# City of Bryant

## State of Arkansas

Annual 2022 Budget

Prepared by City of Bryant
Finance Department

# City of Bryant, AR Proposed 2022 Budget Book - DRAFT 12.14.21


| | |
|---|---|
| Cover Page | 1 |
| Table of Contents | 2 |
| Local History | 3 |
| At A Glance | 4 |
| City Facilities | 5 |
| Census Data of Bryant, Arkansas | 6-7 |
| Letter of Transmittal | 8-9 |
| Adding Transparency to the Budget Process | 10-13 |
| Budget and Process Timeline | 14 |
| Budget/City Strategic Focus Areas | 15 |
| Adopting Resolution | 16 |
| GFOA Distinguished Budget Presentation Award | 17 |
| City Organization Chart | 18 |
| Policies for Debt and Capital and Auditing and Accounting | 19-26 |
| Fund Structure Organization Chart and Description | 21-24 |
| Summary of 2019-2021 and Category Totals for Major Funds with Pie Charts | 25-26 |
| Total Revenues and Expenses with Pie Charts | 27-29 |
| Summary of City's Debt, Governmental and Business Type | 30-32 |
| HR, Personnel, and JESAP Overview | 33 |
| Full Time Equivalent Budgeted Employees by Function/Program | 34 |
| Education and Certification Pay Budgeted by Function/Program | 35 |
| Performance Measures by Department/Focus Areas | 36-37 |
| Governmental Funds | 38 |
| Elected Officials - Mayor, City Clerk and City Attorney | 39-40 |
| Human Resources | 41 |
| Finance | 42 |
| Information Technology | 43 |
| Engineering | 44 |
| Administration Budget Numbers | 45 |
| Community Development (NEW Dept preview depts Planning and Code Combined) | 46 |
| Community Development Numbers | 47 |
| Animal Control | 48-49 |
| Animal Control Budget Numbers | 50 |
| Court | 51 |
| Court Budget Numbers | 52 |
| Parks and Recreation | 53-54 |
| Parks and Recreation Budget Numbers | 55 |
| Fire | 56 |
| Fire Budget Numbers | 57 |
| Police | 58 |
| Police Budget Numbers | 59 |
| Public Works Administration | 60-61 |
| Street and Stormwater | 62 |
| Street Budget Numbers | 63 |
| Stormwater Budget Numbers | 64 |
| Historical Review of 515 Stormwater Capital Enterprise Fund | 65 |
| Enterprise Funds | 66 |
| Water and Wastewater | 67-68 |
| Water and Wastewater Budget Numbers | 69 |
| List of Non Major Funds both Governmental and Enterprise | 70-71 |
| Appendix 1 - Major Vendor List | 72 |
| Appendix 2 - SWB (Salaries, Wages, and Benefits Calculation) | 73 |
| Appendix 3 - Bryant General Fund Capital and Maintenance Plan Template | 74-76 |
| Appendix 4 - City Fee Schedule | 77-79 |
| Glossary | 80-82 |

# City of Bryant Local History

The City of Bryant received its start as a very small township in central Arkansas as European settlers established themselves along Hurricane Creek in the early 19th century. Over the years the city saw times of economic struggle, but as the demand for the area's bauxite grew during the WWII era, development and a steady slow growth began. Since then, the economic landscape of the city has seen many changes, as Bryant evolved from a typical railroad community, into one focused on family, education and quality of life for its residents.

Once a small industrial town, Bryant is now the fastest growing city in Central Arkansas. With a public education system deemed as one of the best in the state, as well as its proximity to the state's capital city of Little Rock, Bryant has more than doubled in population size over the past two decades. A stable and diversified business community, as well as a high demand real-estate market, now makes Bryant a much sought-after community for families and entrepreneurs.

The backbone of Bryant being its competitive spirit, organized youth and adult sports have thrived here. Making quality of life for residents a focus of Bryant's growth plan over the years, the city and school have created joint partnerships to ensure the best use of citizen taxpayer, with money being invested back into the community. This has allowed both entities to offer a multitude of sports and educational opportunities to local residents.

The creation of Bishop Park, which opened in 2010, created additional opportunities for many local sports organizations to develop and grow, thus creating a robust sports tourism trade for the city. Bryant hosts numerous sporting events for all ages including baseball, softball, swimming, soccer, football, disc golf, pickleball, and tennis.

Community events are also important to those living in Bryant, connecting people new to the city to the many traditions that have been a part of the community for decades. The Bryant Fallfest Celebration, hosted by the local Chamber of Commerce, is entering its 34th year and is well attended by locals and visitors alike. The city has recently recreated the 4th of July celebrations from years ago, and are now planning the fourth annual Pops in the Park event.

However, the largest event for this area is the annual "Salt Bowl" Competition. This competition, normally held in August/September is the most attended high school football game in Arkansas. During this battle for the title of Salt Bowl Champion, Bryant takes on its neighbor to the west, Benton. With a normal attendance of over 30,000 fans, this long-standing rivalry extends out past the football field. The weeks leading up to the game will include competitive food drives between the two cities, including the schools and residents. Local businesses, community sponsors, churches and other organizations also find a way to join in on the friendly community wide rivalry. The event was still held during COVID during 2020 and 2021 but attendance was restricted. The community looks forward to supporting the event in full force again in 2022.

Economic development and growth in Bryant have held strong through many market challenges. Mostly due to the comprehensive business make-up of the city. The Bryant School District along with the city government itself are the city's largest employers. There were 273 business licenses re-issued with another 48 new licenses requested in 2021 (not all store front). Local industry is varied and it is that myriad of retail, healthcare, restaurants, financial services, and other entrepreneurial opportunities that offers stability to the city's economic development. With Bryant's residential growth still climbing, there is still much opportunity for commercial growth in the city.

In 2021 Bryant saw the opening of the Arkansas Heart Hospital's Encore Medical Center. This four-story building is a general acute hospital care facility with a focus on bariatric surgery and peripheral vascular disease. It also features a full-service emergency department, restaurant and medical offices, bringing an additional 200 jobs to the local healthcare industry.

Arkansas' local economies are commonly supported by sales tax. Arkansas has a statewide sales tax of 6.5%. In Bryant, another 3% is collected and used by the city. This sales tax makes up approximately 80% of the general fund income. I hope you enjoyed this brief Local History on the City of Bryant. Please continue reading to see how we plan to use the resources granted to us by the citizens for the calendar year of 2022.

# City of Bryant, Arkansas
# At a Glance

| | |
|---|---|
| Date of Incorporation | October 29, 1892 |
| Form of Government | Mayoral/Council |
| Area in Square Miles | 20.5 |

**Demographics**

| | |
|---|---|
| Population | |
| Average Age | |
| $ Avg Existing Home Value | |
| $ Avg Household Income | |
| Average Household Size | |

**Building Permits**

| | |
|---|---|
| Permits issued | 797 |
| Building Insp. Conducted | 2277 |

| | |
|---|---|
| City Employees | |
| Full time | |
| Part time | |
| Seasonal | |

**Departments of Public Safety**

| | |
|---|---|
| Police Stations | 1 |
| # of Police on Patrol | 30 |
| Fire Stations | 3 |
| Engine Companies | 2 |
| Truck Companies | 2 |
| Reserve Engines | 2 |
| Wildland Brush Units | 2 |
| Water Rescue Units | 2 |

**Parks and Recreation**

| | |
|---|---|
| Acreage | 300 |
| Playgrounds | 5 |
| Baseball/Softball Fields | 20 |
| Soccer/Football Fields | 7 |

**Public Schools**

https://myschoolinfo.arkansas.gov/Districts/Detail/6303000

| Eleme | Name | Enrollment | Ward |
|---|---|---|---|
| | Parkway | 534 | 1 |
| | Collegeville | 466 | 2 |
| | Springhill | 529 | 2 |
| | Hillfarm | 560 | 3 |
| | Bryant | 585 | 4 |
| | Robert L. Davis | 487 | OCL* |
| | Hurricane Creek | 446 | OCL* |
| | Salem | 482 | OCL* |
| Middle School | | | |
| | Bryant | 870 | 4 |
| | Bethel | 716 | 2 |
| Junior High School | | | |
| | Bryant | 1469 | 3 |
| High School | | | |
| | Bryant | 2036 | 4 |

*OCL - Outside City Limits

**Water System**

| | |
|---|---|
| Active Accounts | 8500 Approx. |
| Water Main miles | 27.9 |
| Fire Hydrants | 994 Approx. |

**Wastewater System**

| | |
|---|---|
| Active Accounts | |
| Miles of lines: | |
| Gravity Sewer | 159.7 Miles |
| Force Main Sewer | 29 Miles |
| Lift Stations | 41 |

# Facilities

## City Hall

- Administration
  210 SW 3rd Street
  501-943-0999
  Mayor's Office, Finance, Human Resources, IT, Engineering, and Community Development
- Bryant District Court
  208 SW 3rd Street
  501-943-0440
- Water Billing
  210 SW 3rd St
  501-943-0441

## Animal Control Facility

- 25700 Interstate 30
  501-943-0489

## Fire Department

- Station 1 (Headquarters)
  312 Roya Lane
  All administrative staff are located at this station
- Station 2 (HillFarm)
  1601 South Reynolds Road
  Serves the south end of Bryant.
  Bryant Fire Training Facility located at this station
- Station 3 (Springhill)
  2620 Northlake Road
  Serves the north side of Bryant and the Springhill Fire Protection District
- 501-943-0943
  **Emergency: 911**

## Police Department

- 312 Roya Lane
  Non-emergency contact: 501-943-0943
  **Emergency: 911**

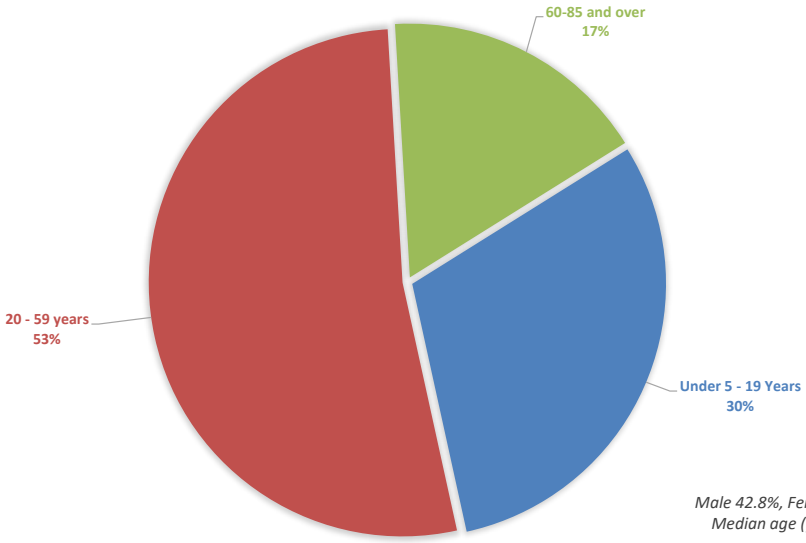
## Public Works

- Stormwater
  1019 SW 2nd Street
  501-943-0468
- Street
  1019 SW 2nd Street
  501-943-0468
- Water Distribution
  1019 SW 2nd Street
  501-943-0469
- Wastewater Treatment
  7064 Cynamide Road
  501-943-0469

## Parks & Recreation

- Bishop Park, The Center at Bishop Park, Aquatic Center, and Splash Pad
  6401 Boone Road
  501-943-0444
  Bishop Park has nine baseball fields, six softball fields, two football/soccer/multipurpose fields, an indoor/outdoor aquatic facility, outdoor splash pad,two ponds, disc golf course, community center, Boys & Girls Club, Senior Activity Center, paved parking, fencing, dugouts, natural walking trail, and a pavillion.
  The Center at Bishop Park features three multi purpose courts, equipped to host basketball, volleyball, and pickleball. Also features a large indoor cushioned walking trail, aerobics room, fitness room, cardio room, and multiple events rooms equipped with drop down projector screen and audio.
  The Aquatic Center features a 25 yard 8 lane competition/lap pool and a therapy pool. The Competition/Lap pool is certified through USA Swimming and capable of hosting USA, AAU, NCAA, and High School swim meets. It also has a 1 meter diving board available for recreational use on the weekends, summer time, and for pool parties. The Competition/Lap pool has an ADA certified pool lift and maintains a temperature of 84 degrees. The Therapy Pool has an ADA accessible, zero entry ramp. Underwater rails are locacted in the middle of the pool for exercise and therapy purposes. Seating around the radius of the pool features 12 jets for hydrotherapy and maintains a temperature of 92 degrees.
- Mills Park and Mills Park Pool
  1003 Mills Park Road
  Mills Park feaures an outdoor swimming pool, concession building, restrooms, three pavilions, playground, outdoor basketball court, outdoor tennis courts, practice fields, and a walking/biking trail.
- Ashley Park
  400 SW 3rd Street
  Three baseball fields, playground, restrooms, and covered pavilion
- Alcoa 40 Park and Bark Park
  1110 Shobe Road
  Two softabll fields, one pee-wee football/multipurpose field, one concession stand, bathrooms, bridge and deck, paved parking, parking lot and field lighting, dugouts, press boxes, bleachers for football/soccer/multipurpose field. The Bark Park is designated for dogs to exercise and play off-leash in a controlled environment with an area for dogs 25 pounds and over and an area for dogs under 25 pounds.
- Midland Park
  3865 Midland
  Four Youth soccer fields, concession building, restroom, sport-field lighting, and paved parking
- Springhill Park
  2110 Binder Street
  Playground, pavillion, water fountain, and paved parking

## AGE OF TOTAL POPULATION

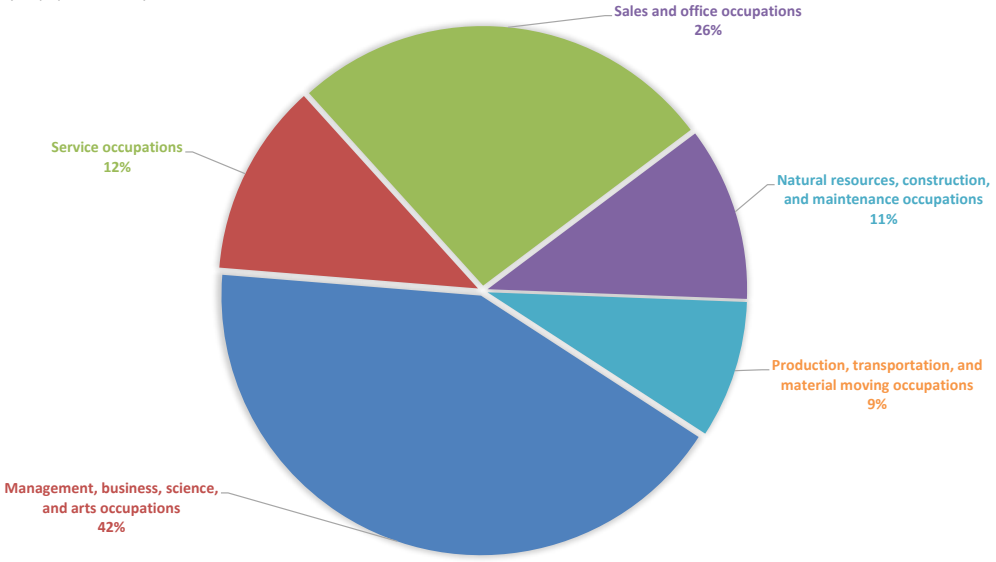



*Male 42.8%, Female 51.8%*
*Median age (years) 34*

*Census Data of Bryant, AR per the U.S Census Bureau for 2010*

## OCCUPATION

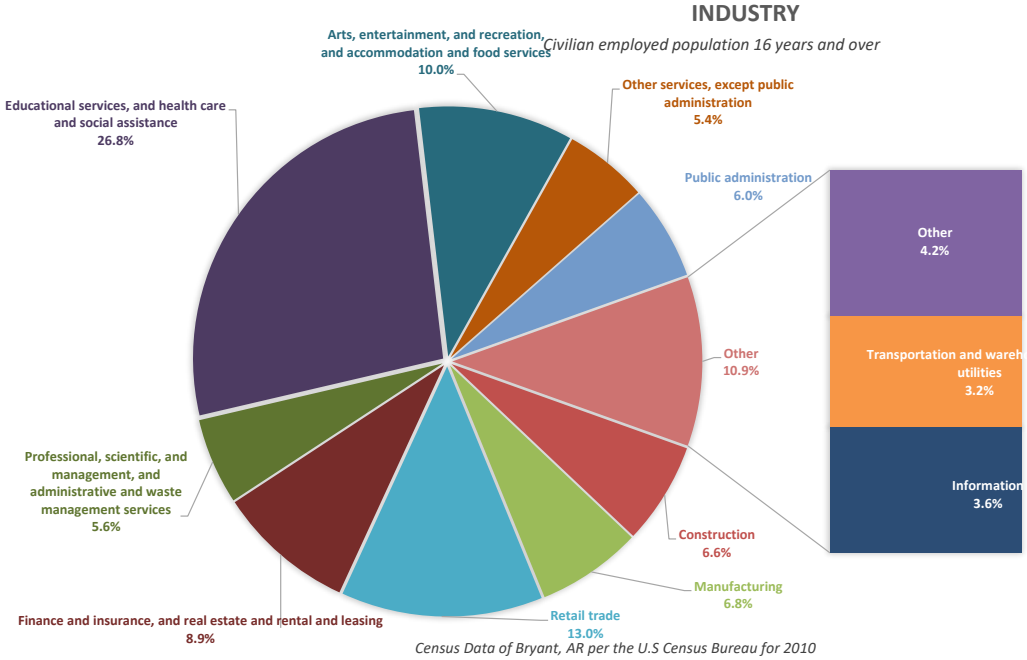
*Civilian employed population 16 years and over*




*Census Data of Bryant, AR per the U.S Census Bureau for 2010*

## INDUSTRY

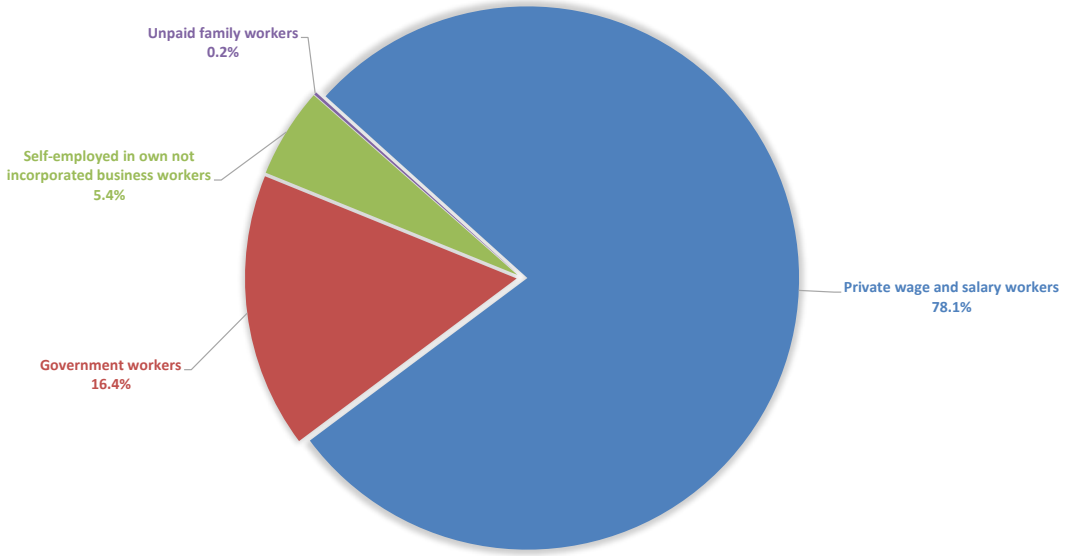
*Civilian employed population 16 years and over*




*Census Data of Bryant, AR per the U.S Census Bureau for 2010*

## CLASS OF WORKER

*Civilian employed population 16 years and over*




*Census Data of Bryant, AR per the U.S Census Bureau for 2010*

# City of Bryant Letter of Transmittal

Dear Citizens of Bryant,

The annual construction of a budget for the upcoming year is important to your community on many levels. First it creates a road map and a mission on how your city government will utilize the resources allotted to them through sales tax, franchise fees, utility rates, fines, as well as permits. This roadmap is then set into place to create, and ultimately fulfill, a long-term vision for the city.

