Bryant Parks Committee

Bishop Park Administration Building - Conference Room

Date: August 13, 2024 - **Time:** 6:00 PM

Call to Order

Approval of Minutes

1. July 9 Parks Committee Meeting

- Minutes-ParksCommittee-July2024 (1).pdf

Finance Reports

2. Parks 2nd Quarter Finance Report

- Parks Committee Finance Report - June (3).pdf

Associations / Club Reports

Director's Report

3. Bryant Aquatics Report - **Presented by Kristin Robinson and Compassion Moomey**

4. Parks July Summary

- Parks Directors Report - August.pdf

Public Comments

Old Business

Parks and Recreation

5. Basketball Sub-Committee Report - **Presented by Cody Crist, Subcommittee Chair**

New Business

Parks and Recreation

6. Programming Code of Conduct

The Basketball Sub-Committee is making a recommendation to implement a standard code of conduct and expectations of behavior for all participants, coaches and parents involved in any Bryant Parks programming.

- Bryant Parks Youth Sports Code of Conduct (1).pdf

Committee Comments

Adjournments

Bryant Parks Committee Meeting
July 9, 2024 - 6:00 PM
Bishop Park Administration Building
6401 Boone Rd. Bryant, Arkansas

UNAPPROVED MINUTES

Call to Order - Richard McKeown at 6:00 PM

Committee Members Present - Richard McKeown, Renee Curtis, Lynn Farmer, Drew Martin, Jason Whittington

Committee Members Absent - Jennifer Benning, Cody Crist, Amanda Jolly

Others Present - Parks Director Keith Cox, Systems Administrator Brendan Fontenot, Adam and Chrystal Baker with Salt County Lacrosse, and Councilman Jack Mosely.

Approval of Minutes

1. **June 11 Regular Parks Committee Meeting**

Motion to approve by Martin, seconded by Farmer. Motion carried.

Associations/Club Reports

There were no Associations/Club Reports

Director's Report

2. **Bryant Parks and Recreation Mid-Year Report**

Cox gives a report of the first half of 2024 which includes a review of capital improvements, performance measures and visitor numbers throughout the entire Parks system. He also discusses some of the plans for the remainder of the year.

3. **Parks June Summary**

Cox presents the June Summary of actions and accomplishments for the Parks Department and highlights a few items from that list. Cox specifically highlights the swim lessons provided to Bryant Youth Association and the history behind those swim lessons and the success that we are seeing from the 290 participants currently in that program. June was a very busy month for sports tourism events with an estimated $727,000 economic impact in the month of June.

Public Comments

There were no public Comments

Old Business

4. **Basketball Sub-Committee Update**

The Sub-Committee met on July 2 and has some potential examples for a code of conduct for the basketball program as well as the entire parks system. They have also been working to acquire more gym space and are studying the current rates and potentially the need to increase those rates with the possibility of financial assistance being offered.

5. **Cover for Mills Park Pool**

Cox provides a quote from Westport Pools for $12,125.65 to provide and install a cover for Mills Park Pool. Two other competitive quotes were received.

Motion to recommend the purchase of a cover for Mills Park Pool by Whittington, seconded by Curtis. Motion passes.

New Business

6. **Lacrosse Concessions Container**

Cox asks the Committee for approval to allow Salt County Lacrosse to install a modified storage container at the Alcoa 40 Park lacrosse field. He informs the committee that the Planning Commission and Development Review Committee have approved the installation and it is at no cost to the city; Salt County Lacrosse are paying for the container and installation.

Motion to approve the installation of the modified storage container by Curtis, seconded by Martin. Motion passes.

7. **Salt County Lacrosse Program Agreement**

Cox asks for a recommendation to enter into a 5 year joint use program agreement with Salt County Lacrosse for use of field space at Alcoa 40 Park. Cox reinforces the investment that Salt County Lacrosse has made into Alcoa 40 Park and mentions that this is a way for the city to give them assurance that they have a place in Bryant long-term. Cox also mentions that this is similar to the agreements that have been made with the other youth sports partners.

Motion to recommend a joint use agreement with Salt County Lacrosse by Farmer, seconded by Curtis. Motion passes.

Committee Comments

There were no Committee Comments

Adjournment

Motion to adjourn by Curtis, seconded by Martin. Motion carried.

Parks Finance Report

January - June 2024

Revenues

Park	Account	Account Description	Budget	Actual	Available
General	R62	Sales Tax Transfer	$1,483,200	$741,600	50.00%
	R66	Sale of Equipment	$6,000	$0	100.00%
Mills	R50	Sale of Services	$80,200	$58,066	27.60%
Midland	R74	Use Agreement Fees	$32,000	$17,300	45.94%
Bishop	R30	Memberships	$277,475	$128,165	53.81%
	R33	Rentals/Participation Fees	$154,450	$85,405	44.70%
	R36	Programming	$148,000	$51,072	65.49%
	R50	Sale of Services	$122,500	$58,369	52.35%
	R60	Miscellaneous Revenue	$5,000	$267	94.66%
	R74	Sponsorships	$98,500	$41,291	58.08%
Alcoa	R36	Parks Rental	$500	$613	-22.60%
	R74	Use Agreement Fees	$5,000	$1,500	70.00%
Ashley	R36	Parks Rental	$7,000	$4,225	39.64%
		Total	**$2,419,825**	**$1,187,873**	50.91%

