AGENDA ITEM HISTORY SHEET

ITEM TITLE	**AGENDA NO.** 13
Rate Study Selection	**AGENDA DATE:**

FUNDING CERTIFICATION (Finance Director) (Signature, if applicable)

MANAGEMENT STAFF REVIEW (Signature)

MAYOR (Signature)

ITEM HISTORY (Previous Council reviews, action related to this item, and other pertinent history)

Both firms being considered for selection gave presentations to WSAC with their qualifications during the June meeting. Both firms would complete the project within the given timeline and within the budgeted amount for this project.

ITEM COMMENTARY (Background discussion, key points, recommendations, etc.) Please identify any or all impacts this proposed action would have on the City budget, personnel resources, and/or residents.

Per our rate ordinance and Act 605, a rate study must be completed by a third party organization. We put out an RFP, and we received two proposals back. We did not discuss pricing other than that the rate study and impact fee study stays within our budgeted amount. Due to the urgency, the rate study will be completed first followed by the impact fee study. We want the firm to be chosen by WSAC and Council to ensure the firm is being chosen based on qualifications and not by a price. The proposals can be watched during the June WSAC for those who could not make it. We risk losing our projected and desired timeline if we wait any longer to decide. Willdan and Raftelis presented their proposals to the Water Sewer Advisory Committee on June 11th. The Water Sewer Advisory Committee recommends that City Council select Willdan for this rate study.

(This section to be completed by the Mayor)

ACTION PROPOSED (Motion for Consideration)

We are asking for Council's recommendation and permission on a firm to move forward with this study.