It is the desire of the mayor, council, and city employees to seek and create smart, positive, and sustainable growth so that Bryant is considered a healthy American city, capable of sustaining itself even during periods of slow growth.

It is our desire to continue this proactive stance toward our city's growth and avoid being reactive when possible. To do this takes very deliberate action, which begins with good policy and a long-term plan. This plan is then implemented one year at a time. The City currently has long-term plans for some funds like Water and Wastewater but not for General Fund. The City is continuing to work towards this goal of a long-term plan for each department.

As we work to achieve this vision, many goals are set. One of the most important of these would be public safety. Keeping our citizens and visitors safe while in our community is imperative to the healthy growth of our community.

The administration of Public Safety for the city is implemented by way of several departments, including Police, Fire, Courts, Public Works and Animal Control. As you read this document, you will find that much of our allotted resources (funding) are consumed by our Public Safety Departments.

From the more obvious safety and community response actions that our Police, Fire and Animal Control perform to the behind the scenes work of the Public Work staff ensuring our local water quality is meeting all standards keeping our community healthy is a main priority.

It is no secret that as Bryant has grown, so has its traffic concerns. Traffic congestion is frustrating, bad for businesses, and diminishing to a good quality of life. We devote substantial resources to creating a well-connected community, again part of our long-term planning process.

Every year, we work to improve our pedestrian and cycling infrastructure, focusing first on connecting our parks, neighborhoods and schools. Many of these improvements are funded through grants that the city applies for in conjunction with city resources. In 2013, Bryant implemented a Complete Street Policy. This policy ensures that as Bryant grows, new developments that will affect our city sidewalk and road infrastructure share in the cost of that impact. By implementing this policy, the city will have to spend less tax revenue on building infrastructure in these areas and can reallocate that money for other much-needed uses within the city. In the future, we will also have the ability to build a connector to the, now under design, Southwest Trail Project. This trail will allow us to link Bryant with communities throughout Central Arkansas through a safe and protected trail system.

The construction of Bryant Parkway, the new North-South traffic corridor partially paid for through a bond refinancing approved by the voters, will also have a huge positive impact on Bryant. Not only will it relieve the traffic congestion on Reynolds Road allowing alternate routes for school transportation, it also creates additional pedestrian and bicycle access to these schools as well as neighborhoods and parks. During 2019, 2020, and 2021 progress on this project has been slow as the city waited on official FAA and FHA approval, due to the proximity to the Saline County Regional Airport. However, now this has been obtained and the project is set to be completed in 2023.

During 2020, a budding Engineering Department was moved out of Public Works and made into its own Administrative Department in order to better service all the departments of the city. This new department is key to our focus area of smart growth. It will help the other departments make wiser decisions and be better stewards of their resources. In 2021 the Code and Planning Departments were combined into one department called Community Development. This department is not listed under Public Safety in the Annual Audit but rather under Admin or General Government. It is hoped that by combining these departments it will create a new focus and synergy to be enjoyed by the residents of Bryant. These two changes in recent years are examples of Smart Growth. Smart Growth is one of our four Focus Areas as well.

Finally, the last significant focus area to be mentioned here is the Health and Quality of Life for the Citizens and Visitors to Bryant. All departments contribute to this goal in one way or another, but the department whose sole focus of this goal is Bryant Parks and Recreation.

As Bryant has grown, it has struggled to balance its growth with the desires of those living in our community. There is no doubt that the Parks and Recreation department has felt this struggle the most. Often, when budget time rolled around Parks was looked upon as a want versus a need. It has received cutbacks in areas that did not allow the employees of that department to deliver the level of services desired by citizens and visitors.

To assist in closing that gap, in July of 2018 Bryant implemented an Advertising and Promotion Tax. This tax was a way for the city to capitalize on its close proximity to the interstate by capturing food and lodging revenue from many of the travelers stopping in our city. A 1% Restaurants and 2% Hotels Lodging tax rate was implemented. Per Arkansas state law this type of tax can only be used in two areas: advertising and parks. This placed the Bryant Parks and Recreation department on a more level competitive field with those parks in surrounding areas many of whom have had an A&P tax in place for several years.

Unfortunately, the Commission could not reach consensus and the Commission disbanded in August of 2019, leaving approximately $856,000 worth of collections. A portion of that was determined to be used by Council for the completion of services desired by citizens and visitors. Some of those improvements include the construction of a pavilion at Bishop Park, the construction of restrooms at Alcoa and Ashley Park and the creation of a new playground for Ashley Park.

It is important to note during the very short time that the A&P tax was collected it had a major impact on our park system. If this funding were still available, it would help our parks department to remain competitive with surrounding communities. Once these residual funds are depleted, there will be no additional funding outside of our general fund for the parks department in 2022 and beyond. Note, the General Fund alone, with the current revenues sources available, cannot fund the five-year plan for parks included as an appendix to this document.

The 2020 Budget year was different from anyone's expectations all across the world when the COVID 19 Pandemic hit. The city's administration immediately curbed spending and city staff began reevaluating their current budget items. When needed, funding was diverted to cover COVID-19 related costs as we anticipated a drop in sales tax revenue.

As of October 2021, Bryant has not seen a drop of anticipated sales tax revenue during the pandemic, rather an increase. We believe we owe this to several areas. The first, a large percentage of Bryant residents work outside of our city. Many of these workers were asked to stay and work from home causing their spending habits to change. Money that was used in other cities for lunch, was instead used locally for groceries and eating out as the quarantine extended. The second is the convenience that many residents found in shopping online. In April of 2019 cities in Arkansas began receiving online sales tax by jurisdiction. These two combined items have helped Bryant to weather the pandemic. Additionally, the extra money provided to laid off workers by the federal government helped slow a decrease in consumer spending.

Personnel costs make up the largest percentage category for the General Fund each year. Therefore, it makes sense that each year a lot of discussion during budget time is devoted to personnel items. And Education Pay Program was implemented in 2021. This proposal for 2022 includes funding for a Certification Pay Program. These two programs to officially and separately pay employees for having Associates, Bachelors, Masters, and PhD Degrees and field related certifications have been goals of the City administration for several years. We are excited to implement them and hope the Sales Tax holds steady enough to allow for them to continue as planned. Each year the Council reviews the JESAP study and its recommendations along with the budget. A section of this document explores this study's recommendations in detail along with a five-year comparison of personnel numbers for the city as a whole.

The only true solution to keep pace with market demands in payroll is growth in sales tax and a diversification of revenue sources. Sales tax makes up the bulk of the General Fund Revenue sources in most Arkansas cities, including Bryant. It is imperative there is a multifaceted approach to business retention, expansion, and recruitment to ensure our businesses are successful so that in turn the city is successful. It is only by doing this that the city can hope to maintain the levels of services to which its citizens have become accustomed and maintain a city workforce that is competitive in the employee market. In addition to this growth, other sources of General Fund revenue need to be explored and bolstered.

With growth comes opportunities, change, and challenges. The Mayor, Council and city employees look forward to 2022 and the continued service to you and this community. We are committed to ensuring at all times we are finding creative ways to make the most of the resources you have entrusted to us. We hope you find the following pages breaking down the Budget process, department accomplishments, goals, performance measures and accompanying resources to your satisfaction and that we are being the best stewards possible with the revenues we receive to operate the City of Bryant.

Sincerely, Joy Black
City of Bryant, Finance Director

# Adding Transparency to the Budget Process

The Finance Department started off the process of adding transparency to the budget process by sending out a survey to the committees of Parks, Planning, Public Works, and Community Engagement. Of the 36 committee members, the Finance Department received 18 responses. We received some good, helpful feedback.

Committee Name _____ Ward # _____

1. On a scale of 1-10 (10 being the highest) how would you rate your confidence level in understanding the city budget?
2. On a scale of 1-10 (10 being the highest) how would you rate your knowledge level if you needed to participate in the city budget process with city staff and council?
3. Do you feel you actively participated in the city budget process in the past?
4. Have you ever reviewed the budget book listed on our website after the city budget was accepted?
5. If the answer to either question 3 or 4 was no, can you list what we can do differently so that you can join the process.
6. Do you think the community at large is actively involved in the budget process?
7. Do you think your ward citizens are actively involved in the budget process?
8. On a scale of 1-10 how much impact do you think community input has on the annual city budget?
9. What do you feel the city could/should do differently to engage the community in this process?
10. As a committee member, what role do you feel you should play during the city budget process?
11. In recent years city budgets have made national US news for items like the water issues in Flint, Michigan and the movement to "Defund" the Police. Have these and similar news items made you question your own involvement and understanding of your local city's budget? If so how and what questions do you have.
12. This past year water and sewer rates for the City of Bryant were raised. Did you follow this process and understand its implications on the budgeting process for future years?
13. If the answer to question 12 was no, why not? How could we have engaged you more?
14. Do you have any suggestions for how we can improve the budgeting process for the citizens of Bryant?

Educational material was created to help in the efforts.




Posterboards (featured right and below) and pamphlets (next page) were displayed and given out to the community during FallFest.






# 3 Major Funds/Distinctions to start:

The most important first step to understanding the budget is understanding that most of the revenue streams can only be spent on certain items. At the city of Bryant the main revenue streams can be divided into three main areas shown below.

**Water / Wastewater (Utility Bills)**
Several funds (500 through 606) are used to account for the items related to the Water and Sewer activities for the Citizens of Bryant.

**Planned Capital for 2021**
- $1,371K for the Wastewater Consent Action Order, or CAO
- $340K Mueller, Indian Springs and Encore Hospital
- $60K in trailers and a compressor

**Street (Sales Tax and Other)**
The Street Fund is set by Arkansas state law to account money to be spent on roads.

**Street Fund Capital Projects budgeted in 2021:**
- $845K in 50% Stormwater Projects
- $345K more in Stormwater Projects from Rolled Over Purchase Orders
- $780K Hilltop/Hilldale - Partially refunded from the state
- $70K Engineering Design
- $200K Grapple Truck
- $20K Trailers and Mowers
- Totalling $2,300 Million from Street Savings with another $600K for Paving and Overlays

**The Biggest Prior Commitment for Budgeting is Payroll and its related components like:**

- Health Insurance
- Pensions - City Employees are members of the Arkansas Public Employees Retirement System (APERS) and Local Fire and Police Retirement State System (LOPFI)
- The Federal Insurance Contributions Act, or FICA and Medicare withholdings

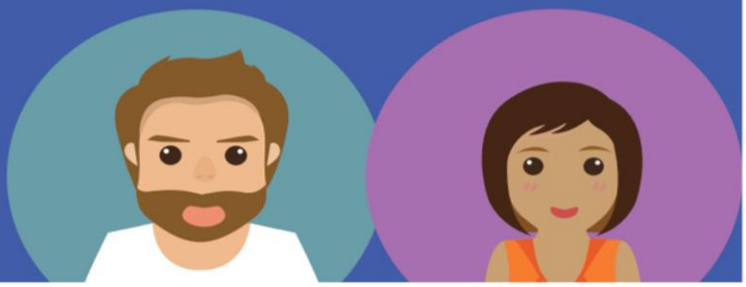
**Next comes Essential Services / Prior Obligations**
Each year we start the budget process by inputting all the items already agreed upon, like:

- Utility charges for Water, Electricity, Gas, Phones, Internet, etc.
- Bond payments and interest
- Central Arkansas Water Payments
- Contracts with the Boys and Girls Club, Senior Center and Historical Society, just to name a few...

## General (Sales Tax and Misc.)

The General Fund is used to account for items not otherwise accounted for in another fund such as:

| | Revenues budgeted in 2021 | Expenses budgeted in 2021 |
|---|---|---|
| | 5,925,004 | 795,019 |
| Finance, HR, Engineering, Animal control | 554,004 | 552,845 |
| Courts | 743,420 | 508,236 |
| Parks | 2,209,495 | 2,631,470 |
| Fire | 3,243,454 | 4,475,767 |
| Police | 1,914,984 | 5,478,426 |
| Planning/Development and Code | 539,870 | 694,640 |
| Totals Budgeted for 2021 | 15,130,231 | 15,136,403 |



**The Gap...**

After putting in the expected or estimated revenues for each fund, and the expected or estimated contracts and other obligated money or spending for each of these major funds, then we are usually short in the General Fund. By state law, the General Fund must have a balanced budget each year. Meaning that revenues anticipated to come in that year need to cover anticipated expenses for that year, unless those expenses are capital. Capital expenses create benefits for years to come.

Items are reviewed and refined until we can balance the General Fund.



**Then...**

We decide which special projects can be accomplished each year using savings if necessary.

During 2021 the following were selected and started for the General Fund Departments;

**General Fund Projects in 2021:**
- $170,000- Ashley Park Playground and Restrooms
- $12,000- Two new Parks Landscape trailers
- $7,500- Five New Power Pedistals at Bishop Park Pavilion
- $7,500- A Portable Building for storing Animal Control Supplies
- $3,000- Engineering of Alcoa Park Restrooms and Pavilion
- Totaling approximately $200,000 to be taken out of the General Fund saving.

# WHAT WOULD YOU PRIORITIZE FOR SPECIAL PROJECTS 2022?

**All meetings will be in the Courtroom**

- Monday, October 4th at 6:00 PM -- Parks
- Tuesday, October 19th at 6:00 PM -- Public Safety (Police, Fire, Animal, and Courts)
- Tuesday, October 26th at 5:30 PM -- Admin(Finance, Mayor, City Clerk, HR), Planning/Code (before council meeting).
- Tuesday, November 2nd at 6:00 PM -- Public Works (Street, Stormwater, Water, Waste Water) and Engineering.

CITY OF BRYANT Est. 1892 ARKANSAS

WWW.CITYOFBRYANT.COM

The next step in making the budget process more transparent was to reach out to the citizens of Bryant. First, information about the budget and the budget process was placed in the monthly newsletter that is mailed with the water bills, over 8000. Next, The Finance Department provided information by attending the annual Fallfest on September 25,2021. The weather was great and attendance was high at the event. During this event, staff from Finance and the Mayor's office provided Bryant citizens with pamphlets about the budget process and informed them that their input helps set the priorities of the community.








In 2022, the Finance department plans to continue transparency efforts with surveys of committee members and outreach during multiple events in addition to Fallfest.

## Budget and Process Timeline

The City of Bryant typically begins constructing the budget for the following year in August/September of the previous year. The Finance Director and Mayor meet with the Department Heads and make a listing of any anticipated notable large changes from one year to the next. The Finance Director opens up a draft in the city software and asks Department Heads to go in and input their budgets. Then the Finance Director pulls all of that detail out and puts it into a draft booklet for the Mayor and Department Heads to review. The Mayor and Department Heads make any adjustments and a draft is then presented to Council for adoption, typically at the last Council meeting of the year.

While the audited financial Statements of the City are prepared using a modified accrual method the budget is prepared using the cash method. The main difference between these two methods for the city of Bryant is the depiction of fixed assets and debt. Debt includes both principal and interest payments. For budgetary purposes fixed assets are shown as expenses that are approved by Council. These are shown as the 58XX series of accounts. However, in the audited financial Statements these, including debt principal and interest payments, are converted via adjustments to the balance sheet.

Prior to the 2018 Adopted Budget, the budget was adopted by line item which was very cumbersome. In 2018 Council adopted the budget by expense category in the major funds, keeping the limited number of Revenue lines still by line item. This year for 2021 we are also adopting the revenue lines by category. This was much easier and efficient to administer the work of the City. With this in mind this 2021 budget will be prepared and presented to Council for approval in that same fashion. This means that the budget can be amended along the same categories/lines that it was adopted for expenses/revenues. Between categories or between depts or funds requires bringing the adjustment back to be approved by City Council. Within the category with in the same department small adjustments can be made with the approval of the Finance Director and the Department Head.

With all the talk of transparency in recent years the Finance Department decided to give out a one page survey to the city committee members to find out how much of the budget process they were understanding and enjoying as citizens. The Finance Department was surprised to discover that many committee members that had served more than one year did not feel like they understood or felt involved in the budgetary process. For this reason we decided to hold more Focus Area Budgetary Meetings open to the public but also held on the normal committee meeting nights/times to encourage their understanding and involvement. The Finance Department also plans to attend Fall Fest.....

## Budget Timeline

| | | | | |
|---|---|---|---|---|
| Sent out Surveys to all Committees for feedback on budget Process | | | June 7, 9, and 14th | |
| Budget started in Springbrook (General Ledger Software) by Dept Heads, Revision I | | | Weeks | 8/23/21-9/3/21 |
| Dept Head meetings to discuss 2021 Budget | | | Tuesday | 9/14/2021 |
| Attended Fallfest with Budget Pamphlets and Materials for Citizen input and Education | | | Saturday | 9/25/2021 |
| Budget Workshop with Council and Committees | Parks | 6pm | Monday | 10/4/2021 |
| | Public Safety | 6pm | Tuesday | 10/19/2021 |
| | Admin | 5:30pm | Tuesday | 10/26/2021 |
| | Public Works | 6pm | Tuesday | 11/2/2021 |
| Fullfilling 14-58-201 Mayor to give Budget to Council by Dec 1st | | | Tuesday | 11/16/2021 |
| Budget Adopted by Resolution at Council Meeting | | | Tuesday | 12/14/2021 |

Budget/City Strategic Focus Areas

Since 2014 the Four Areas shown below have been the identified and pursued Strategic Focus Areas of the City of Bryant. In this document we have tried to align the Letter of Transmittal along these focus areas as well as all departmental goals, accomplishments and performance measures. Certain departments meet more than one of these goals and are listed as such. This format provides a clear framework around which Department Heads and Departments as a whole can organize their time and resources.

| | Governmental | Enterprise W/WW | Gov Debt | W/WW Debt | Totals |
|---|---|---|---|---|---|
| Public Safety | | | | | |
| Fire, PD, Animal, Court | $12,278,007 | $12,560,636 | $ 375,000 | $719,206 | $25,932,848 |
| Health and Quality of Life for the Citizens and Visitors to Bryant | | | | | |
| Parks | $2,820,934 | $12,560,636 | $ 375,000 | $719,206 | $16,475,775 |
| Connectivity | | | | | |
| Street, MS4 (Stormwater) | $5,583,919 | $684,000 | $ 3,014,502 | | $9,282,421 |
| Smart Growth | | | | | |
| Planning, Admin, IT, Engineering Community Development | $1,944,094 | | | | $1,944,094 |
| Totals | $22,626,954 | $25,805,271 | $ 3,764,502 | $1,438,411 | $53,635,138 |

| | General Fund | Street Fund | Water/WW Fund | Non Major Funds | Total Budgeted Funds |
|---|---|---|---|---|---|
| Revenues | 17,171,705 | 4,332,276 | 18,609,235 | 21,839,130 | 61,952,346 |
| Expenditures | 17,043,036 | 5,583,919 | 25,121,271 | 22,197,753 | 69,945,979 |
| Budgeted Change in Fund Balance | 128,669 | (1,251,643) | (6,512,036) | (358,623) | (7,993,633) |

Capital Minus 2021 Encumbrances

| | Fund 001 Only | Fund 080 Only | Funds 500/510 Only | 002-068, 110-187, and 515-700 | Totals |
|---|---|---|---|---|---|
| Cash Balance at 12/31/21 | | | | | 0 |
| Change Proposed | 128,669 | (1,251,643) | (6,512,036) | (358,623) | (7,993,633) |
| Cash Balance at 12/31/22 | 128,669 | (1,251,643) | (6,512,036) | (358,623) | (7,993,633) |

**RESOLUTION NO. 2021 -XX**

**A RESOLUTION PROVIDING FOR THE ADOPTION OF A BUDGET FOR THE CITY OF BRYANT, ARKANSAS FOR THE TWELVE MONTH PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022**

**WHEREAS**, the City Council has reviewed the proposed budget submitted by the Mayor and;

**WHEREAS,** it is the finding and conclusion of the City Council that the schedules and exhibits of anticipated revenues and expenditures for the calendar year appear appropriate for budgetary purposes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRYANT, ARKANSAS THAT:**

**Section 1.** This resolution shall be known as the budget resolution for the City of Bryant, Arkansas, for the twelve (12) month period beginning January 1, 2022 and ending December 31, 2022. The attached budget, incorporated herein, reflects estimated revenues and expenditures as set forth on the

**Section 2.** The respective funds for each item of expenditure proposed in the budget for 2022 are hereby approved and adopted for the operation of the City of Bryant, Arkansas, by the City Council on this date and constitute an appropriation of funds which are lawfully applicable to the items contained with the budget.

