AFFIDAVIT OF:
JACK MOSELEY
And TABTHA KODER
DESTRUCTION OF CITY RECORDS PER A.C.A 14-59-114

STATE OF ARKANSAS

COUNTY OF SALINE

Before the undersigned, duly qualified, commissioned, and acting in and for said County and State, appeared **Jack Moseley**, City Council Member, Ward 4, Position 1, and **Tabatha Koder,** City of Bryant employee, satisfactorily proven to be the affiants herein, who state the following under oath:

I Jack Moseley am City Council Member, representing Ward 4, Position 1 for the City of Bryant.

I, Tabatha Koder, am a City of Bryant City employee.

I, Tabatha Koder T.K (initials) and Jack Moseley JCM (initials), am providing this affidavit based upon my personal experience and observation and in accordance with Arkansas Code Annotated § 14-59-114, and pursuant to the City of Bryant Record Retention and Destruction Policy as adopted by City Council Resolution 2015-05.

I was personally present for the transfer of certain documents, identified in the attached Exhibit "A" prepared by the City of Bryant Departments Listed, and approved to be destroyed by Ordinance 2024-14, approved on September 24, 2024, to *Gone for Good Shredding*, of 9720 N. Rodney Parham Road, Little Rock, Arkansas, 72227

I, Tabatha Koder T.K (initials) and Jack Moseley JCM (initials), met the representative of *Gone for Good Shredding* at the City of Bryant City Hall, on October 25, 2024, where 74 boxes of city records, as identified in the attached Exhibit "A", were provided to the representative for destruction in accordance with *Gone for Good Shredding* policy and practice.

IN WITNESS WHEREOF, I hereunto set my hand this 25th day of October 2024.

Jack Moseley

SUBSCRIBED AND SWORN to before me this 25 day of October, 2024.

Crystal L. Winkler
Notary Public

My commission expires:

3-10-2030

CRYSTAL L. WINKLER NOTARY PUBLIC SALINE COUNTY - ARKANSAS MY COMMISSION EXPIRES 03-10-2030 COMM. #12375852

-AND-

Tabatha Koder
Tabatha Koder

SUBSCRIBED AND SWORN to before me this 25 day of October, 2024.

Crystal L. Winkler
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Tabatha Koder T.K (initials) and Jack Moseley (initials)

CITY OF BRYANT, AR

Records Storage Inventory Sheets

2024

Finance Department / Water Department / Animal Control / Courts

Date 9-18-24 **Department Head:**

The above Department Head requests that the following below described records be certified to the Council for destruction. The Department Head further states that these records have exceeded all retention dates and are no longer needed by this department or the City of Bryant.

Records Series Number	Description of Contents	Misc Info	Binder	Box	Dept	Initials
1F	2013 & Prior Capital Assets (Disposed)			X	Finance	CLW
2F	Old W-9's			X	Finance	CLW
3F	Old Incode Misc Information(prior to Springbrook)			X	Finance	CLW
4F	Parks Misc Cash Receipts			X	Finance	CLW
5F	2000 Financials Monthly Reports - copies			X	Finance	CLW
6F	2012 Financials Monthly Reports - copies			X	Finance	CLW
7F	Old W-9's			X	Finance	CLW
8F	Old Misc Forms Notes Etc (prior employee)			X	Finance	CLW
9F	2018 Misc Cash Receipts			X	Finance	CLW
10F	2018-2019 Pcard Statements			X	Finance	CLW
11F	2016 Misc cash receipts			X	Finance	CLW
12F	Disposted Assets Prior to 2015			X	Finance	CLW
1W	2010/2011 Water applications			X	Water Billing	AS
2W	2012 Water applications			X	Water Billing	AS
3W	2012 Water applications			X	Water Billing	AS
4W	1995-2011 cash receipts			X	Water Billing	AS
5W	1998-2012 AML Inspections			X	Water Billing	AS
6W	2012 Water applications			X	Water Billing	AS
7W	2008-2011 Proof of publications			X	Water Billing	AS
8W	2010-2011 New customers			X	Water Billing	AS
1AC	2007 Adoption applications			X	Animal Control	TP
2AC	2010 Animal records			X	Animal Control	TP
3AC	2008 Animal records			X	Animal Control	TP
4AC	2011 Animal records			X	Animal Control	TP
5AC	2007 Animal records			X	Animal Control	TP
6AC	2011 Animal records			X	Animal Control	TP
7AC	2005-2007 & 2011 Animal records			X	Animal Control	TP
8AC	2006 Animal records			X	Animal Control	TP
9AC	2010 Animal records 2013 Licenses			X	Animal Control	TP
10AC	2005 Animal records			X	Animal Control	TP
11AC	2011 Visitor logs - 2006-2011 Licenses			X	Animal Control	TP
12AC	2007-2008 Incident reports/licenses			X	Animal Control	TP
13AC	2008-2009 Licenses / Animal records			X	Animal Control	TP
14AC	2011-2012 Incident reports			X	Animal Control	TP
15AC	2007-2009 Daily logs			X	Animal Control	TP
16AC	2015-2017 Animal records			X	Animal Control	TP
17AC	2009 Animal records			X	Animal Control	TP
18AC	2012 Animal records			X	Animal Control	TP
19AC	2005-2006 Animal records			X	Animal Control	TP
20AC	2009 Animal records			X	Animal Control	TP

