and an overview of its current structure. During the spring season, BSA hosted 18 league teams and accommodated 15 tournament teams that utilized its facilities for practice. The fall season also saw 18 league

teams, along with 13 teams participating in the middle school league. Both seasons experienced a notable increase in overall participation this year.

Discussion followed regarding how the league is currently advertised in the school district and the possibility of future expansion of the program.

Director's Report

4. **Parks Department Monthly Summary**

Cox presented the monthly summary of Parks and Recreation activities and previewed upcoming events at Mills Park, including the *It's A Wonderful Bryant* lighting festival and pickleball tournament. He provided updates on aquatics maintenance, noting progress on the pool cover installation and the Seresco dehumidification unit.

Cox informed the Committee that the Department did not receive the ARDOT TAP grant for lighting improvements at Bishop Park. However, they are still awaiting a decision on the AEDC Arkansas Community Assistance Grant, which would support lighting projects at both Bishop Park and Alcoa Park. He also announced that FEMA reimbursements have been received for damages related to the April flood.

Discussion followed regarding the Fall tournament season and the pivot to Sunday only tournaments.

Public Comments

There were no Public Comments

Old Business

There was no Old Business

New Business

There was no New Business

Committee Comments

There were no Committee Comments

Adjournment

Motion to adjourn by D. Martin, seconded by Benning. Motion carried.

Parks Finance Report

3rd Quarter - 2025

Revenues

Park	Account	Account Description	Budget	Actual	Available
General	R62	Sales Tax Transfer	$1,525,650	$1,144,224	25.00%
	R66	Sale of Equipment	$16,500	$0	100.00%
Mills	R50	Sale of Services	$91,000	$78,542	13.69%
Midland	R74	Use Agreement Fees	$35,000	$18,675	46.64%
Bishop	R30	Memberships	$277,475	$184,384	33.55%
	R33	Rentals/Participation Fees	$154,450	$134,650	12.82%
	R36	Programming	$148,000	$95,431	35.52%
	R50	Sale of Services	$130,500	$87,427	33.01%
	R60	Miscellaneous Revenue	$2,000	$30,475	-1423.75%
	R64	Reimbursement Revenue	$0	$56,610	
	R74	Sponsorships	$114,450	$97,248	15.03%
Alcoa	R36	Parks Rental	$1,000	$1,043	-4.30%
	R74	Use Agreement Fees	$5,000	$2,543	49.14%
Ashley	R36	Parks Rental	$7,000	$4,975	28.93%
		Total	**$2,508,025**	**$1,936,227**	**22.80%**

Expenses

Park	Account	Account Description	Budget	Actual	Available
General	E01	Personnel Expense	$884,112	$605,073	31.56%
	E10	Insurance & Tools	$8,637	$65	99.25%
	E20	Vehicle Expense	$22,316	$21,811	2.26%
	E30	Postage Expense	$500	$313	37.40%
	E40	Sales Tax Expense	$500	$37	92.60%
	E55	Professional Services	$47,600	$27,155	42.95%
	E60	IT Expense	$26,000	$27,686	-6.48%
	E72	Bond Expense	$304,650	$195,676	35.77%
	E85	Interest Expense	$37,221	$39,342	-5.70%
Mills	E01	Personnel Expense	$35,333	$32,106	9.13%
	E10	Building & Grounds Exp.	$62,333	$40,444	35.12%
	E30	Pool Supplies	$17,100	$15,353	10.22%
Midland	E10	Building & Grounds Exp.	$39,272	$40,873	-4.08%
Bishop	E01	Personnel Expense	$955,985	$750,897	21.45%
	E10	Building & Grounds Exp.	$671,098	$535,983	20.13%
	E20	Service & Repair	$11,797	$13,767	-16.70%
	E30	Supply Expense	$79,700	$56,697	28.86%
	E40	Operations Expense	$41,130	$38,458	6.50%
	E55	Professional Services	$119,300	$107,589	9.82%
Alcoa	E10	Building & Grounds Exp.	$23,312	$12,592	45.98%
Ashley	E80	Building & Grounds Exp.	$7,263	$6,092	16.12%
		Total	**$3,420,201**	**$2,596,327**	**24.09%**

Bryant Parks and Recreation
Director's Report
October 2025

- The Parks Department sent four professionals to the Arkansas Recreation and Parks Association Annual Conference and Tradeshow in Fort Smith on October 1-3. Kristin Robinson led an Aquatics Roundtable discussion at the event. For the 2025-2026 year, Kristin will be serving as Secretary on the ARPA Board and Keith Cox will be serving as Board Member At-Large.

- Bishop Park was the site for Fall Fest, hosted by the Greater Bryant Chamber of Commerce, on October 4 with approximately 2300 people in attendance.
- Bishop Park Baseball Complex hosted a USSSA baseball tournament on October 5.
- Bishop Park hosted the Bryant High School Danny Westbrook Invitational Cross Country meet on October 7.
- Bishop Park Softball Complex hosted the USA Softball Fall State tournament on October 11.
- Bishop Park Baseball Complex hosted a 2D Sports baseball tournament on October 12.
- The Bryant High School Hornet Swim Team began practicing at the Bishop Park Aquatic Center on October 15.
- Hosted a Water Safety Instructor class with 3 professionals from the new Conway Community Center on October 19-26.
- Bishop Park Baseball and Softball Complex hosted a 2D Sports baseball tournament on October 25 & 26.
- Bishop Park hosted a City of Bryant employee luncheon on October 30. First Service Bank came out and grilled 240 burgers for city employees.
- Mills Park hosted the inaugural Jack-O-Lantern Jamboree Trunk or Treat and Pickleball tournament at Mills Park on October 30. The pickleball tournament sold out with 20 teams and was costume themed. The Trunk or Treat had 20 vendors come out and serve candy to kids in our community. The event was very well attended and we received positive feedback from vendors and attendees.
- The Center and Aquatic Center will be closed on November 27 and 28 in observance of the Thanksgiving holiday.
- It's a Wonderful Bryant Tree and Trail lighting ceremony at Mills Park will take place on Thursday, December 4 at 5pm.

Bryant Parks and Recreation
Director's Report
October 2025

- Registration is open for the Ugly Christmas Spectacular Pickleball Tournament which will take place on Thursday, December 11th beginning at 5:30pm at Mills Park. The entry fee for this tournament is 2 new in the box toys per team. All toys will be donated to Arkansas Children's Hospital for their Festival of Stars toy drive.

- Youth Volleyball is still in season until November 8.
- Men's Basketball is still in season until November 23.
- All three Fall pickleball leagues at Bishop Park and Mills Park ended the week of October 20-24.
- Youth Basketball registration is still open until November 3.

- The new Seresco Dehumidification system is fully operational on the Bishop Park Aquatics Center. We are still working with the contractor on a few small items before final closeout.
- The new cover was installed on Mills Park Pool.
- The Splash Pad at Bishop Park has been winterized for the offseason. We are still working with the City Water Department to convert that to a flow-through system before next Summer.
- Replaced the double doors going from the cafeteria to the playground at the Bryant Youth Association.
- Overseeded the following areas with perennial rye grass to achieve consistent growth year-round:
    - Campbell Lacrosse Field and Dog Park at Alcoa Park
    - Baseball fields at Ashley Park