**Section 3.** The Mayor or her duly authorized representative may approve for payment, out of funds appropriated by this budget or otherwise approved by the City Council for that purpose or may disapprove any bills, debts, or liabilities asserted as claims against the City up to a maximum amount allowed by Arkansas law and the payment or disapproval of any bills, debts, or liabilities exceeding that amount shall require the confirmation of this governing body.

**PASSED AND APPROVED this 14 day of December, 2021.**

APPROVED:

Allen E. Scott, Mayor

ATTEST:

Sue Ashcraft, City Clerk

GOVERNMENT FINANCE OFFICERS ASSOCIATION

# *Distinguished Budget Presentation Award*

**PRESENTED TO**

**City of Bryant**
**Arkansas**

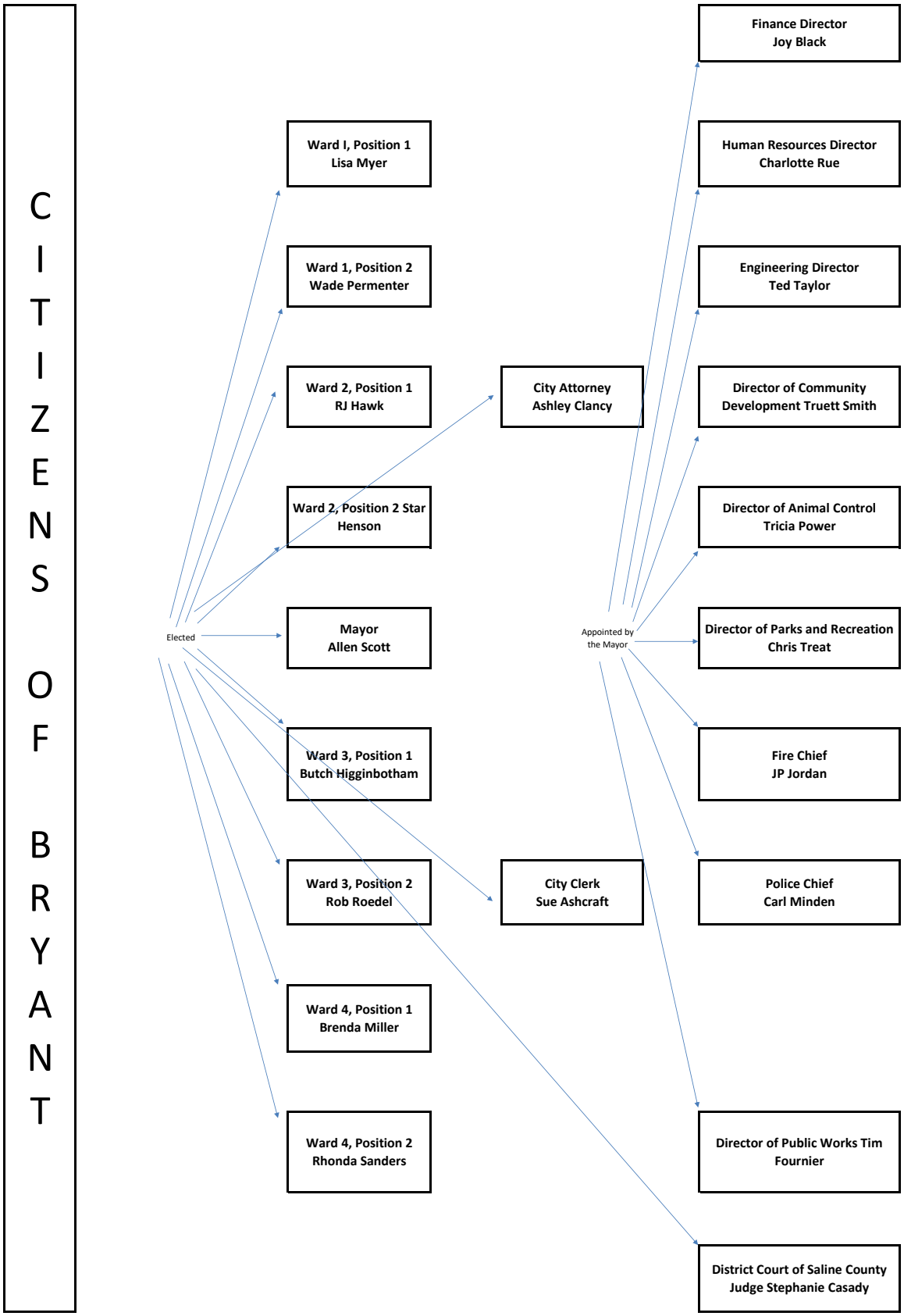
For the Fiscal Year Beginning

**January 01, 2021**

Christopher P. Morrill

**Executive Director**

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Bryant, Arkansas, for its Annual Budget for the fiscal year beginning January 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communicative device. This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.


CITIZENS OF BRYANT
Elected
Ward I, Position 1
Lisa Myer
Ward 1, Position 2
Wade Permenter
Ward 2, Position 1
RJ Hawk
Ward 2, Position 2 Star
Henson
Mayor
Allen Scott
Ward 3, Position 1
Butch Higginbotham
Ward 3, Position 2
Rob Roedel
Ward 4, Position 1
Brenda Miller
Ward 4, Position 2
Rhonda Sanders
City Attorney
Ashley Clancy
City Clerk
Sue Ashcraft
Appointed by
the Mayor
Finance Director
Joy Black
Human Resources Director
Charlotte Rue
Engineering Director
Ted Taylor
Director of Community
Development Truett Smith
Director of Animal Control
Tricia Power
Director of Parks and Recreation
Chris Treat
Fire Chief
JP Jordan
Police Chief
Carl Minden
Director of Public Works Tim
Fournier
District Court of Saline County
Judge Stephanie Casady

The City of Bryant have put in place several policies to promote compliance and integrity in accordance to Arkansas Code annotated.

As a municipality, the City of Bryant has an established system of internal control that provides reasonable assurance that objectives have been achieved in 1) the effectiveness and efficiency of operations, 2) the reliability of financial reporting and 3) compliance with applicable laws and regulations. The City of Bryant also has established an effective anti-fraud program that: 1) creates a culture of honesty, 2) evaluates the risks of fraud and implements the processes, procedures and controls needed to mitigate those risks and 3) develops an appropriate oversight process. It is the policy of the City of Bryant, to the extent that is reasonable, to conduct its contracting affairs in an open, competitive manner.

**ACCOUNTING, AUDITING AND FINANCIAL REPORTING CITY POLICIES**

The City's accounting and financial reporting systems will be maintained in conformance with Generally Accepted Accounting Principles (GAAP) and the standards set by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

An independent public accounting firm will perform an annual audit. The auditor's opinion will be included with the City's published Annual Financial Reports.

The City's Budget should satisfy criteria as a financial and programmatic policy document, as a comprehensive financial plan, as an operations guide for all organizational units and as a communications device for all significant budgetary issues, trends and resources.

Monthly Reports shall be prepared and presented to the Bryant City Council on a timely basis.

Balancing the budget - the state of Arkansas requires that a balanced budget be presented to Council by December 1st before the year of the budget proposed in State Statute 14-58-201.

Ordinance 2007-35 , ACA 14-58-303 and ACA 14-58-306, outlines that the Mayor may sell city assets not exceeding $6000 in fair market value without competitive bidding. The sale of city assets over $6000 in fair market value must be brought to council for disposal approval and recommendations.

Ordinance 2014-01 ACA 14-43-501 provides for organization of the City Council meetings and approval of the financial report from the previous month as a new business item at each monthly council meeting.

**DEBT MANAGEMENT CITY POLICIES**

The City will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit. The City will encourage and maintain good relations with financial bond rating agencies and will follow a policy of full and open disclosure.

Every future bond issue proposal will be accompanied by an analysis showing how the new issue combined with current debt impacts the City's debt capacity and conformance with City debt policies.

Financing shall not exceed the useful life of the asset being acquired.

The City will not use long-term debt to finance current operations.

The general policy of the City is to fund capital projects (infrastructure) with new, dedicated streams of revenue or voter approved debt. Nonvoter approved debt may be utilized when a dedicated revenue source other than general revenue can be identified to pay debt service expenses.

Interest earnings on bond proceeds will be limited to: 1) funding the improvements specified in the authorizing bond ordinance; or 2) payment of debt service on the bonds.

Utility rates will be set to ensure debt service coverage exceeds the bond indenture requirement of 110%.

The City shall comply with the Internal Revenue Code Section 148 - Arbitrage Regulation for all tax-exempt debt issued.

Proceeds from debt will be used in accordance with the purpose of the debt issue. Funds remaining after the project is completed will be used in accordance with the provisions stated in the bond ordinance that authorized the issuance of the debt.

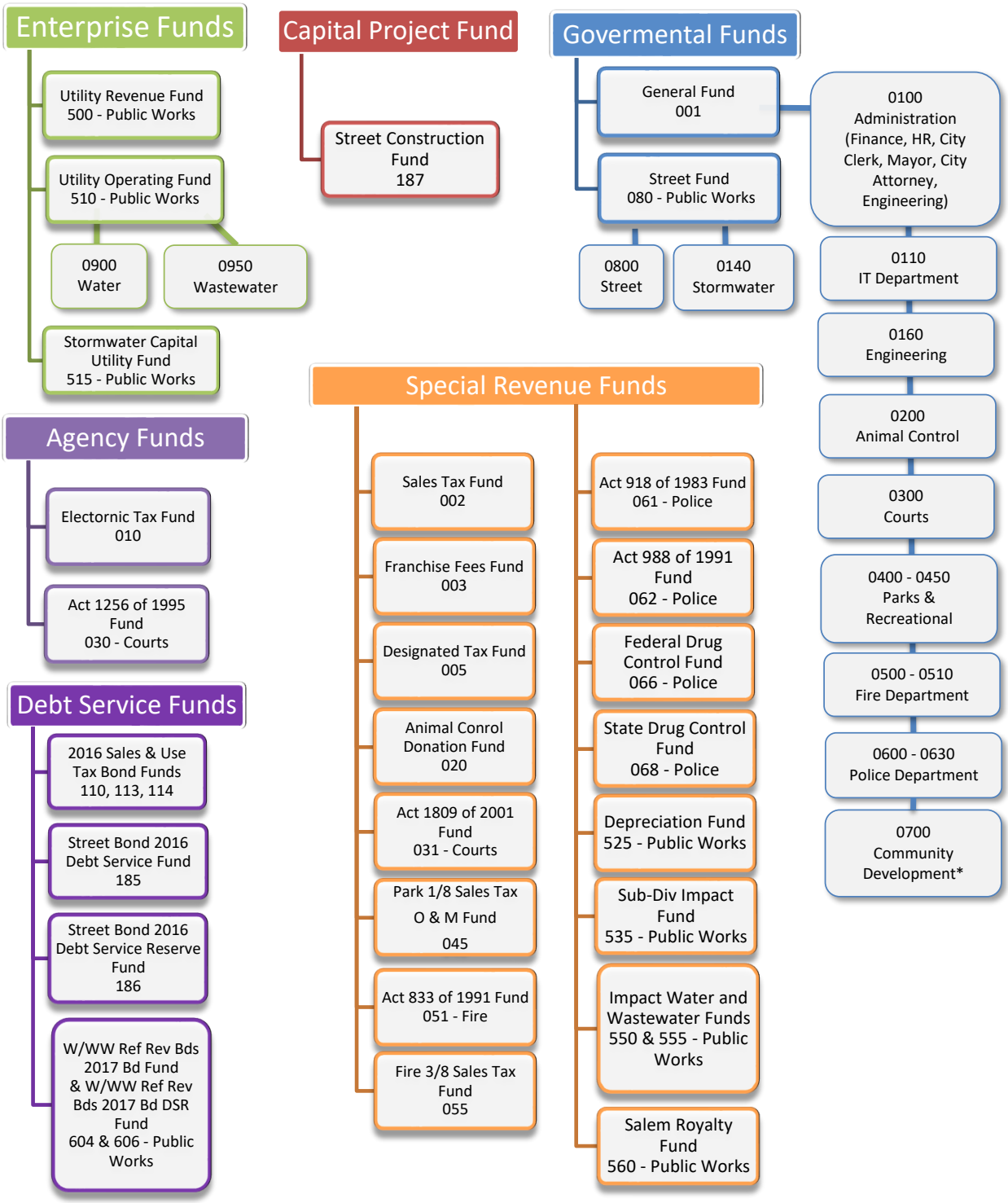
**CAPITAL MANAGEMENT CITY POLICIES**

A Capital Improvement Plan will be updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction that results in a capitalized asset costing more than $5,000 and having a useful life (depreciable life) of two (2) years or more, per Resolution 2021-03.

Proposed capital projects will be reviewed by a cross-departmental team for accurate costing (design, capital, and operating), congruence with City objectives and prioritized by a set of deterministic criteria. Financing sources will be sought for the highest-ranking projects.

Capital improvement operating budget impacts will be coordinated with the development of the annual operating budget. Future operating, maintenance, and replacements costs will be considered.

# FUND STRUCTURE ORGANIZATION CHART




**Community Development was created after Planning and Code were combined in 2022*

## Govermental Funds

General Fund (001) is the city's primary operating fund. It accounts for all financial resources of the general goverment except those required to be accounted for in another fund.

Street Fund (080) is a special revenue fund to account for all acitivities associated with maintaining and constructing streets. Arkansas statutes that provide funding for street and drainage projects require that these activities be accounted for separately. The Street fund is financed by state turnback funds, and a portion of a state-wide 1/2 cent saled tax approved by the voters in July 2013.

## Capital Project Fund

Street Construction Fund (187) were designated to be spent within three years of the 2016 Sales & Use Bond for park and street capital projects. Bond funds remaining in 2020 are encumbered for work in progress.

## Enterprise Funds

Utility Revenue Fund (500) is used to account for activities associated with collecting the revenues of water, wastewater, and stormwater via the monthly bill collections.

Utility Operating Fund (510) is used to account for activities associated with collecting, treating, and disposing sewage fro m customers in one department 0950 and the treatment and distribution of drinkable water to customers in another department 0900.

Stormwater Utility Fund (515) is used to account for activities associated with completing major capital stormwater projects.

## Agency Funds

Electronic Tax Fund (010) is used to house payroll associated liabilities and sales taxes as they come in from the state. Any funds left in this fund over a period belong to another entities such as the state or county or to employees, etc. This fund merely serves as a clearing fund.

Act 1256 of 1995 (030) Administration of Justice Fund - ACA 16-10-308 established that cities would receive a share of the uniform court costs and filing fees levied by the state law. These may be used to defray a part of the expenses of the administation of justice in the City. These funds are kept and spent from this fund.

## Special Revenue Funds

Sales Tax Fund (002) is where the intial deposits of sales tax collections from the state before being distributed to other funds. For audit purposes it is shown with the General Fund (001).

Franchise Fees (003) is where the initial deposit of franchise fees collected from utiliy companies before being distributed to other funds. For audit purposes, it is shown with the General Fund (001).

Designated Tax Fund (005) Bryant Ordinance no. 1996-08 (March 25, 1996) provided for the levy of a one cent sales and use tax for the purpose of street improvements (30%), fire department (25%), police deparment (25%), city parks (10%), and animal control (10%).

Act 1809 of 2001 (031) District Court Automation Fund ACA 16-13-704 established that 1/2 of $5 per month on each person in the court could only be used for court-related technology. These funds are kept and spent from this fund

Park 1/8 Sales Tax O & M (045) Bryant City Code 12.32.01 (2013) levied a .125% sales and use tax to be used to acquire, construct, improve, expand, equip, furnish, operate and maintain new or existing park and recreational facilities, including parking, landscaping , signage, lighting, concession, road and utility improvements, and to pay and secure the repayment of park and recreational bonds.

Animal Conrol Donation (020) Bryant City Code 6.12.01 (2013) via Ordinance 2011-24 established fund to receive donations for the animal control department to be used for any purpose reasonably related to the care, custody, and control of animals secured by the department including training, education, and assistance.

Act 833 of 1991 (051) Fire Equipment and Training fund is used to account for specific revenues per ACA 14-284-403, 404 which requires insurance premium tax funds to be distributed by the County to municipal fire departments for training, purchase and improvement of fire fighting equipment, initial capital construction or improvements of fire departments, insurance for buildings and utilities costs.

Fire 3/8 Sales Tax (055) Bryant City Code 2.36.07 (2013) levied a .375% sales and use tax to be used to operate and maintain; acquire apparatus and equipment, acquire, construct, improve, and expand facilities; to pay and secure repayment of fire department bonds

Act 918 of 1983 (061) ACA 12-41-701 established the ability of cities to receive a portion of fines and penalties from the Courts to be used for law enforcement purposes. These funds are kept and spent from this fund.

Act 988 of 1991 (062) ACA 27-22-103 established the ability of cities to receive the fine for citizens who fail to insure their motor vehicles and use those fines for the purchase and maintenance of rescue, emergency medical, and law enforcement vehicles, communication equipment, animals owned or used by law enforcement agencies, life saving medical apparatus, and law enforcement apparatus. These funds are kept and spent from this fund.

Federal Drug Control (066) and State Drug Control (068) established that asset forfeitures resulting from drug offense cases should go to the arresting agency. These revenues shall only be used for law enforcement purposes.

Depreciation WW (525) holds money set aside each month by the Customer Service Management Group per the Bond Debt Covenants.

Sub-Div Impact Fund (535) collected by Code Enforcement for Water and Wastewater.

Impact Water and Wastewater Funds (550 & 555) holds money collected by Code Enforcement as well approximately $600 collected for Water and $500 for Wastewater.

Salem Royalty Fund (560) holds charges on the Water and Wastewater bills then predetermined amounts based on zip codes are sent back to the Salem Water Group.

# Debt Service Funds

- 2016 Sales & Use Tax Bond Funds (110, 113, 114) These bonds were obtained to fund two Fire Stations, several Parks Projects and the Street connection from I30 to the Airport.
- Street Bond 2016 Debt Service Fund (185) These bond funds were refunded in 2016 and the proceeds used to fund the on off ramp connecting I30 to the Street discussed above connecting I30 to the Airport and providing traffic relief along Reynolds Road.
- Street Bond 2016 Debt Service Reserve Fund (186) is the Debt Bond Requirement for the 2016 Franchise Fee Funded Bonds.
- W/WW Ref Rev Bds 2017 Bond Fund and W/WW Ref Rev Bond Debt Service Revenue Fund (604 & 606) hold money associated with the 2017 Water/Wastewater Revenue Bonds - Thse bonds have been refunded and used several times to fund various Water and Wastewater infrastructure needs.