CITY OF BRYANT, AR

Records Storage Inventory Sheets

2024

Finance Department / Water Department / Animal Control / Courts

Date 9-18-24 **Department Head:** [signature]

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Records Series Number	Description of Contents	Misc Info	Binder	Box	Dept	Initials
1C	2018 Defendant records CU-HO			X	Court	LD
2C	Closed CV-17-201-CV-17-1139			X	Court	LD
3C	Closed CV-15-7-CV-15-497			X	Court	LD
4C	Closed CV-04-25-CV-23-23			X	Court	LD
5C	Closed CV-18-560-CV-18-1128			X	Court	LD
6C	Closed CV-191-CV-19-475			X	Court	LD
7C	Paid of time pay agreements			X	Court	LD
8C	Closed CV-20-1-CV-20-599			X	Court	LD
9C	Old defendant files			X	Court	LD
10C	Closed CV-18-1-CV-18-559			X	Court	LD
11C	2018 Defendant records SO-WI			X	Court	LD
12C	Closed CV-15-1001-CV-16-399			X	Court	LD
13C	Closed CV-14-1-CV-14-500			X	Court	LD
14C	Closed CV-15-500-CV-15-1000			X	Court	LD
15C	Closed CV-17-200-CV-17-699			X	Court	LD
16C	Closed CV-19-476-CV-19-939			X	Court	LD
17C	Closed paid time pay agreements			X	Court	LD
18C	CV-12-281&CV-20-134-CV-23-7			X	Court	LD
19C	CV-16-930-CV-17-199			X	Court	LD
20C	Closed defendant records			X	Court	LD
21C	Closed defendant records			X	Court	LD
22C	CV-14-0501-CV-14-920			X	Court	LD
23C	Closed defendant records			X	Court	LD
24C	Closed defendant records			X	Court	LD
25C	Closed defendant records			X	Court	LD
26C	Closed defendant records			X	Court	LD
27C	Closed defendant records			X	Court	LD
28C	Closed defendant records			X	Court	LD
29C	Closed defendant records			X	Court	LD
30C	Closed defendant records			X	Court	LD
31C	Closed defendant records			X	Court	LD
32C	Closed defendant records			X	Court	LD
33C	Closed defendant records			X	Court	LD
34C	CV-20-7-CV-22-112			X	Court	LD

PO# 2024000299

GONE FOR GOOD
A Division of UCP United Cerebral Palsy
Life without limits for people with disabilities
DOCUMENT DESTRUCTION

Secure Destruction Service/Purge Agreement

Date: 10/3/2024

Client: City of Bryant
Address: 210 SW 3rd st., Bryant, AR
Phone: (501)943-0316

Contact: Crystal Winkler
Email: Clwinkler@cityofbryant.com

Gone for Good Document Destruction, a business unit of United Cerebral Palsy of Arkansas, transports and destroys media containing confidential information. City of Bryant has generated paper containing confidential information, which it deems necessary to have destroyed by shredding.

Gone For Good Document Destruction will pick up boxes that contain confidential information at no cost to City of Bryant. **The material will be picked up and secured on location.** The material, secured and transported, will remain the property of Gone For Good Document Destruction and will be securely weighed and staged for shredding under 24 hour CCTV at the Gone For Good Document Destruction secure facility at no cost to City of Bryant. The confidential material will be destroyed within 24 hours.

City of Bryant is responsible for placing the confidential materials into boxes or bags in which Gone For Good Document Destruction will collect, secure and transport the material to its NAID Certified secure destruction facility. All material will be destroyed according to NAID standard operating procedures. Invoice will be sent via email, along with a signed "Certification of Destruction" upon completion of destruction.

Destruction charges: City of Bryant will be charged a fee of **$6.00 per standard bankers box and $8.00 per Legal sized bankers box of material** There is no charge for recycling paper. There are no pickup fees, fuel charges or additional surcharges.

Bailey Frederick
Sales and Marketing
UCP of Arkansas
d/b/a Gone For Good Document Destruction

Crystal Winkler 10-25-24
Signature Date

Crystal Winkler
Print Name

GONE FOR GOOD
NAID' AAA CERTIFIED

Gone for Good Shredding
9720 N. Rodney Parham Rd. · Little Rock, AR 72227
(501) 228-3827 Service
(501) 228-3815 Billing/Payment

Fri Oct 25, 2024 next:11/8/2024 **Off-Site** **Ticket # 57788**

City of Bryant
Municipal Building-City Hall
210 SW. 3rd St.
Bryant, AR 72022

Contacts
Joy Black (501)943-0318

Directions

Special Instructions

74 BOXES

Routine Instructions

(3) Total Consoles- enter building then to the left
1 console located by front desk-copy room
1 console located up front in conference room
1 console located down hall way-take a right (by copier)

Room	*Description*	*Container*	*Service Item*	*Qty*	*Actual*
	Boxes (count)		Boxes (count)	0.00	
	Weight		Weight	0.00	

Time In: **Time Out:** **Driver:** KD **Quantity:** **+/-**

Service / Comments

Gone for Good Shredding hereby certifies that the materials received on the above date will be confidentially handled and destroyed and that the shredded material will then be recycled. A certificate of destruction will be included on your invoice.

X _____