Expenses

Park	Account	Account Description	Budget	Actual	Available
General	E01	Personnel Expense	$856,711	$387,366	54.78%
	E10	Insurance & Tools	$3,850	$543	85.90%
	E20	Vehicle Expense	$40,597	$19,847	51.11%
	E30	Postage Expense	$600	$192	68.00%
	E40	Sales Tax Expense	$500	$202	59.60%
	E55	Professional Services	$41,000	$11,455	72.06%
	E60	IT Expense	$18,105	$18,086	0.10%
	E72	Bond Expense	$68,800	$29,677	56.86%
	E85	Interest Expense	$10,346	$1,917	81.47%
Mills	E01	Personnel Expense	$32,933	$6,961	78.86%
	E10	Building & Grounds Exp.	$43,172	$19,959	53.77%
	E30	Pool Supplies	$15,100	$7,099	52.99%
	E80	Fixed Assets - Infrastructure	$17,826	$17,801	0.14%
Midland	E10	Building & Grounds Exp.	$46,904	$15,500	66.95%
Bishop	E01	Personnel Expense	$861,578	$432,033	49.86%
	E10	Building & Grounds Exp.	$739,223	$311,195	57.90%
	E20	Service & Repair	$10,000	$4,891	51.09%
	E30	Supply Expense	$59,200	$35,309	40.36%
	E40	Operations Expense	$32,123	$17,134	46.66%
	E55	Professional Services	$120,925	$54,161	55.21%
	E80	Fixed Assets	$31,500	$31,547	-0.15%
Alcoa	E10	Building & Grounds Exp.	$25,516	$9,300	63.55%
Ashley	E80	Building & Grounds Exp.	$7,000	$901	87.13%
		Total	**$3,083,509**	**$1,433,076**	**53.52%**

Bryant Parks and Recreation
Director's Report
August 2024

The following took place during the month of July:

- Hunter Bolin was hired as Program Coordinator. He has previously worked at the University of Arkansas at Little Rock, Abilene Christian University and Nicholls State University in Facilities and Game Operations. He has his Bachelor's degree in Sports Management and a Master's in Athletic Administration, both from Mississippi College, where he played four years of baseball for the Choctaws.
- Matt Martin was promoted to Assistant Director. Matt has 14 years of experience in Parks and Recreation and has spent the last 6 years with Bryant Parks as our Grounds & Maintenance Superintendent. He has his Bachelor's degree in Turf Management from the University of Arkansas and holds multiple certifications with the National Recreation and Parks Association.
- Bishop Park Gymnasium hosted a HopStep Basketball tournament on July 13th and 14th. We had 2200 visitors from Arkansas, Texas, Louisiana and Oklahoma.
- 104 participants enrolled in Group Swim Lessons.
- 58 participants enrolled in Swim Babies.
- Approximately 60% of BYA children who have participated in swim lessons have passed the Water Competency Test; we started the Summer at 42%.
- The BASS Swim Team had 16 members qualify for Junior Olympics and 6 of them were able to attend and compete in Greensboro, NC.
- Mills Pool revenues are up by 7.5% compared to 2023.
- Bishop Park Aquatic Center hosted a Barracudas Swim meet on July 6.
- TRAXX disc golf course hosted a PDGA tournament on July 19.
- Salt County Lacrosse delivered a concession stand to Alcoa 40 Park, framing and electrical work has begun.
- Salt County Lacrosse began dirt work on area Alcoa 40 Park for future practice pads.
- Shade structure installed on Dog Park at Alcoa 40 Park.
- Replaced thirty 55 gallon plastic trash cans at Bishop Park. Plan to replace the rest next year when the budget allows.
- Performed field maintenance on Midland soccer fields during CASC break in play.
- Performed repairs and laid sod to the area below Pickleball and Tennis Courts at Mills Park to prevent future erosion.

Bryant Parks Youth Sports
Code of Conduct

Mission Statement:
To provide a positive and supportive environment for young athletes to develop their skills and character.

Expectations:

For Athletes:

1. Respect teammates, opponents, coaches, and officials
2. Follow rules and instructions
3. No bullying, teasing, or harassment
4. No inappropriate language or behavior
5. Win with humility, lose with grace

For Coaches:

1. Set a positive example
2. Teach sportsmanship and respect
3. No yelling, intimidation or abuse
4. Focus on development, not just winning
5. Provide a safe and supportive environment

For Parents/Guardians:

1. Support your child and their team
2. Respect coaches, officials and opposing teams
3. No sideline coaching or criticism
4. Encourage good sportsmanship and effort
5. Communicate concerns in a respectful manner

Consequences:

1. Verbal Warning
2. Game Suspension
3. Season Suspension
4. Expulsion from all Bryant Parks programming

Acknowledgement:
I/We have read and understood the code of conduct for Bryant Parks Youth Sports and agree to abide by its expectations. I/We understand that failure to comply may result in the listed consequences.

Signature: _____

Athlete

_____

Parent/Guardian

_____

Coach/Asst. Coach