# Summary of 2019 -2021 and Category Totals for Major Funds

| | Admin | Planning | Animal Control | Court | Park | Fire | Police | Code | General TOTAL | Street | Water/WW |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Adopted 2019 Revenues | 5,452,200 | 7,000 | 484,500 | 743,420 | 2,061,495 | 2,880,450 | 1,614,980 | 409,045 | 13,653,090 | 3,031,568 | 8,386,653 |
| Adopted 2019 Expenses | 934,405 | 321,732 | 448,711 | 460,748 | 2,510,195 | 4,004,408 | 4,587,375 | 383,943 | 13,651,517 | 3,302,697 | 12,285,972 |
| Adopted 2019 Net | 4,517,795 | (314,732) | 35,789 | 282,672 | (448,700) | (1,123,958) | (2,972,395) | 25,102 | 1,573 | (271,129) | (3,899,319) |
| | | | | | | | | | | | |
| Adopted 2020 Revenues | 5,749,000 | 7,000 | 511,500 | 743,420 | 2,165,495 | 3,060,950 | 1,585,480 | 550,755 | 14,373,600 | 3,132,833 | 8,067,892 |
| Adopted 2020 Expenses | 1,089,839 | 265,467 | 525,860 | 485,408 | 2,573,923 | 4,167,010 | 4,879,244 | 386,849 | 14,373,600 | 3,822,657 | 12,961,816 |
| Proposed 2020 Net | 4,659,161 | (258,467) | (14,360) | 258,012 | (408,428) | (1,106,060) | (3,293,764) | 163,906 | (0) | (689,824) | (4,893,925) |

| Requested Revision I | Engineering | Admin | Planning | Animal Control | Court | Park | Fire | Police | Code | General TOTAL | Street | Water/WW |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Proposed 2021 Revenues | 0 | 5,925,004 | 7,000 | 554,004 | 743,420 | 2,209,495 | 3,243,454 | 1,914,984 | 532,870 | 15,130,231 | 3,862,833 | 17,992,735 |
| Proposed 2021 Expenses | 37,360 | 757,659 | 260,618 | 552,845 | 508,236 | 2,631,470 | 4,475,767 | 5,478,426 | 434,022 | 15,136,403 | 5,579,040 | 21,118,920 |
| Proposed 2021 Net | (37,360) | 5,167,345 | (253,618) | 1,159 | 235,184 | (421,975) | (1,232,313) | (3,563,442) | 98,848 | (6,172) | (1,716,207) | (3,126,185) |

| Requested Revision I | Engineering | Admin | Planning | Animal Control | Court | Park | Fire | Police | Community Development* | General TOTAL | Street | Water/WW |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Proposed 2022 Revenues | 0 | 6,987,736 | 0 | 629,334 | 743,420 | 2,390,621 | 3,767,410 | 2,087,064 | 566,120 | 17,171,705 | 4,332,276 | 18,609,235 |
| Proposed 2022 Expenses | 47,910 | 1,143,474 | 0 | 791,845 | 509,826 | 2,820,934 | 4,772,165 | 6,267,374 | 752,709 | 17,106,238 | 5,583,919 | 25,121,271 |
| Proposed 2022 Net | (47,910) | 5,844,262 | 0 | (162,511) | 233,594 | (430,313) | (1,004,755) | (4,180,310) | (186,589) | 65,467 | (1,251,643) | (6,512,036) |

| | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | | | | | |
| Tax | | 6,985,736 | | 593,834 | | 1,336,126 | 3,767,160 | 1,484,584 | 38,000 | 14,205,440 | 3,605,501 | |
| Other | | 2,000 | | 35,500 | 743,420 | 1,054,495 | 250 | 602,480 | 528,120 | 2,966,265 | 726,775 | 18,609,235 |
| Total | | 6,987,736 | 0 | 629,334 | 743,420 | 2,390,621 | 3,767,410 | 2,087,064 | 566,120 | 17,171,705 | 4,332,276 | 18,609,235 |
| **Expenses** | | | | | | | | | | | | |
| Personnel | 10,600 | 705,444 | | 635,848 | 462,240 | 1,604,940 | 4,106,248 | 4,712,278 | 562,924 | 12,800,522 | 1,404,151 | 2,941,380 |
| Building&Grounds | 1,800 | 47,446 | | 64,696 | 23,646 | 702,514 | 174,784 | 126,714 | 8,310 | 1,149,910 | 107,729 | 761,009 |
| Vehicle | 19,860 | 4,000 | | 14,406 | | 65,000 | 123,200 | 250,250 | 24,250 | 500,966 | 259,700 | 286,158 |
| Supply | 5,000 | 9,500 | | 21,950 | 11,000 | 98,100 | 165,940 | 61,600 | 4,000 | 377,090 | 412,492 | 2,582,989 |
| Operations | | 79,900 | | 15,945 | 3,000 | 33,523 | 1,000 | 7,500 | 37,500 | 178,368 | 522,812 | 816,916 |
| Professional Services | | 52,190 | | 35,000 | 5,500 | 231,720 | 15,100 | 21,550 | 62,700 | 423,760 | 431,750 | 197,906 |
| Miscellaneous | 10,650 | 154,995 | | 4,000 | 4,440 | 18,105 | 13,525 | 155,465 | 53,025 | 414,205 | 22,285 | 120,490 |
| Contract/Donations/Overlays | | 90,000 | | | | | | | 0 | 90,000 | | |
| Grant/Bonds/Transfers/Leases | | 0 | | | | 67,032 | 172,368 | 932,016 | 0 | 1,171,416 | 1,823,000 | 8,697,473 |
| Fixed Assets/Leases | | 0 | | | | | | | 0 | 0 | 600,000 | 8,749,950 |
| Total | 47,910 | 1,143,475 | 0 | 791,845 | 509,826 | 2,820,934 | 4,772,165 | 6,267,373 | 752,709 | 17,106,237 | 5,583,919 | 25,154,271 |

Each month the City receives 3% of sales tax back from the State of Arkansas. This 3% is mandated by the Citizens via vote to be spent on the following listed categories. You can see from the charts above and below what a large percentage Sales Taxes make up of the overall total Revenues for the General Fund.

The chart below shows how the 3% sales tax above is allocated and budgeted for 2022.

| | Monthly | Annually |
|---|---|---|
| 1% GF | 494,861 | 5,938,336 |
| 1/8 Parks | 61,858 | 742,292 |
| 3/8 Fire | 185,573 | 2,226,876 |
| 4/8 Bond | 247,431 | 2,969,168 |
| Animal 10% | 49,486 | 593,834 |
| Parks 10% | 49,486 | 593,834 |
| Fire 25% | 123,715 | 1,484,584 |
| Police 25% | 123,715 | 1,484,584 |
| Street 30% | 148,458 | 1,781,501 |
| Total | 1,484,584 | 17,815,008 |
| | | |
| Divided by 3 | 494,861 | 5,938,336 |

Stormwater Related Cap in Street Fund also in 515 Fund 684,000

| | |
|---|---|
| Street Cap | 1,823,000 |
| Total | 2,507,000 |
| **Water Cap** | 2,160,000 |
| **WW Cap** | 5,472,950 |
| **Total W.WW** | 7,632,950 |

Plans for Fund Balances for the three major funds (General, Street, and Water/Wastewater) are shown above and on the Focus Area page 14. Street completed several projects in 2021. However, a few projects for both Street and Water/Wastewater were carried over via Purchase Order Encumbrances so separately adopted by Council and not in this budget. Any dipping into Fund Balances is the result of Capital Plans. Street adopted capital plans for $1,823,000 (plus non cap overlays of $600,000) in this budget and Water/Wastewater adopted plans for $7,632,950 (plus $1,000,000 of depreciation expense as well). While these plans were adopted in this budget in these amounts it is likely that they will be on going in part into 2023. These capital plans for Public Works (Street, Stormwater, and Water/Wastewater) will necessitate that the Finance Director and the Public Works Director work closely together to monitor and adjust as needed the cash flow plans. Note further that some one time capital projects were approved out of General Fund savings in January of 2022 after this initial budget was adopted. Council wisely waited to see how the year ended before approving these projects. Council and the Administration has followed this process for the past several years.

**Community Development was created after Planning and Code were combined in 2022*

The City has been fortunate to have had at least a moderate increase in Sales Tax every year for the past decade. This is great but it has made it difficult for the Finance Department to convince Council and the citizens of the need to diversify our revenue streams. The nature of Sales tax is mercurial. Also cities in Arkansas are not given a great deal of minute detail on their Sales tax receipts from the State. With 2022 being an Election Year it will be difficult to push through any significant or controversial changes; however, starting again at the beginning of 2023 increased emphasis needs to be placed on increasing the city's millage rate, bringing back the A&P Tax and consideration of any needed Impact fees.

**Sales Tax Decade Review and Summary**

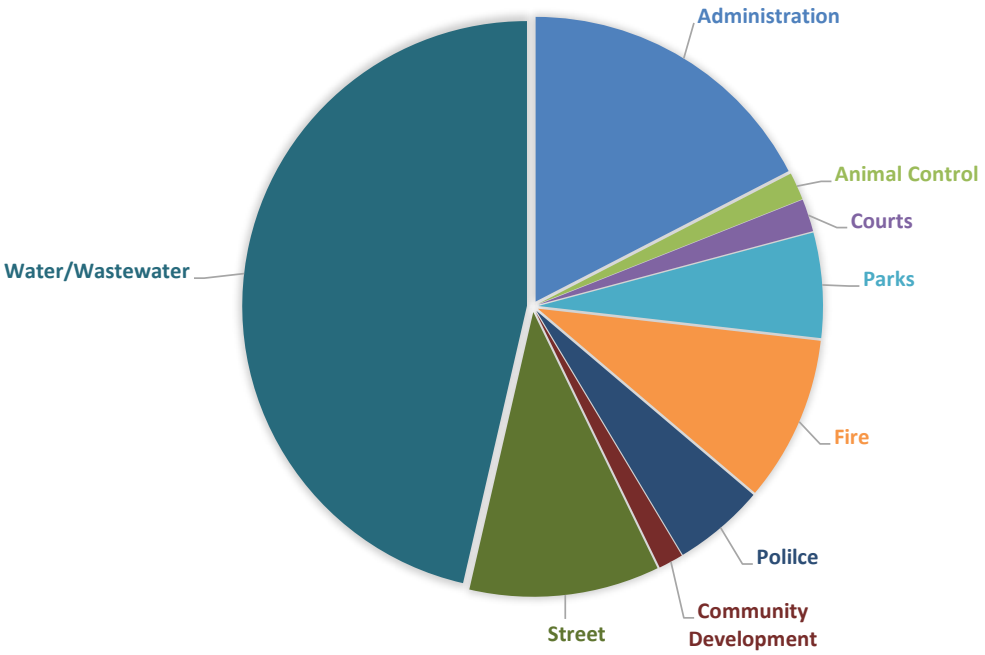
City Sales & Use Tax (Three Cent Sales Tax)

| | January | February | March | April | May | June | July | August | September | October | November | December |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 2011 | 838,829 | 1,036,222 | 750,597 | 789,903 | 882,126 | 852,639 | 876,781 | 882,602 | 874,371 | 888,881 | 884,298 | 846,277 |
| 2012 | 861,185 | 1,067,401 | 805,450 | 893,549 | 1,029,730 | 927,500 | 967,355 | 970,081 | 881,285 | 943,937 | 927,061 | 884,848 |
| 2013 | 930,471 | 1,087,258 | 866,467 | 922,534 | 1,006,764 | 964,906 | 983,742 | 985,949 | 898,138 | 958,546 | 927,035 | 888,383 |
| 2014 | 963,538 | 1,021,873 | 808,370 | 903,239 | 1,033,766 | 894,179 | 1,006,970 | 963,548 | 950,648 | 971,548 | 976,553 | 954,234 |
| 2015 | 901,561 | 1,162,729 | 817,653 | 956,557 | 1,103,469 | 1,043,758 | 1,098,929 | 1,118,196 | 1,075,314 | 1,120,300 | 1,074,631 | 1,012,371 |
| 2016 | 1,002,072 | 1,202,594 | 885,470 | 976,896 | 1,135,189 | 920,742 | 1,072,236 | 1,068,443 | 1,097,107 | 1,084,466 | 1,089,853 | 1,035,963 |
| 2017 | 1,047,642 | 1,291,007 | 966,327 | 987,020 | 1,129,225 | 1,051,411 | 1,166,069 | 1,105,701 | 1,088,135 | 1,111,557 | 1,088,240 | 1,018,661 |
| 2018 | 1,063,307 | 1,295,841 | 969,264 | 939,761 | 1,245,252 | 1,093,015 | 1,195,341 | 1,240,049 | 1,179,113 | 1,056,462 | 1,099,036 | 1,093,013 |
| 2019 | 1,162,181 | 1,323,467 | 1,043,677 | 1,027,608 | 1,205,192 | 1,190,014 | 1,258,250 | 1,257,197 | 1,140,531 | 1,243,134 | 1,155,335 | 1,157,926 |
| 2020 | 1,183,215 | 1,157,716 | 1,085,494 | 1,086,993 | 1,259,760 | 1,254,769 | 1,356,933 | 1,434,834 | 1,373,873 | 1,330,458 | 1,460,079 | 1,387,558 |
| 2021 | 1,384,300 | 1,648,283 | 1,323,761 | 1,149,770 | 1,663,928 | 1,570,489 | 1,526,745 | 1,567,875 | 1,457,964 | 1,477,013 | 1,477,013 | 1,477,013 |

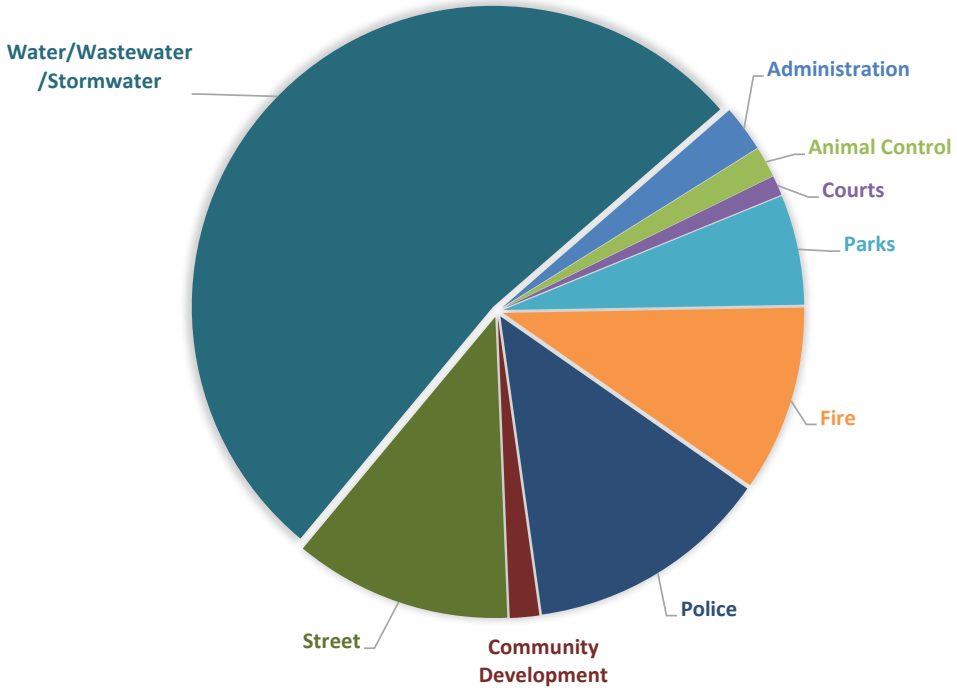
1,477,012.83 estimated last three months of the year

# Summary of 2019 -2021 and Category Totals for Major Funds

## TOTAL REVENUE PER DEPARTMENT

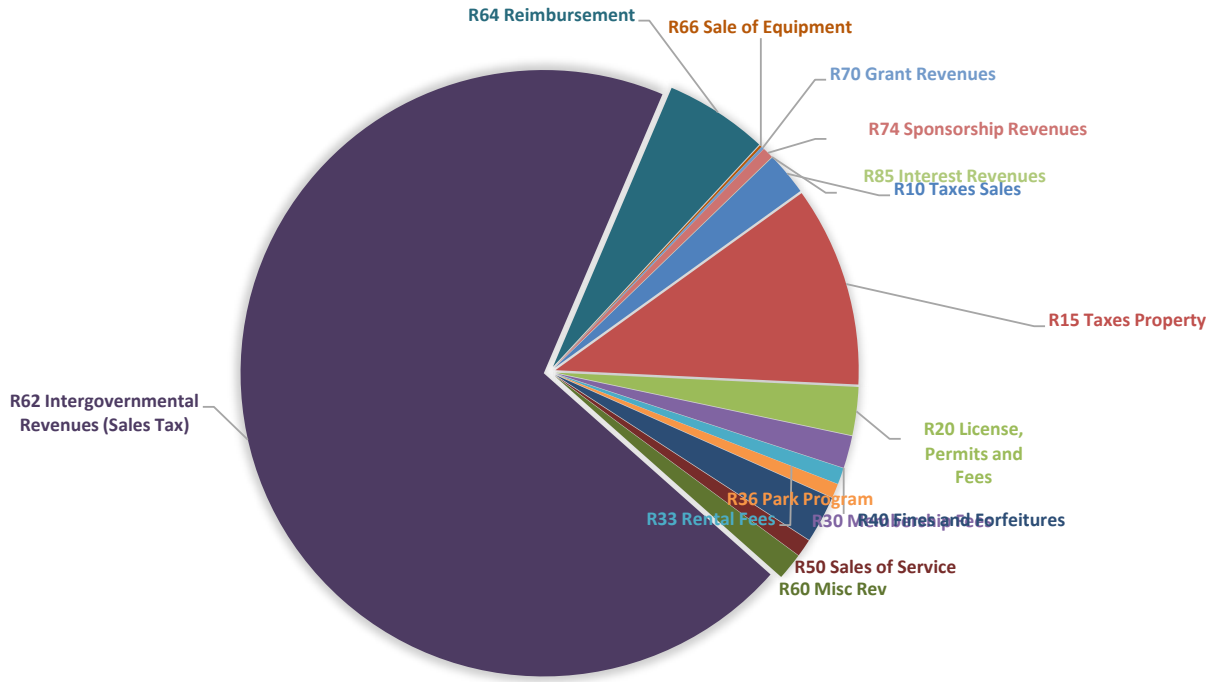



## TOTAL EXPENSES PER DEPARTMENT

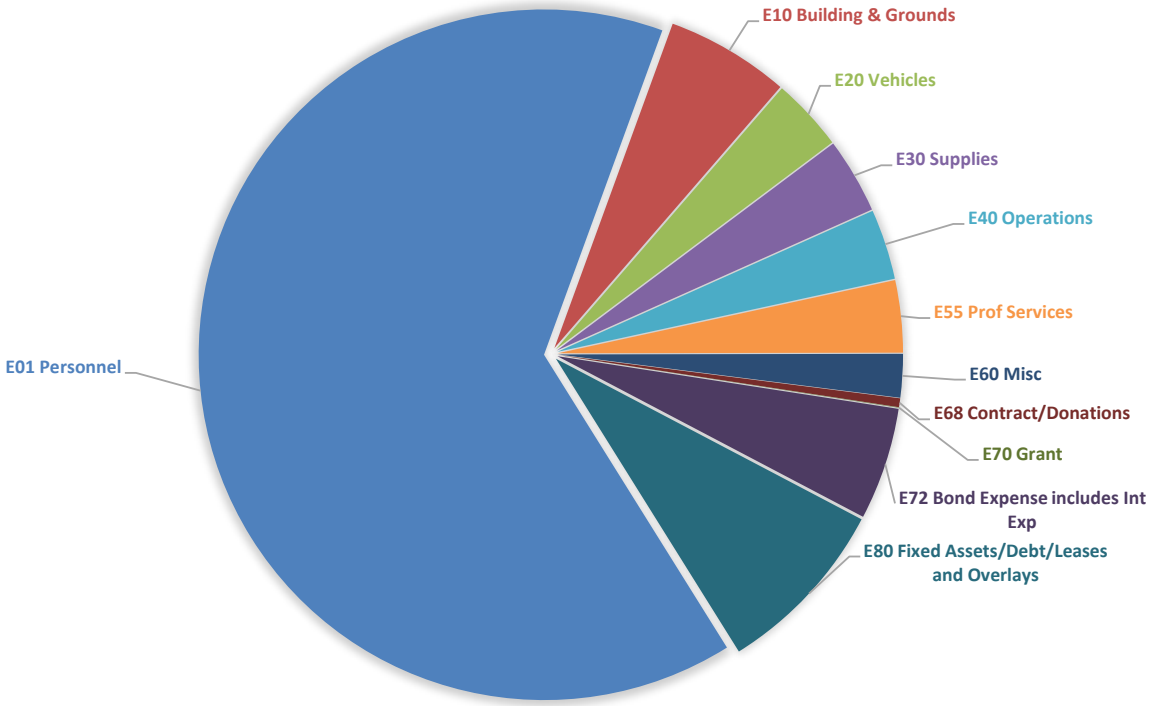


| Category | Accounts | Budgeted Amounts | Enterprise/ Governmental |
|---|---|---|---|
| R50 Sales of Service | 4504-4569 | 10,960,035.00 | E |
| R60 Misc Rev | 4600 | 85,200.00 | E |
| R62 Intergovernmental Revenues | 4625-4632 | 7,564,000.00 | E |
| R64 Reimbursement | 4640-4560 | 0.00 | E |
| R66 Sale of Equipment | 4900 | 0.00 | E |
| R85 Interest Revenues | 4850 | 0.00 | E |
| E01 Personnel | 5000-5070 | 3,201,747.05 | E |
| E10 Building & Grounds | 5102-5145 | 764,033.20 | E |
| E20 Vehicles | 5200-5225, 5240 | 307,357.96 | E |
| E30 Supplies | 5300-5380 | 2,606,528.92 | E |
| E40 Operations | 5405-5547 | 823,116.00 | E |
| E55 Prof Services | 5550-5593 | 299,156.08 | E |
| E60 Misc | 5600-5650 | 120,490.00 | E |
| E62 Intergovernmental Transfers | 5625-5642 | 8,174,000.00 | E |
| E68 Contract/Donations | 5680-5682 | 0.00 | E |
| E70 Grant | 5700-5705 | 0.00 | E |
| E72 Bond Expense includes Int Exp | 5722 | 523,472.92 | E |
| E80 Fixed Assets/Debt/Leases and Overlays | 5800-5910 | 8,749,950.00 | E |
| R10 Taxes Sales | 4656 | 494,000.00 | G |
| R15 Taxes Property | 4150-4152 | 2,296,100.00 | G |
| R20 License, Permits and Fees | 4200-4258 | 551,620.00 | G |
| R30 Membership Fees | 4300-4323 | 370,000.00 | G |
| R33 Rental Fees | 4332-4354 | 186,995.00 | G |
| R36 Park Program | 4259-4260, 4360, 4390 | 162,000.00 | G |
| R40 Fines and Forfeitures | 4400-4428 | 539,680.00 | G |
| R50 Sales of Service | 4500-4534 | 203,000.00 | G |
| R60 Misc Rev | 4600, 4602, 4394, 4650 | 308,770.00 | G |
| R62 Intergovernmental Revenues (Sales Tax) | 4626-4629 | 15,020,841.00 | G |
| R64 Reimbursement | 4640, 4560 | 1,183,000.00 | G |
| R66 Sale of Equipment | 4900 | 25,000.00 | G |
| R70 Grant Revenues | 4700-4705 | 33,700.00 | G |
| R74 Sponsorship Revenues | 4740-4742 | 127,500.00 | G |
| R85 Interest Revenues | 4850 | 1,775.00 | G |
| E01 Personnel | 5000-5070 | 13,971,006.29 | G |
| E10 Building & Grounds | 5102-5145 | 1,254,615.08 | G |
| E20 Vehicles | 5200-5225 | 739,465.90 | G |
| E30 Supplies | 5300-5380 | 766,042.16 | G |
| E40 Operations | 5405-5547 | 714,180.40 | G |
| E55 Prof Services | 5550-5593 | 731,160.04 | G |
| E60 Misc | 5600-5650 | 440,390.00 | G |
| E62 Intergovernmental Transfers | 5625-5642 | 0.00 | G |
| E68 Contract/Donations | 5680-5682 | 90,000.00 | G |
| E70 Grant | 5700-5705 | 4,500.00 | G |
| E72 Bond Expense includes Int Exp | 5722 | 1,140,216.72 | G |
| E80 Fixed Assets/Debt/Leases and Overlays | 5800-5910 | 1,823,000.00 | G |

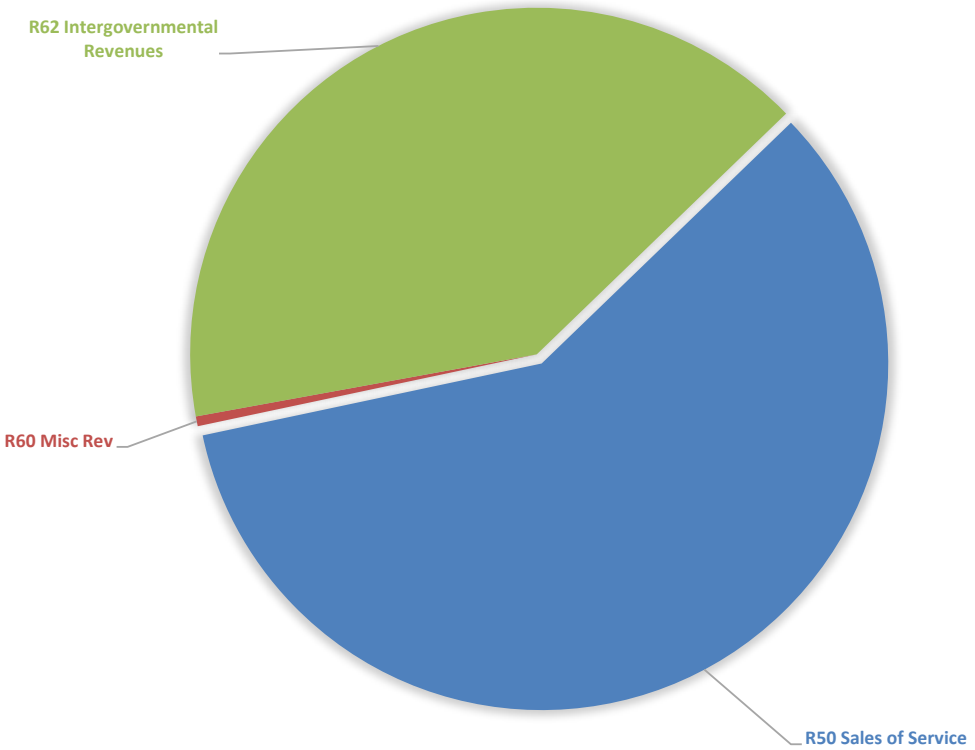
## GOVERNMENTAL BUDGETED REVENUES



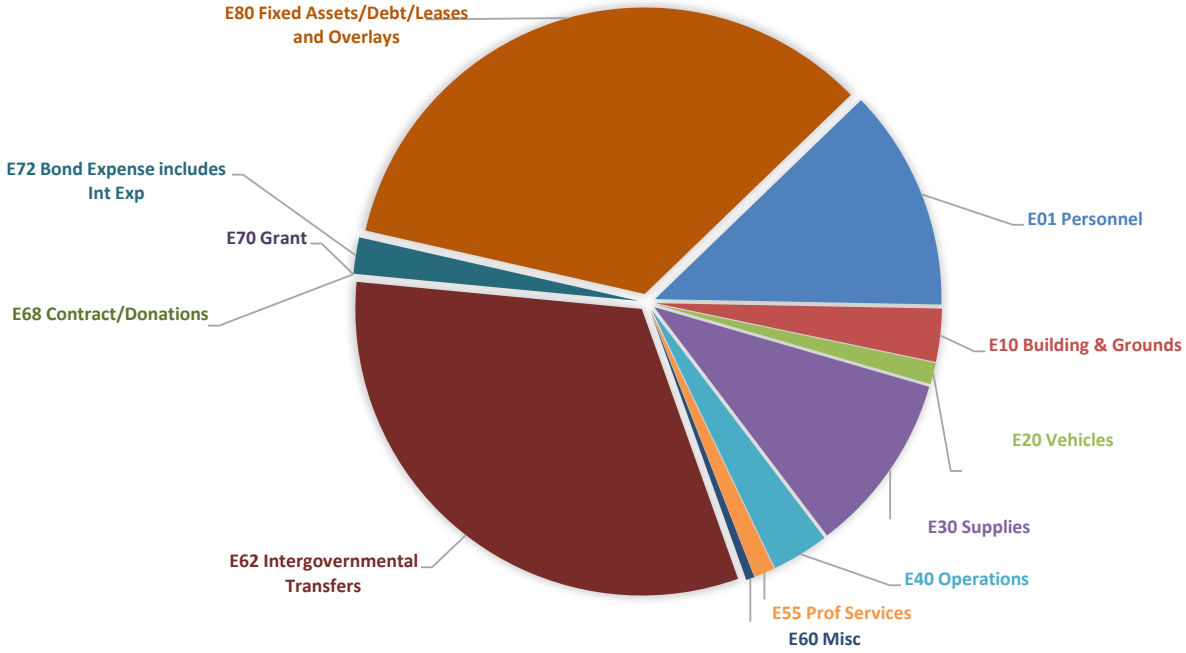

## GOVERNMENTAL BUDGETED EXPENDITURES



## ENTERPRISE BUDGETED REVENUES




## ENTERPRISE BUDGETED EXPENDITURES



The use of Long Term Debt or Bonds is an essential item to many municipalties to allow them to fund larger more costly projects. Similar to individual financing a car, bonding allows city's to spread the expense of an item over the life of the item. In many cases city's assets like roads and water plants have thirty plus year life spans.

| TOTAL CITY DEBT PAYMENTS | | | |
|---|---|---|---|
| Year | Total Govt | Total Bus. | Total City |
| Original Par | 39,380,000 | 20,245,000 | 59,625,000 |
| 2022 | 2,117,469 | 1,438,411 | 3,555,880 |
| 2023 | 2,123,044 | 1,065,073 | 3,188,117 |
| 2024 | 2,117,569 | 1,069,637 | 3,187,205 |
| 2025 | 2,115,588 | 1,083,754 | 3,199,341 |
| 2026 | 2,117,063 | 1,087,757 | 3,204,819 |
| 2027 | 2,116,613 | 1,096,511 | 3,213,123 |
| 2028 | 2,121,425 | 1,105,269 | 3,226,694 |
| 2029 | 2,115,675 | 1,113,619 | 3,229,294 |
| 2030 | 2,121,613 | 1,121,966 | 3,243,579 |
| 2031 | 2,120,788 | 1,125,093 | 3,245,880 |
| 2032 | 2,120,272 | 1,138,371 | 3,258,642 |
| 2033 | 2,121,988 | 1,146,258 | 3,268,246 |
| 2034 | 2,116,597 | 958,182 | 3,074,779 |
| 2035 | 2,117,966 | 235,919 | 2,353,884 |
| 2036 | 2,117,806 | 233,744 | 2,351,550 |
| 2037 | 2,120,263 | 236,131 | 2,356,394 |
| 2038 | 2,115,225 | 233,156 | 2,348,381 |
| 2039 | 2,118,434 | | 2,118,434 |
| 2040 | 2,119,734 | | 2,119,734 |
| 2041 | 1,480,750 | | 1,480,750 |
| 2042 | 1,483,550 | | 1,483,550 |
| 2043 | 1,480,150 | | 1,480,150 |
| 2044 | 1,480,700 | | 1,480,700 |
| 2045 | 1,480,050 | | 1,480,050 |
| 2046 | 1,483,200 | | 1,483,200 |
| Total | 49,143,528 | 15,488,850 | 64,632,378 |

Only the City's limited Amendment 78 Financing counts as General Obligation Debt limited by State Statute to 20% of the assessed value of the property located within the City.

The Enterprise Debt Issuances are Revenue Bond Debt. Prior to issuing enterprise fund bonds, an analysis of current revenues and expenses is conducted to determine the revenues required to support a bond issue.

The City's two Governmental Debt Issuances are Special Obligation Debt which is limited by the maximum amount of the special source (such as Sales tax or Franchise Fee) can generate within terms of bond covenants.

| Governmental Debt | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Series | 2016 | | | | | 2016 | | | Total Govt |
| Type | Sales and Use Tax Bonds | | | | | Franchise Fee Rev Impro | | | |
| | 12/1/2016 | | | | | 3/31/2016 | | | |
| Original Par | 28,755,000 | | | | | 10,625,000 | | | 39,380,000 |
| Year | Annual Prin (12/1) Tax-Exempt | Annual Prin (12/1) Taxable | Interest Rate | Interest Tax-Exempt | Interest Taxable | Annual Prin (2/1) | Interest Rate | Interest | |
| 2022 | | 700,000 | 2.25% | 686,931 | 92,044 | 360,000.00 | 2.250% | 278,493.76 | 2,117,469 |
| 2023 | | 720,000 | 2.375% | 686,931 | 76,294 | 370,000.00 | 2.500% | 269,818.76 | 2,123,044 |
| 2024 | | 735,000 | 2.375% | 686,931 | 59,194 | 375,000.00 | 2.000% | 261,443.76 | 2,117,569 |
| 2025 | | 750,000 | 2.375% | 686,931 | 41,738 | 385,000.00 | 3.000% | 251,918.76 | 2,115,588 |
| 2026 | | 770,000 | 1.875% | 686,931 | 23,925 | 395,000.00 | 2.500% | 241,206.26 | 2,117,063 |
| 2027 | 95,000 | 690,000 | 75%/3.5% | 686,931 | 9,488 | 405,000.00 | 3.000% | 230,193.76 | 2,116,613 |
| 2028 | 800,000 | | 3.50% | 683,606 | | 420,000.00 | 3.000% | 217,818.76 | 2,121,425 |
| 2029 | 825,000 | | 3.75% | 655,606 | | 430,000.00 | 3.000% | 205,068.76 | 2,115,675 |
| 2030 | 860,000 | | 3.75% | 624,669 | | 445,000.00 | 3.000% | 191,943.76 | 2,121,613 |
| 2031 | 890,000 | | 4.00% | 592,419 | | 460,000.00 | 3.000% | 178,368.76 | 2,120,788 |
| 2032 | 925,000 | | 4.00% | 556,819 | | 475,000.00 | 3.375% | 163,453.13 | 2,120,272 |
| 2033 | 965,000 | | 4.00% | 519,819 | | 490,000.00 | 3.375% | 147,168.75 | 2,121,988 |
| 2034 | 1,000,000 | | 3.125% | 481,219 | | 505,000.00 | 3.375% | 130,378.13 | 2,116,597 |
| 2035 | 1,030,000 | | 3.125% | 449,969 | | 525,000.00 | 3.375% | 112,996.88 | 2,117,966 |
| 2036 | 1,065,000 | | 3.125% | 417,781 | | 540,000.00 | 3.375% | 95,025.00 | 2,117,806 |
| 2037 | 1,100,000 | | 3.125% | 384,500 | | 560,000.00 | 3.625% | 75,762.50 | 2,120,263 |
| 2038 | 1,130,000 | | 3.125% | 350,125 | | 580,000.00 | 3.625% | 55,100.00 | 2,115,225 |
| 2039 | 1,165,000 | | 3.125% | 314,813 | | 605,000.00 | 3.625% | 33,621.88 | 2,118,434 |
| 2040 | 1,205,000 | | 3.125% | 278,406 | | 625,000.00 | 3.625% | 11,328.13 | 2,119,734 |
| 2041 | 1,240,000 | | 3.00% | 240,750 | | | | | 1,480,750 |
| 2042 | 1,280,000 | | 3.00% | 203,550 | | | | | 1,483,550 |
| 2043 | 1,315,000 | | 3.00% | 165,150 | | | | | 1,480,150 |
| 2044 | 1,355,000 | | 3.00% | 125,700 | | | | | 1,480,700 |
| 2045 | 1,395,000 | | 3.00% | 85,050 | | | | | 1,480,050 |
| 2046 | 1,440,000 | | 3.00% | 43,200 | | | | | 1,483,200 |
| Total | 21,080,000 | 4,365,000 | | 11,294,736 | 302,683 | 8,950,000 | | 3,151,110 | 49,143,528 |

| | | | |
|---|---|---|---|
| Insurance | No | | No |
| Current Rating | A+ | | A |
| Call Schedule | 12/1/2026 | Special Election 8/9/16 | 8/1/2021 @ 100 |
| Purpose | 63 | Amendment 62 | Street Impr |
| Security | 64 | Series A Taxable; Series B Tax-Exempt | Franchise Fees |
| Refundable | Advance Refundable | $24.5 mil in project funds; Restructured 2006;2007 | Advance Refundable |
| City Fund # | 110-114, 147, 157, 187 | | 185,186 |

* Starting in 2021 Enterprise Rent Arrangements were made for the Police and other Department Fleets

Multi Year or Amendment 78 Borrowing (Approx. total of both Principal and Interest)

| Year | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 |
|---|---|---|---|---|---|---|---|---|
| Police Fleet | 342,000 | 342,000 | 356,000 | *50,000 | 335,952 | 335,952 | 335,952 | 335,952 |
| Police Tower/Equipment | | | 38,722 | 464,662 | 464,662 | 464,662 | 464,662 | 425,940 |
| Police 911 Equipment | | | | | 100,203 | 100,203 | 100,203 | |
| Fire Trucks | 160,500 | 172,500 | 172,500 | 172,500 | 172,368 | 28,728 | | |
| Parks Equip | 50,400 | 67,000 | 67,000 | 67,000 | 67,032 | 11,172 | | |
| Totals | 552,900 | 581,500 | 634,222 | 704,162 | 1,140,217 | 940,717 | 900,817 | 761,892 |

* Approximately, so low because started new lease with Enterprise and delays happened due to COVID.

| Series | Business Type/Enterprise Debt | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Series | 2017 | | | 2011 | | | 2012 | | | Total Bus |
| Type | Water and Sewer Refunding | | | Water | | | Wastewater | | | |
| | 11/30/2017 | | | 10/15/2014 | | | 4/15/2015 | | | |
| Original Par | 5,245,000 | | | 6,500,000 | | | 8,500,000 | | | 20,245,000 |
| Year | Annual Prin (12/1) | Interest Rate | Interest | Semi Annual (4/15, 10/15) | Interest and 1% Service Fee | Interest | Semi Annual (4/15, 10/15) | Interest and 1% Service Fee | Interest | |
| 2022 | 515,000 | 2.10% | 101,116 | 324,673 | 0.75 | 33,106 | 419,766 | 0.75 | 44,751 | 1,438,411 |
| 2023 | 145,000 | 2.10% | 90,301 | 330,379 | 0.75 | 30,660 | 427,144 | 0.75 | 41,589 | 1,065,073 |
| 2024 | 145,000 | 2.50% | 87,256 | 336,186 | 0.75 | 28,171 | 434,652 | 0.75 | 38,371 | 1,069,637 |
| 2025 | 155,000 | 2.50% | 83,631 | 342,095 | 0.75 | 25,639 | 442,292 | 0.75 | 35,097 | 1,083,754 |
| 2026 | 155,000 | 2.75% | 79,756 | 348,108 | 0.75 | 23,062 | 450,066 | 0.75 | 31,765 | 1,087,757 |
| 2027 | 160,000 | 2.75% | 75,494 | 354,226 | 0.75 | 20,440 | 457,976 | 0.75 | 28,375 | 1,096,511 |
| 2028 | 165,000 | 3.00% | 71,094 | 360,453 | 0.75 | 17,771 | 466,026 | 0.75 | 24,925 | 1,105,269 |
| 2029 | 170,000 | 3.00% | 66,144 | 366,788 | 0.75 | 15,056 | 474,217 | 0.75 | 21,414 | 1,113,619 |
| 2030 | 175,000 | 3.125% | 61,044 | 373,235 | 0.75 | 12,293 | 482,552 | 0.75 | 17,842 | 1,121,966 |
| 2031 | 175,000 | 3.125% | 55,575 | 379,795 | 0.75 | 9,482 | 491,034 | 0.75 | 14,207 | 1,125,093 |
| 2032 | 185,000 | 3.25% | 50,106 | 386,471 | 0.75 | 6,621 | 499,665 | 0.75 | 10,508 | 1,138,371 |
| 2033 | 190,000 | 3.25% | 44,094 | 393,263 | 0.75 | 3,709 | 508,447 | 0.75 | 6,745 | 1,146,258 |
| 2034 | 200,000 | 3.50% | 37,919 | 199,216 | 0.75 | 747 | 517,385 | 0.75 | 2,915 | 958,182 |
| 2035 | 205,000 | 3.50% | 30,919 | | | | | | | 235,919 |
| 2036 | 210,000 | 3.625% | 23,744 | | | | | | | 233,744 |
| 2037 | 220,000 | 3.625% | 16,131 | | | | | | | 236,131 |
| 2038 | 225,000 | 3.625% | 8,156 | | | | | | | 233,156 |
| 2039 | | | | | | | | | | |
| 2040 | | | | | | | | | | |
| 2041 | | | | | | | | | | |
| 2042 | | | | | | | | | | |
| 2043 | | | | | | | | | | |
| 2044 | | | | | | | | | | |
| 2045 | | | | | | | | | | |
| 2046 | | | | | | | | | | |
| Total | 3,395,000 | | 982,480 | 4,494,889 | | 226,756 | 6,071,222 | | 318,503 | 15,488,850 |
| Insurance | No | | | No | | | No | | | |
| Current Rating | Not Rated | | | Not Rated | | | Not Rated | | Interest | 1,527,739 |
| Call Schedule | 12/1/2022 | | | 10/15/2020 | | | | | | |
| Purpose | Current Refund 2008A,B | | | Water | | | WW | | Int % of Debt | 0.10 |
| Security | Water/WW | | | Water | | | WW | | | |
| Refundable | Not Advance Refundable | | | Advance Refundable | | | | | | |

## HR, Personnel and JESAP Overview

The city of Bryant uses the Job Evaluation and Salary Administration Program known as JESAP to evaluate its overall Personnel costs. This system is provided by an independent vendor named DB Squared. DB Squared also provides these services for several other city's within Arkansas and for the Arkansas Municipal League. The system compares the City of Bryant with 12 of these data sources. For the last five years with the budget process the most currently available JESAP study is reviewed and accepted by Council as well. This budget document is no different; acceptance of this Budget Book is also the acceptance of the current JESAP Report. During the last six years in every JESAP report the City of Bryant has been significantly below the market. The City used to request the JESAP study only every other year. In an attempt to help to mitigate personnel issues in a more timely manner the city now requests this review each year. See the most recent JESAP recommendations below:

In Exhibit 8 of the full JESAP Report received August of 2021, three recommendations were as follows:
1. Increase performing employees under minimum to at least minimum and/or above. Response: There were only three employees under minimum when the numbers were submitted in June for the Report. These have now in 2021 been brought to above the minimum.
2. Use the recommended salary budget funds (6.0%) to provide a market and merit adjustment based on employee performance and where each employee is within their salary range. Response: This Proposed 2022 Budget Book includes an across the board 4% employee raise as well as a Certification and Education Pay Programs. Administration is hoping this combination will total the 6% and bring us up to market.
3. JESAP recommends that the current salary ranges remain at the same level for 2022. There is still plenty of room for the employees to progress through their respective salary ranges. However, the City needs to move more employees to their respective market midpoints to avoid losing ground with the area municipalities and other employers. Response: Administration hopes the changes they have made in both the second half of 2021 and those proposed in this budget for 2022 will accomplish this recommendation.

Note further that in the JESAP report found the City has no employees in the 4th quartile or over max anymore. The last few years of changes have contracted our bell curve. The city had 27 employees in the 3rd quartile, 81 in the 2nd quartile, and 86 in the first quartile (with the three below min. discussed above) totaling 197 when the information was submitted for the report.

# Full Time Equivalent Budgeted Employees by Function/Program

| Function/Program | | 2019 | 2020 | 2021 | 2022 | New/ Proposed/ Change | Vacant or Frozen |
|---|---|---|---|---|---|---|---|
| General government | Staff attorney | 1 | 0 | 0 | 0 | 0 | |
| | Elected attorney | 1 | 1 | 1 | 1 | 0 | |
| | Mayor 's office | 3 | 3 | 3 | 4 | 1 | 1 |
| | Human resources | 3 | 3 | 3 | 3 | 0 | |
| | Finance | 4 | 4 | 4 | 5 | 1 | 1 |
| | City clerk | 1 | 1 | 1 | 1 | 0 | |
| | Office of Technology | 1 | 2 | 2 | 2 | 0 | |
| | Engineering | 0 | 4 | 4 | 4 | 0 | |
| Code | Combined into one Dept | 2 | 2 | 2 | 7 | 5 | 1 |
| Planning | Com. Dev in 2022 | 5.5 | 5 | 5 | 0 | -5 | |
| Animal Control | | 4 | 6 | 6 | 10 | 4 | 3 |
| Court (includes the Judge who is paid by the County) | | 8 | 8 | 8 | 8 | 0 | |
| Parks | Admin | 4 | 3 | 2 | 2 | 0 | |
| | Parks | 14 | 13 | 17 | 16 | -1 | 2 |
| | Recreation/Part Time Starting in 2021 | 3 | 4 | 10 | 10 | 0 | |
| Public Safety - Fire | Uniform | 48 | 49 | 49 | 49 | 0 | |
| | Clerical | 1 | 1 | 1 | 1 | 0 | |
| Public Safety - Police | 0600 Uniform | 37 | 39 | 39 | 43 | 4 | 4 |
| | 0620 Uniform (SRO) | 8 | 8 | 8 | 8 | 0 | |
| | 0610 Communication (Dispatch) | 10.5 | 10 | 10 | 12.5 | 2.5 | 2.5 |
| | 0600 Clerical | 1.5 | 2 | 2 | 2 | 0 | |
| Public works | Admin (includes Customer Service 3 and Pumps&Controls 4) | 12 | 12 | 12 | 13 | 1 | 3.5 |
| | Stormwater (MS4) | 3 | 3 | 3 | 3.5 | 0.5 | |
| | Street and drainage | 14 | 13 | 13 | 13.5 | 0.5 | 3 |
| Enterprise funds | Water | 5 | 7 | 7 | 7 | 0 | 2 |
| | Wastewater | 19 | 14 | 14 | 21 | 7 | 8 |
| Total | | 213 | 217 | 226 | 246.5 | 20.5 | 31 |
| **SOURCE: HR** | | (A) | (B) | (C.) | (D) | (D) | (D) |

(A) For the 2019 Budget the temporary position in the Mayor's office was removed and a Part Time Code Enforcement Officer was proposed and a new SRO officer to be paid half from the school was added to PD.

(B)in 2020 the Staff Attorney position was combined with Elected City Attorney position. IT was hired in house with one staff. Engineering was moved out of Public Works to become its own four person department. Animal control added two new postions. Parks reduced its Admin by one position and moved one from Parks to Rec. The new Fire Marshal position was added in 2020. One SAT was added in PD along with a Public Information Officer and Administrative Assistant.

(C.) a more precise budgeting for Parks Part Time Position led to 10 being reflected here, see the Parks organization chart for further clarification. Police moved two SAT positions to K9.

(D) One position was added in the Mayor's office, a Facilities Manager. One position was added in the new Community Development dept, a Grants Manager and one position was added in Finance, a Purchasing Coordinator. 1 Proposed Animal Tech was added and two part time ones. 6.5 Positions were added to Police. A mistake was made last year and the Warrants officer was left off the org chart. A Partime and two full time positions in Dispatch. Corporals were removed from the Organization Structure and 4 Uniform positions were added. 8.5 Positions were added across Public Works mostly in Wastewater.

# Education and Certification Pay Budgeted by Function/Program

| Function/Program | | Education | Certifications | Total |
|---|---|---|---|---|
| General government | Staff attorney | 4,660 | 0 | 4,660 |
| | Mayor 's office | 4,200 | 1,500 | 5,700 |
| | Human resources | 3,000 | 0 | 3,000 |
| | Finance | 3,000 | 1,200 | 4,200 |
| | City clerk | 0 | 0 | 0 |
| | Office of Technology | 0 | 0 | 0 |
| | Engineering | 1,200 | 9,000 | 10,200 |
| | Com. Dev started in 2022 | 3,800 | 9,000 | 12,800 |
| Animal Control | | 600 | 3,600 | 4,200 |
| Court (includes the Judge who is paid by the County) | | 0 | 2,160 | 2,160 |
| Parks | 400 Dept | 3,900 | 5,000 | 8,900 |
| | 430 Dept | 5,700 | 5,000 | 10,700 |
| Public Safety - Fire | | 10,200 | 62,124 | 72,324 |
| Public Safety - Police | 600 Dept General | 9,000 | 38,149 | 47,149 |
| | 610 Dept Dispatch | 1,200 | 0 | 1,200 |
| | 620 Dept SRO | 1,200 | 6,430 | 7,630 |
| Public works | | | | |
| | Stormwater (MS4) | 2,250 | 8,400 | 10,650 |
| | Street and drainage | 450 | 15,540 | 15,990 |
| Enterprise funds | Water | 2,250 | 10,500 | 12,750 |
| | Wastewater | 1,650 | 33,060 | 34,710 |
| Total | | 58,260 | 210,663 | 268,923 |
| **SOURCE: Input into Springbrook GL Software Extended Budgeting Module by the HR Department Head.** | | | | |

| Function/Program | Performance Measure | 2019 | 2020 | 2021 | |
|---|---|---|---|---|---|
| **Focus Area - Smart Growth** | | | | | |
| City attorney | # of Contracts Reviewed | NA | ** | 13 | thru 10/28 |
| | Verdicts Received/Cases Presided | NA | 6740 | 5515 | thru 10/28 |
| Mayor 's office | # of Meetings Presided over | 24 | 17 | 24 | |
| Human resources | # of Intakes Processed | 60 | 51 | 66 | Thru 10/27 |
| | # of Exits Processed | 46 | 55 | 55 | Thru 10/27 |
| COVID increased need | WellnessFair/Clinics/On Boarding | 1 | 1 | 9 | |
| | New Hire Orientations | 55-60 | 45-50 | 60-65 | |
| | # of employees retained 5+ years | 107 | 110 | 127 | |
| Finance | # of Purchase Orders Processed | 9814 | 8937 | 6877 | thru 9/21 |
| | Audit Submissions Timely | Yes | Yes | Yes | |
| | Budget Book Award Received | Yes | Yes | Yes | |
| City clerk | # of Resolutions Processed | 61 | 29 | 30 | thru 11/17 |
| | # of Ordinances Processed | 32 | 27 | 25 | thru 11/17 |
| Office of Technology | # of Computer Deployed | 19 | 41 | 15 | Thru 11/5/ |
| | # of Laptops Deployed | 7 | 6 | 9 | Thru 11/5/ |
| Engineering | # of Projects Reviewed | NA | 22 | 16 | |
| | # of Prelim Plans/Plats Reviewed | NA | 52 | 29 | |
| Community Development | # of Business Licenses Issued | | 647 | 774 | |
| | # of New residential Permits | 130 | 115 | 87 | Thru Sept |
| | # of New commercial Permits | 17 | 16 | 10 | Thru Sept |
| **Focus Area - Public Safety** | | | | | |
| Animal Control | # of Animal Impounds | 931 | 910 | 818 | thru 10/28 |
| | # of Animals Claimed | 166 | 193 | 152 | thru 10/28 |
| | # of Adoptions | 409 | 363 | 244 | thru 10/28 |
| | # of Pet Registrations | 215 | 674 | 540 | thru 10/28 |
| | # of Special Events Held/Attended | 17 | 14 | 10 | thru 10/28 |
| Courts | # of Cases Filed | 10135 | 8150 | 6181 | Thru Aug |
| | # of Dismissals | 501 | 277 | 293 | Thru Aug |
| | # of Guilty Pleas | 4083 | 2326 | 1293 | Thru Aug |
| | # of Bond Forfeits | 2038 | 1240 | 39 | Thru Aug |
| | # of Nol Prossed | 1475 | 1661 | 1326 | Thru Aug |
| | # of Finding Entered | 291 | 1059 | 1349 | Thru Aug |
| | # of Other | 211 | 186 | 235 | |
| | # of Cases Closed | 8599 | 6749 | 4535 | Thru Aug |
| Public Safety - Fire | ISO Rating of a Class I, Reviewed and awarded every four years last reviewed in 2021 | Yes | Yes | Yes | |
| | # of Community Outreach Programs - Fire Fest, Citizen Academy and School Outreach | 3 | 3 | 3 | |
| *available by station | # of Calls for Fire and Medical | 5826 | 5562 | 3174 | Thru Sept |
| *available by station | # of Calls for Unauthorized Burning | 144 | 116 | 46 | Thru Sept |
| Public Safety - Police | # of calls for service | 22036 | 29773 | 18569 | Thru Aug |
| | Other Calls | 17386 | 26417 | 15628 | |
| | Accident Calls | 1434 | 1171 | 896 | |
| | Business Alarms | 912 | 677 | 896 | |
| | Residential Alarms | 540 | 385 | 239 | |
| | Breaking and Entering | 236 | 224 | 179 | |

| | | | | | |
|---|---|---|---|---|---|
| | Shoplifing | 311 | 304 | 197 | |
| | 911 Hang Up Calls | 1217 | 595 | 534 | |
| | Extra Patrols | 10924 | 11406 | 5881 | |
| | # of Social Media Followers | NA*** | NA*** | 27592 | Thru 10/1 |
| PW Customer Service and Pumps&Controls | # of Bills Processed | 111294 | 113129 | 86055 | Thru 9/30 |
| | # of Late Notices | 20702 | 10034 | 11819 | thru 9/21 |
| | # of new acts processed | 2149 | 2123 | 1537 | Thru 9/30 |
| | # of Work Orders Completed | 7612 | 6909 | 5233 | Thru |
| PW Water | Unaccounted for Water Loss Avg | 25% | 38% | 30% | Thru Aug |
| PW Wastewater | Linear Feet of Pipe Bursting | 900 ACT | 2100 in house | 1400 in house | thru 10/5 |
| | Linear Feet of Open cuts | 450 | 0 | 976 | thru 10/5 |
| | # of Manhole rehabs/replacements | 53 | 37 | 30 | thru 10/5 |
| **Focus Area - Connectivity** | | | | | |
| PW Street and drainage | # of miles paved | **** | **** | 6 | thru 10/26 |
| | # of Sidewalk repairs (linear feet) | **** | **** | 100 | thru 10/26 |
| | Linear feet of culvert installs | **** | **** | 525 | thru 10/26 |
| | Linear feet of swale rehabs | **** | **** | 350 | thru 10/26 |
| PW Stormwater (MS4) | # of Outreach events | 1 | 0 | 1 | thru 10/26 |
| | # of flood mitigation events | 0 | 0 | 0 | Thru 12/2 |
| **Focus Area - Health and Quality of Life** | | | | | |
| Parks | # of Youth Participants | 3015 | 1819 | 3283 | Thru Sept |
| | # of Swim Lessons Provided | 4158 | 1568 | 3340 | Thru Sept |
| | # of Youth Sports Tournaments | 51 | 31 | 48 | Thru Sept |

* Note that Water and Wastewater also play a large role in the Health and Quality of Life Focus Area.
** only from Oct, Nov, and Dec of 2020 when the City Attorney began employment.
*** Police was only able to obtain this metric for the current year but will start tracking it now going forv
****In 2021 a new Director for PW was hired. Previous numbers are not available.

# Governmental Funds

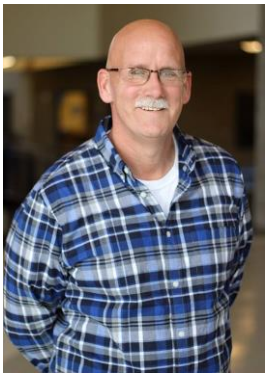
The City has two major Governmental Funds - the General Fund and the Street Fund. The General Fund includes the Sales Tax Fund 002, and the Franchise Fee Tax Fund 003 when it is shown in the audited financial statements. However, so that the individual budgeted lines can be viewed by Council those funds are broken out in this budget book and shown under the Non Major Governmental Funds section. General Fund includes the following departments as well. Administration which includes the Mayor, City Clerk, Office of Technology, Human Resources, and Finance. 0100 is this department's code. IT has a code of 0110. The new Engineering Department has a code of 0160. Animal Control is department 0200. The Court system is shown in department 0300. However, note that the Judge is elected and half of the Courts costs are borne by the city and half by the county. Parks and Recreation is shown by park in the following departments 0400 for Parks General, 0410 for Mills Park, 0420 for Midland Park, 0430 for Bishop Park and Center, 0440 for Alcoa Park and 0450 for Ashley Park. The city has a few more small parks but the expenses associated with these are shown under Parks General 0400. The Fire Department is in the General fund under 0500 and the reciprocal agreement the City has with Springhill Fire District is shown under department 0510. The Police Department is shown under Departments 0600 for General Patrol and Administration of PD. 0610 is the department that shows the costs and revenues associated with Dispatch and 911 calls. The 0620 department shows the costs and revenues associated with the School Resource Officer Program. The City and the School District split these costs. The K9 unit costs are shown under department 0630. The New Community Development Department is shown under department 0700. The General Fund accounts for all the City's financial resources of the general government except those required to be accounted for in another fund.

The Street Fund is 080 and is a special revenue fund used to account for all activities associated with maintaining and constructing streets. Arkansas statutes that provide funding for street and drainage projects require that these activities be accounted for separately. The Street Fund is financed by state turnback funds and a portion of a state wide 1/2 cent sales tax and 30% of the 1% Designated Tax.

While Street is a Governmental Fund it is managed under the Public Works Director with all the Enterprise Funds.

Other Governmental Funds are shown together and listed in this document as Non Major. These Non Major Funds include some Agency, Debt and Construction Funds.

# Elected Mayor (2019 - ) at City Hall - 210 SW 3rd St.



Mayor Allen Scott

The Mayor's office is responsible for overseeing departments and executing policies, including:

Assuring that all City services are delivered to the citizens of Bryant in an effective, efficient, and equitable manner and in compliance with City Council policy
Overseeing long-range planning and improvement of departmental management and service delivery
Serving as a catalyst for developing community-wide goals and mobilizing the resources to attain them
Serving as the primary outreach arm of the City government to other cities the business community, and other government agencies.

2021 Accomplishments:

1. Continued to monitor city spending during the pandemic to protect the financial security of the city.
2. Continued live streaming council meetings and other public city meetings.
3. Received $300,000 in state aid grant to overlay approximately 4 miles of city streets.
4. Received $3,000,000 in grants from Metroplan for Bryant Parkway construction.
5. Completed construction of bathrooms at Ashley Park.
6. Completed construction of a roundabout at the intersection of Hilltop Road and Bryant Parkway.
7. Completed construction of AWIN tower to improve radio coverage.
8. Completed deployment of new radios for Police, Fire, and Animal Control.
9. Continued improvements to stormwater infrastructure to help mitigate flooding.
10. Continued improvements to water and wastewater infrastructure.
11. Completed the replacement of the faulty nodes in the water meter system.
12. Continued to meet with local officials in an effort to work better together.
13. Continued to update city policies and procedures for more efficient operations.
14. Implemented education pay and gained council approval for certification pay to be implemented in the 2022 budget.
15. Formed the Community Engagement Committee to assist with improved communication between citizens and residents.
16. Completed multiple improvements in the parks system
    a. Lap and therapy pool resurfacing.
    b. Repair pool roof panels and pool lights
    c. Install poolpak dehumidifier.
    d. New park signs at Alcoa 40, Mills, and Ashley Parks.
    e. Complete refurbishment of Springhill Park.

2022 Goals:

1. Continue to Strengthen communication between the city administration, council, and residents.
2. Continue to collaborate with the Chamber of Commerce to attract new business and industry to Bryant.
3. Continue to update and improve city policies and procedures to enhance the efficiency of city government.
4. Continue with the construction of Bryant Parkway.
5. Continue to improve the city water and wastewater infrastructure.
6. Continue to improve connectivity to improve traffic flow through Bryant.
7. Continue to ensure public safety through continuous improvements in the police and fire departments.
8. Continue to improve the city stormwater system to mitigate flooding problems and improve property values.
9. Continue the multi-year improvements to the city park system to increase livability in Bryant.
10. Improve fiscal responsibility and community communication through the implementation of new software.
11. Continue to work with City Council to ensure the smooth running of the city government.
12. Work to increase bilingual access for our residents through the city website and interactions.

In addition to all the department heads reporting directly to the Mayor two other positions do as well, the Mayor's Assistant/Legal Assistant and Maintenance for City Hall.

Mayor's Secretary/Legal Assistant, Dana Poindexter

Maintenance, Jimmy Ashley

Proposed NEW OPEN Facilities Manager

# Elected City Clerk at City Hall - 210 SW 3rd St.

Elected City Clerk, Sue Ashcraft



Mission Statement: To ensure the City's legislative processes are open and transparent by providing a bridge between citizens and government through the dissemination of information, and to ensure the preservation, access and integrity of records required to be stored for legal and business purposes.

The City Clerk is an elected official, who like the Mayor and Council, works for the citizens.

The Clerk's office is a source of information for the public, city staff, government agencies, and elected officials. The Clerk is the legal custodian of the city's official records and city seal. These records include but are not limited to: ordinances, resolutions, council agenda's, meeting minutes, contracts, agreements, deeds, etc.



The Clerk's office provides staff support for the City Council, and is responsible for the agenda process, gathering all corresponding paperwork and electronically sending it as a packet to the council. The City Clerk is also for recording and publicizing the proceedings of the meetings, preparing the council approved ordinances and resolutions which are numbered, signed by the mayor and attested by the clerk and sealed.

It is also the duty of the City Clerk to receive, file, and retain the Code of Ethics and Financial Disclosure Statements from appointed municipal commissioners and elected officials, including the mayor, aldermen, clerk, treasurer, city attorney, and municipal judge and to work in cooperation with the Saline County Election Commission to prepare for City Elections. The term of office for the City Clerk is four years.

Ashley Clancy

# Elected City Attorney at City Hall - 210 SW 3rd St.

Mission Statement: It is the mission of the City Attorney's Office to provide sound legal advice to the Mayor, City Council, City Departments, Commissions and Committees. It is also our mission to initiate and defend legal actions on behalf of the City, which may include City employment and personnel matters, condemnations, property issues, zoning issues, contract and lease disputes, and other causes of action in both State and Federal Courts.

Goals

1. To promote integrity in all facets of work and professional conduct.
2. To serve our community with competent professional legal representation.
3. To treat all persons with a professional, respectful and compassionate manner.
4. To be accountable for ensuring the policies of the office and the needs of the community are served.
5. To be open and forthright in our communications with all parties involved in any city legal related issues.

Legal Advice to the Public

The City Attorney is the attorney for the City of Bryant as represented by the elected Mayor and Council Members. Because of that relationship, the office cannot represent or provide legal advice to the public, individual citizens or private organizations.

# The Human Resources Department at City Hall

HR Manager, Alisha Runnells

HR Assistant, Osha Martin



Human Resources Director, Charlotte Rue

Charlotte started at the City in Oct of 2015.

Mission Statement: The City of Bryant Human Resources Department is committed to providing all of our employees a stable and safe work environment with equal opportunity for learning, professional and personal growth. We strive to support our City's mission through the development of programs designed to help us recruit and retain the best of the best to serve our City. Through effective and consistent HR processes we are able to provide essential services to our employees.

2021 Accomplishments:

1. Implemented the updated employee evaluation process which included the opportunity for a greater merit increase.
2. Implemented the Education Pay program providing forty-five employees with hte benefit.
3. Developed Certification Pay program and included it in the 2022 budget for implementation.
4. Updated critical policies in order to maintain compliance with our safety and security defined position.
5. Continued to navigate COVID-19 and the impacts it has had on the workplace.
6. Provided COVID-19 vaccination clinics to all employees willing to get the vaccine.
7. Updated Employee Compensation Policy manual.
8. Bringing on a new, more user friendly, Flexible Spending account program.
9. Upgraded employee benefit information and provided additional education to employees regarding their benefits.
10. Based on employee feedback, provided a four-part financial wellness program through Regions Bank.
11. Began implementation of consistent employee identification badges.
12. Successfully on boarded 57 new employees.

2022 Goals:

1. Continue to update policies and position descriptions to try to recruit and retain top employees.
2. Implement proposed Certificate Pay program.
3. Continue to work on the software transition to Tyler Incode General Ledger Software.
4. Continue to educate employees about aspects of their health benefits in an effort to reduce our insurance costs.
5. Establish a comprehensive and effective document retention program.

# The Finance Department at City Hall



Finance Director, Joy Black, joined the City of Bryant in August of 2014

Finance Coordinator I, Crystal Winkler

Accounts Payable Technician, Tabatha Koder

Finance Coordinator II, Nichole Manley

Proposed NEW OPEN - Purchasing Manager

Mission Statement: In the spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information to other city departments, the Council, and the community.

2021 Accomplishments:

1. Completion of the 2020 Audit, submitted to Council at the June 29th 2021 Council meeting.
2. For the 4th year in a row obtained the GFOA Budget Book Award.
3. Assisted in closing out the 2016 Parks Bond Projects for the second year.
4. Continued to adhere to the Record Retention and Destruction Policy.
5. Continued to streamline the use of the Fixed Asset Module in Springbrook.
6. Trained and put procedures in place to have back ups in the Finance Department for key functions.
7. Requested and it was approved from the State to reduce the rate on two bonds from 2.95 to 1.75.

2022 Goals:

1. Complete the 2021 Audit on or before June 30th of 2022.
2. For the 5th year in a row obtain the GFOA Budget Book Award.
3. Continue to explore aligning the funding for fleet vehicles across the city.
4. Assist the Mayor in finding funding opportunities for the completion of the Bryant Parkway.
5. Continue to support the personnel in continuing their accounting and department education goals, including obtaining certificates.
6. Continue to work with the Department Heads on 5 year plans for Capital and Operations.
7. Continue the process of upgrading the General Ledger Software.
8. Work with the Mayor to develope the new Purchasing Position funded in this Budget Document.

# Information Technology (IT) Department

## - at City Hall



IT Director,
Gordon Miller

Systems Administrator,
Stacy Reynolds

Joined the City of Bryant in 2019

Mission Statement: The City of Bryant Information Technology Department is committed to providing timely technical support for all departments in the city. We are responsible for maintaining, updating, and growing the City's network, as well as keeping it secure. We assist all departments with finding technical solutions that fit their needs, and strive to keep up with the ever-changing technology advances.

2021 Accomplishments:

1. Replaced remaining computers that were 5 year old or older.
2. Replaced network copiers.
3. Got Laserfiche migrated to the cloud, and got the public portal working on the city website.
4. Had new security camera systems installed at Mills Park, City Hall, and Public Works.
5. Swapped out all the SRO PD laptops for new ones.
6. Got video streaming and Zoom working smoothly for City meetings held in the Court Chambers.
7. Installed panic buttons in Water Billing, Courts, Community Development, HR, Animal Control and Parks.
8. Implemented wireless network solution to provide internet access at Bishop Pavilion.
9. Attended Wmware certiciation course.

2022 Goals:

1. Upgrade or decommission any servers that are running Operating system less than 2019.
2. Implement network wide web filtering
3. Migrate servers that are still at City Hall to Public Safety
4. Implement/re-configure city-wide Wi-Fi network
5. Replace old server hardware at City Hall.
6. Implement Cybersecurity monitoring service.

# Engineering Department - at City Hall

Previously (pre 2020) under the Public Works Area, Engineering was moved to Administration in order to be used by all departments not just Public Works going forward.

Engineering Department Director, Ted Taylor

Director effective 2020



Mission Statement: Provide a centralized department to design, review, and commission engineering and construction projects for the responsible growth of this City. To further institute construction practices and inspection standards to insure strong and well maintained city infastructure.

Construction Project Coordinator, Scott Chandler

Construction Project Coordinator, Joe Henry

Construction Project Coordinator, Daran Robertson

2021 Accomplishments:

1. Managed $1,000,000 worth of Stormwater Construction Projects.
2. Provided continued construction oversite during COVID 19 restrictions.
3. Completed Hilltop/Hilldale Parkway Intersection Improvements.
4. Updated GIS to improve accuracy of the Water and Wastewater infrastructure.
5. Asumed duties of the Certified Floodplain management for the city.
6. Worked with regional (Saline County) agencies to advance securing an additional water supply for the City of Bryant.
7. Worked with the Parks Department on 4 Parks Improvement Projects.
8. Managed and inspected 16 construction projects this year to date.

2022 Goals:

1. Complete Bryant Parkway Phase 2 design and begin construction.
2. Complete Hilltop and Springhill Drainage Improvement Project.
3. Transition City Infrastructure asset information to new tracking software.
4. Maintain The City GIS and keep current.
5. Expand department to include more design capabilities.

| Administration | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ 872,400.00 | $ 748,000.00 | $ 884,056.47 | $ 918,268.03 |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 1,000.00 | $ 1,000.00 | $ 6,034.98 | $ 20,318.44 |
| R62 | Intergovernmental Tsfrs | $ 6,113,336.00 | $ 5,175,004.00 | $ 4,743,753.65 | $ 4,975,000.00 |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ 1,000.00 | $ 1,000.00 | $ - | $ 1,021.07 |
| | Totals | $ 6,987,736.00 | $ 5,925,004.00 | $ 5,633,845.10 | $ 5,914,607.54 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 716,043.55 | $ 424,434.19 | $ 454,404.19 | $ 728,048.07 |
| E10 | Building & Grounds Exp | $ 49,246.24 | $ 46,370.24 | $ 39,384.09 | $ 51,448.15 |
| E20 | Vehicle Expense | $ 23,860.00 | $ 21,785.00 | $ 24,842.22 | $ 18,133.94 |
| E30 | Supply Expense | $ 14,500.00 | $ 14,878.40 | $ 8,104.26 | $ 16,522.43 |
| E40 | Operations Expense | $ 79,900.00 | $ 53,800.00 | $ 66,785.81 | $ 45,601.30 |
| E55 | Professional Services | $ 52,190.00 | $ 53,249.80 | $ 44,919.57 | $ 50,316.76 |
| E60 | Miscellaneous Expense | $ 165,645.00 | $ 136,270.00 | $ 140,495.75 | $ 136,319.19 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ 90,000.00 | $ 90,000.00 | $ 92,950.00 | $ 90,000.00 |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ - | $ - | $ - | $ - |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| | Totals | $ 1,191,384.79 | $ 840,787.63 | $ 871,885.89 | $ 1,136,389.84 |

**2021 Estimated as of 12/08/2021*

# The New Community Development Department

## at City Hall



Records and Permits Secretary, Tracy Picanco

Code Enforcement Officer, Joe Thomas

Director, effective 12.19.17, Truett Smith, overseeing new combined department starting 1/1/21.

Chief Building Inspector, Doug Smith

Code Enforcement Officer, Allen Carver

Planner, Colton Leonard

Proposed NEW OPEN Grants Manager

Mission Statement: To help plan, build, and maintain a great city.

2021 Accomplishments:

1. Merged the Planning and Code Departments into one Department named Community Development.
2. Moved this new department in its entirety to City Hall.
3. Implemented two new permits: Burn and Stormwater.
4. Designed and began using a new "Report a Concern" system for the City.
5. Assisted with redistricting of city wards due to Census.
6. Updated the city Street Plan.
7. Received $3 million STBG grant for Bryant Parkway.

2022 Goals:

1. Continue to stream line and evaluate codes and procedures for the new department.
2. Implement Energov software and City App.
3. Finish Development Code Update.
4. Update the Pedestrian Plan.
5. Assist with creating more trail building opportunities inside the City.
6. Find Creative ways to be more effective.

| Community Development | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ 38,000.00 | $ 38,000.00 | $ 62,398.98 | $ 34,419.01 |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ 522,120.00 | $ 496,870.00 | $ 418,340.45 | $ 609,566.19 |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 1,000.00 | $ 5,083.04 | $ 5,083.04 | $ - |
| R62 | Intergovernmental Tsfrs | $ - | $ - | $ - | $ - |
| R64 | Reimbursement | $ 5,000.00 | $ 7,000.00 | $ 44,045.73 | $ 197.44 |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 566,120.00 | $ 546,953.04 | $ 529,868.20 | $ 644,182.64 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 562,924.13 | $ 454,374.57 | $ 425,223.62 | $ 516,093.84 |
| E10 | Building & Grounds Exp | $ 8,310.00 | $ 9,490.24 | $ 7,044.23 | $ 8,719.40 |
| E20 | Vehicle Expense | $ 24,250.00 | $ 29,200.00 | $ 27,405.37 | $ 12,742.24 |
| E30 | Supply Expense | $ 4,000.00 | $ 11,700.00 | $ 12,716.65 | $ 3,378.72 |
| E40 | Operations Expense | $ 37,500.00 | $ 36,700.00 | $ 29,928.85 | $ 37,578.75 |
| E55 | Professional Services | $ 62,700.00 | $ 61,650.00 | $ 26,536.84 | $ 33,857.54 |
| E60 | Miscellaneous Expense | $ 53,025.00 | $ 82,974.50 | $ 7,003.80 | $ 6,883.33 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ - | $ - | $ - | $ - |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| | Totals | $ 752,709.13 | $ 686,089.31 | $ 535,859.36 | $ 619,253.82 |

**2021 Estimated as of 12/08/2021*

# Animal Control and Adoption Center

## - located at 25700 Interstate 30



Sr. Animal Control Officer, Beck Bennett

Shelter Manager VACANT NEW

Animal Control Director, Tricia Power, has been with the City of Bryant since 1999

Animal Control Officers, Jackie Skasick, Jeanetta Bean, Sarah Smith

Animal Control Techs Mathew Burns Vacant/Proposed(2)

Two Temporary Part Time Assistants

The mission of Bryant Animal Control and Adoption Center is to provide compassionate, timely and effective response to domestic animal situations in order to ensure the safety of all citizens and animals through the consistent enforcement of state and local laws relating to the humane treatment and control of domestic animals.

2021 Achievements:

1. Nearly reached the goal of decreasing the average length of stay for dogs in the shelter by 10%, when we hit a 9.1% decrease.
2. Work began on improvements and clarification to the Disaster Plan for the Animal Shelter.
3. Work began on improvements to a City-Wide and County-Wide Animal Disaster Plans.
4. Maintained a Live Release Rate of over 70% (2021 was 75.3%.) Live Release Rate for 2020 was 78.8%.
5. Maintained an overall Save Rate of over 70% (Intake - all other outcomes except euthanasia - regardless if owner requested) was 79.2% in 2020, and 74.1% in 2021.
6. Continued to offer free pet food via the Free Pet Food Pantry, giving out over 4 tons of pet food.
7. All ACOs began studying for their NACA Level I Certification.
8. Completed Phase I of plans for new Animal Shelter in 5-10 years.
9. Status of fee/ord review?
10. Status of two vehicle replacements?

2022 Goals:

1. Continue work on improving and implementing the Disaster Plan for the Shelter.
2. Continue work to improve and implement a City-Wide Animal Disaster Plan.
3. Decrease the length of stay for dogs by an addition .08% for a total of 10% over 2019.1. Continue to update entire department SOPs.
4. Add a transport vehicle to the department.
5. Add an additional ACT.
6. Repave the parking lot, if funds allow.
7. Begin 2nd phase of planning for the New Animal Shelter.
8. Maintain a Live Release Rate of over 71%
9. Maintain an overall Save Rate of over 71%.
10. Complete NACA Level I & Level II Certifications for all ACOs.
11. Complete Euthanasia & Chemical Capture Certification Training for all ACTs.
12. Add gravel and drainage improvements and install enrichment activities in the backyard area.
13. Clean up & maintain front plant beds, lower yard, and fence lines at the shelter.





Animal Control hosts many events throughout the year, including: Easter Toy & Treat Drive (Spring,) Doggy Day Out (multiple dates,) Home for the Holidays (Nov & Dec,) National Pet Adoption Week (hosted twice each year,) America Recycles Day (Nov 15,) Barking Lot Sale, National Animal Shelter Appreciation Week (November,) National Animal Control Officer Appreciation Week (April,) Howl-O-Ween Toy or Treat Drive (October,) SNIP Clinic (February,) and the Free Pet Food Pantry (weekly.) We also participate in other observances, such as: Adopt a Cat Month (June,) Adopt a Dog Month (October,) as well as Prevent Animal Cruelty Month (May.)



| Animal Control | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ 29,500.00 | $ 23,000.00 | $ 27,546.52 | $ 27,462.62 |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ 6,000.00 | $ 6,000.00 | $ 7,865.00 | $ 5,815.00 |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ - | $ - | $ - | $ - |
| R62 | Intergovernmental Tsfrs | $ 593,834.00 | $ 525,004.00 | $ 481,250.00 | $ 480,000.00 |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ 19,833.75 | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 629,334.00 | $ 554,004.00 | $ 536,495.27 | $ 513,277.62 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 635,847.81 | $ 446,556.15 | $ 404,073.19 | $ 380,887.98 |
| E10 | Building & Grounds Exp | $ 64,696.00 | $ 44,494.00 | $ 38,412.18 | $ 39,209.40 |
| E20 | Vehicle Expense | $ 14,405.90 | $ 9,600.00 | $ 9,109.10 | $ 7,198.83 |
| E30 | Supply Expense | $ 21,950.00 | $ 14,750.00 | $ 13,219.87 | $ 10,256.64 |
| E40 | Operations Expense | $ 15,945.00 | $ 15,945.00 | $ 3,168.15 | $ 1,602.09 |
| E55 | Professional Services | $ 35,000.00 | $ 20,500.00 | $ 30,370.50 | $ 25,783.96 |
| E60 | Miscellaneous Expense | $ 4,000.00 | $ 3,805.00 | $ 6,645.72 | $ 2,574.55 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ - | $ 7,500.00 | $ 7,097.92 | $ 48,056.00 |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| | Totals | $ 791,844.71 | $ 563,150.15 | $ 512,096.63 | $ 515,569.45 |

**2021 Estimated as of 12/08/2021*



Judge Stephanie Cassady

at City Hall 208 SW 3rd Street

Mission: To serve the people by efficient and accessible administration of justice for all, to treat everyone with integrity, fairness and respect.

Executive Assistant to the Judge, Debora Midget

District Court Clerk, Lindsey Dinwiddle

Trial Coordinator, Jackie Lindsey

Deputy Court Clerks: Deana Pankey, Debra Styles, Grace Buchanan

Ancillary District Court Clerk, Melanie Smith

In Arkansas, district courts were formerly known as municipal courts before the passage of Amendment 80 to the Arkansas Constitution in 2000. Act 3 and Act 627 of 2009 created 25 pilot district judgeships in the state, two of which are in Saline County. The Saline County District Courts exercise countywide jurisdiction over misdemeanor criminal cases, preliminary felony cases, and in certain types of civil cases in matters of less than $25,000. There are no jury trials in district court. In a district court trial, the judge makes both findings of fact and rulings of law.

A small claims division of the Saline County District Court is administered by the Bryant Department and presided over by Judge Casady of the Bryant Department. This small claims division provides the citizens of Saline County a forum in which citizens may represent themselves to resolve minor civil matters. No attorneys may take part in litigation in the small claims division.

| Courts | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ 532,900.00 | $ 532,900.00 | $ 498,758.91 | $ 599,788.04 |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 50,520.00 | $ 50,520.00 | $ 47,976.62 | $ 51,033.72 |
| R62 | Intergovernmental Tsfrs | $ - | $ - | $ - | $ - |
| R64 | Reimbursement | $ 160,000.00 | $ 160,000.00 | $ 133,658.93 | $ 141,523.61 |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 743,420.00 | $ 743,420.00 | $ 680,394.46 | $ 792,345.37 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| E01 | Personnel Expense | $ 462,240.15 | $ 468,063.46 | $ 350,719.30 | $ 382,788.58 |
| E10 | Building & Grounds Exp | $ 23,646.00 | $ 23,646.00 | $ 18,905.57 | $ 14,718.53 |
| E20 | Vehicle Expense | $ - | $ - | $ - | $ - |
| E30 | Supply Expense | $ 11,000.00 | $ 11,000.00 | $ 8,450.44 | $ 7,507.58 |
| E40 | Operations Expense | $ 3,000.00 | $ 3,000.00 | $ 950.00 | $ 1,230.39 |
| E55 | Professional Services | $ 5,500.00 | $ 5,500.00 | $ 51.72 | $ 734.96 |
| E60 | Miscellaneous Expense | $ 4,440.00 | $ 6,252.00 | $ 2,675.86 | $ 3,320.52 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ - | $ - | $ - | $ - |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| | Totals | $ 509,826.15 | $ 517,461.46 | $ 381,752.89 | $ 410,300.56 |

**2021 Estimated as of 12/08/2021*









BRYANT
Parks



**Bryant Parks & Recreaction Department exists to provide exceptional opportunities to enjoy the beauty of nature, the wonder of relationships, and experiences that remind us what it means to be human.**

# Parks and Recreation Department

BRYANT Parks

Parks Director Chris Treat since 2016 (shown right)



Assistant Director - Keith Cox

| | | | |
|---|---|---|---|
| Center Superintendent, Ebonee Scott | Grounds Superintendent, Matt Martin | Aquatics Coordinator, Kristin Robinson | Community Outreach Coordinator, Cassie Henry - Saorrono |
| Assistant Center Super OPEN | Foreman: Mike Beckwith Dale Sanford | Assistant Aquatics Coordinator, Compassion Moomey | |
| Parks Staff: Tracy Butler Sylvia Boyd | Parks Labor Kevin Smith John Stuckey Tyler Mimms Colton Heath Brady Morris VACANT | Lifeguards at Mills and Bishop XX Seasonal Part Time Positions | Note: $238,000 is budgeted for Part Time Payroll in this approved budget, at between $11-$12 it approximates 10 FTE Positions |
| Bishop Center Part Time Staff | | Parks Labor Part Time, Typically 2 | |

The Parks Committee meets once a month on the first Monday of the month at 6:00pm at City Hall.

2021 Accomplishments:
1. Installed new signs at Ashley, Alcoa, and Mills Parks.
2. Completed Phase I of the Aquatic Center Upgrades.
3. Offered free community minded programming.
4. Renovated Springhill Park.
5. Rejuvenated the Parks Committee.

2022 Goals:
1. Update the Parks Master Plan.
2. Complete renovations to Mills Park using grants and city savings for funding.
3. Complete Phase II of the Aquatics Center Upgrades, on the CIP Request list at the back of this document.
4. Acquire grant funding for a Skate Park, design included in Parks Master Plan.
5. Continue to grow programming to reach underserved residents.

**Parks**

| Revenues | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ 370,000.00 | $ 370,000.00 | $ 156,420.88 | $ 150,162.84 |
| R33 | Rental Fees | $ 186,995.00 | $ 186,995.00 | $ 95,705.00 | $ 70,122.00 |
| R36 | Park Program Fees | $ 162,000.00 | $ 167,000.00 | $ 137,991.67 | $ 58,626.15 |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ 203,000.00 | $ 203,000.00 | $ 148,142.87 | $ 97,981.11 |
| R60 | Miscellaneous Revenue | $ 5,000.00 | $ 222,194.93 | $ 226,352.22 | $ 226,879.67 |
| R62 | Intergovernmental Tsfrs | $ 1,336,126.00 | $ 1,150,000.00 | $ 1,054,163.00 | $ 1,080,000.00 |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ 127,500.00 | $ 127,500.00 | $ 123,029.00 | $ 93,745.00 |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 2,390,621.00 | $ 2,426,689.93 | $ 1,941,804.64 | $ 1,777,516.77 |

| Expenses | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 1,604,939.96 | $ 1,576,065.62 | $ 1,382,575.26 | $ 1,292,934.60 |
| E10 | Building & Grounds Exp | $ 702,514.00 | $ 664,467.00 | $ 786,607.97 | $ 658,669.72 |
| E20 | Vehicle Expense | $ 65,000.00 | $ 42,300.00 | $ 45,570.72 | $ 36,999.87 |
| E30 | Supply Expense | $ 98,100.00 | $ 98,100.00 | $ 66,739.08 | $ 48,458.52 |
| E40 | Operations Expense | $ 30,623.40 | $ 30,623.40 | $ 21,198.30 | $ 18,206.03 |
| E55 | Professional Services | $ 230,720.00 | $ 180,082.59 | $ 118,852.82 | $ 126,210.88 |
| E60 | Miscellaneous Expense | $ 22,005.00 | $ 24,795.00 | $ 21,254.14 | $ 27,488.43 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ 65,993.08 | $ 64,450.98 | $ 64,434.81 | $ 63,142.29 |
| E80 | Fixed Assets | $ - | $ 300,946.93 | $ 500,427.14 | $ 265,723.99 |
| E85 | Interest Expense | $ 1,038.88 | $ 3,997.80 | $ 2,597.17 | $ 3,889.71 |
| | Totals | $ 2,820,934.32 | $ 2,985,829.32 | $ 3,010,257.41 | $ 2,541,724.04 |

**2021 Estimated as of 12/08/2021*

# Fire Department



| | | | |
|---|---|---|---|
| Fire Chief, J.P. Jordan | Fire Station 1 at 312 Roya Lane<br>Fire Station 2 at 1601 S. Reynolds<br>Fire Station 3 at 2620 Northlake | | Chief Jordan joined the City in 2012 |
| Assistant Chief, Brandon Futch | Executive Assistant, Cindy Bell | | |
| Battalion Chief - A | Battalion Chief - B | Battalion - C | Fire Marshal- Battalion Chief |
| Captain A | Captain B | Captain C | Training Officer |
| Lieutenant A (3) | Lieutenant B (3) | Lieutenant C (3) | |
| Firefighters A (10) | Firefighters B (10) | Firefighters C (10) | |

Mission:
*Reduce and prevent the loss of life and property damage through adequate, efficient, and timly response
*Continue to strive for excellence by providing the highest quality of customer service through continued training and education
*Provide timely and effective life and fire safety education throughout our community and schools
*Adapt to the ever changing needs of our community
*Adequately plan and have a vision for progressive growth of our Fire Department within the community

2020 Accomplishments:
1. Maintained ISO Rating
2. Continued to serve our stakeholders without any decline in service levels despite another resurgence in COVID-19 and challenging staffing conditions.
3. Completed a major portion of training and education for our Fire Marshal Position.
4. Continued utilization of our fire training facility including training with outside stakeholders.
5. Made steps on a city level to the committment of retaining valued employees by implementing certification pay.

2022 Goals:
1. Continue to develop specifications and begin ordering process for another new fire apparatus as scheduled on a five year interval.
2. Work with incoming EMS/Ambulance Service provider to ensure successful transition into area.
3. Add to department IT and Training infrastruture.
4. Maintain ISO rating
5. Continue to offer quality professional development and training opportunities to our personnel

| Fire | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ 55,700.00 | $ 55,700.00 | $ 53,363.64 | $ 102,900.60 |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 250.00 | $ 250.00 | $ 72.86 | $ 684.69 |
| R62 | Intergovernmental Tsfrs | $ 3,711,460.00 | $ 3,187,504.00 | $ 2,921,875.00 | $ 3,000,000.00 |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ 9,100.00 |
| R68 | Donation Revenue | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 3,767,410.00 | $ 3,243,454.00 | $ 2,975,311.50 | $ 3,112,685.29 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 4,106,248.37 | $ 3,917,969.72 | $ 3,504,608.92 | $ 3,423,068.79 |
| E10 | Building & Grounds Exp | $ 174,783.96 | $ 151,727.96 | $ 81,317.79 | $ 144,159.14 |
| E20 | Vehicle Expense | $ 123,200.00 | $ 126,494.15 | $ 98,671.35 | $ 108,133.15 |
| E30 | Supply Expense | $ 165,940.00 | $ 103,700.00 | $ 60,424.72 | $ 73,421.61 |
| E40 | Operations Expense | $ 14,000.00 | $ 13,550.00 | $ 10,856.41 | $ 892.37 |
| E55 | Professional Services | $ 2,100.00 | $ 1,500.00 | $ 1,408.42 | $ 1,769.10 |
| E60 | Miscellaneous Expense | $ 13,525.00 | $ 17,035.00 | $ 14,184.67 | $ 10,316.37 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ 169,696.51 | $ 165,745.38 | $ 165,689.49 | $ 162,365.85 |
| E80 | Fixed Assets | $ - | $ - | $ - | $ 49,559.04 |
| E85 | Interest Expense | $ 2,671.40 | $ 10,280.04 | $ 6,678.41 | $ 10,002.03 |
| | Totals | $ 4,772,165.24 | $ 4,508,002.25 | $ 3,943,840.18 | $ 3,983,687.45 |

**2021 Estimated as of 12/08/2021*

# Police Department - station at 312 Roya Lane





CAPT = Captain
LT = Lieutenant
SGT = Sergeant
PTL = Patrol
OFC = Officer
SRO = School Resource Officer
RES = Reserve Officer
SAT = Strategic Accident Traffic Unit
CID = Criminial Investigation Division
PIO = Public Information Officer
PSU = Professional Standards Unit (added during 2020)

*Beginning in 2022 Corporals will no longer be a rank.

| | | | | |
|---|---|---|---|---|
| Police Chief Carl Minden<br>Serving Since 2019 | | Asst. Chief JW Plouch<br>Serving Since 1998 | | |
| Laura Beck, Administrative Assistant | | | Jan McDermott, Records Secretary | |
| Admn. CAPT J. Payte | Support CAPT S. Fullington | PTL CAPT P. Tarvin | PSU SGT | PIO/Com. Relations SGT |
| Training - SGT | SRO LT | PTL LT X 4 | SAT OFC X 1 | CID LT |
| Dispatch Supervisor | SRO SGT | PTL SGT X 4 (one K9) | Warrants X 1 | CID SGT |
| Dispatch X 10 | SRO X 6 (one K9) | PTL OFC X 20 (3 K9) | | CID X 3 |
| Part - Time Dispatch X 3 | | RES OFC X 15 (unpaid) | | |

Mission Statement: The mission of the Bryant Police Department is to work in harmony with all citizens of the community to create a safe and secure environment and to improve the quality of life for our residents with an emphasis on equality, fairness, integrity and professionalism.

2021 Accomplishments:
1. 40 hours of annual training per officer.
2. Fleet rollover (35 total vehicles).
3. Implemented new Internal Affairs Software.
4. Implemented Responder First Call 24/7 mental health hot line.
5. Halfway toward completion of ALEAP accreditation.

2022 Goals:
1. Construct New Training Facility. Proposed by Chief to be funded from Police Designated Funds but pending Council approval. Not in this budget document.
2. Rank Structure Change.
3. Complete ALEAP Accreditation.
4. Obtain additional staffing for Patrol and 911, included/funded in this Budget Book Document.

| Police | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ 780.00 | $ 780.00 | $ 738.54 | $ 805.68 |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 250,000.00 | $ 268,840.26 | $ 315,010.83 | $ 359,443.59 |
| R62 | Intergovernmental Tsfrs | $ 1,484,584.00 | $ 1,312,504.00 | $ 1,203,125.00 | $ 1,200,000.00 |
| R64 | Reimbursement | $ 293,000.00 | $ 293,000.00 | $ 149,500.00 | $ 282,750.00 |
| R66 | Sale of Equipment | $ 25,000.00 | $ 25,000.00 | $ - | $ 2,782.56 |
| R70 | Grant Revenue | $ 33,700.00 | $ 33,700.00 | $ 30,724.07 | $ 26,484.39 |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 2,087,064.00 | $ 1,933,824.26 | $ 1,699,098.44 | $ 1,872,266.22 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 4,738,978.51 | $ 4,207,284.54 | $ 3,845,386.25 | $ 4,364,928.98 |
| E10 | Building & Grounds Exp | $ 126,713.92 | $ 124,780.92 | $ 79,745.29 | $ 113,511.00 |
| E20 | Vehicle Expense | $ 250,250.00 | $ 235,500.00 | $ 241,643.81 | $ 258,711.22 |
| E30 | Supply Expense | $ 61,600.00 | $ 66,889.26 | $ 43,644.59 | $ 54,388.21 |
| E40 | Operations Expense | $ 16,600.00 | $ 16,600.00 | $ 8,857.88 | $ 14,495.06 |
| E55 | Professional Services | $ 12,450.00 | $ 12,450.00 | $ 6,950.74 | $ 6,419.68 |
| E60 | Miscellaneous Expense | $ 155,465.00 | $ 135,120.00 | $ 105,006.50 | $ 240,932.79 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ 4,500.00 | $ 5,500.00 | $ 5,333.11 | $ - |
| E72 | Bond Expense | $ 808,119.23 | $ 676,026.70 | $ 443,874.32 | $ 331,268.97 |
| E80 | Fixed Assets | $ - | $ - | $ 18,953.00 | $ - |
| E85 | Interest Expense | $ 92,697.62 | $ 41,000.00 | $ 45,794.70 | $ 9,034.03 |
| | Totals | $ 6,267,374.28 | $ 5,521,151.42 | $ 4,845,190.19 | $ 5,393,689.94 |

**2021 Estimated as of 12/08/2021*

# Public Works Department

## - Office at 7064 Cynamide Road



Public Works oversees the Street, Stormwater, Water and Wastewater functions of the City.

Administrative Assistant
Christina Call

Public Works Director
Tim Fournier
Director beginning
4/27/21

Customer Service Supervisor
Angela Shepard

Pumps & Controls Manager, OPEN

Inventory Control Specialist
Nancy Addante

PUBLIC WORKS

FIRST RESPONDER

Senior Office Assistant
Brenda Lee

Utility Worker II
Eric Ahart

Mechanic, Dylan Hogue (note this position and the asst. is paid out of Admin but reports to the Street Superintendent)

Utility Worker II
Mindy Cox

Customer Service Rep
Legina Holt

Mechanic Assistant New
OPEN

Pumps & Controls Operator
Josh Byrd

Customer Service Rep
Full Time - NEW,
OPEN

Note: Bryce Rimmer manages the Pumps and Controls and Water Departments but Pumps and Controls does work for both Water and Wastewater and is paid from both sets of funds.

Mission Statement: Provide quality of life to residents by building and maintaining Public Works infrastructure to protect the health and welfare of the city residents, businesses, and visitors along with the environment. We will also provide superior customer service in a timely and efficient manner. The department works to provide these services, as well as to support economic growth and development, with the teamwork and trust of highly qualified and skilled personnel.

| | Certifications/Licenses | | | | |
|---|---|---|---|---|---|
| **Employee** | Water Distribution | Water Treatment | Wastewater Operator | CDL | CSI & CISEC |
| Ken Gorden | | Class II | | | |
| David Stephens | Grade 2 | | Class I | A | |
| Robert Green | | | | B | |
| Tim Price | | | Class II | B | |
| Frankie Glover | | | | A | |
| Bryce Rimmer | | | Class I | | |
| Josh Byrd | Grade 2 | | Class I | | |
| Jeremy Cogburn | Grade 4 | | Class I | | |
| Gregg Asher | Grade 4 | | Class IV | | |
| Austin Anders | | | Class III | | |
| Justin Causey | | | Class II | | |
| Dale Watkins | | | Class I | A | |
| Gary Smith | | | Class I | A | |
| Tim Fournier | | | | A | CISEC |
| Jamie Sledd | | | | B | |
| David Baker | | | | A | |
| Nicholas Mitchell | | | | A | |
| Charlie Drake | | | | B | |
| Chad Moseley | | | | B | |
| Ryan Ayres | | | | B | |
| Donald Tarvin | | | | A | |
| Justin Davis | | | Class II | B | |
| Christina Call | | | | B | |
| Josh Evans | | | Class I | A | CISEC |
| Ben Wilson | | | | | CSI & CISEC |
| Angela Alexander | | | | | CSI & CISEC |
| Jay Stake | | | | | CSI & CISEC |
| Troy Ellis | | | | | CSI & CISEC |

*CSI stands for Certified Stormwater Inspector and CISEC for Certified Inspector for Sediment & Erosion Control

2021 Public Works Accomplishments:

1. Participation in the implementation of a city wide Degree Pay Program.
2. Conversion of the old Water Dept building into a localized sign shop and Public Works Conference Room.
3. Conversion of the Street Department loft into 6 additional offices for managers and supervisors.

Public Works 2022 Goals:

1. Implementation of a Certification Pay Program.
2. Improvements to large sewer mains to continue responsible development.
3. Regional Detention.
4. Overlay 6 miles of road.

# Street and Stormwater Departments



Street and Stormwater Superintendent Troy Ellis

| | | |
|---|---|---|
| Stormwater Manager Ben Wilson | Field Supervisor Charles Drake | Field Supervisor David Baker |
| Stormwater Inspector Jay Stake | Equipment Operator III Jamie Sledd | Equipment Operator II Chad Moseley |
| Stormwater Enforcement Angela Alexander | Equipment Operator II Nick Mitchell | Equipment Operator II Donald Tarvin |
| Signal Tech. Ryan Ayres | Equipment Operator II OPEN | Equipment Operator I Cody Bryant |
| Locate Tech. James Harris | Equipment Operator I OPEN | Equipment Operator I Calvin Ray |
| | Equipment Operator I NEW OPEN | |

2021 Stormwater Accomplishments:
1. Completed Hanover, Mills Park/Eastwood, Dogwood Phase 2A, and Hilltop/Springhill Rd. Projects.
2. Completed the Design for the Northlake Crossing, Augusta Cove Phase 2, and 916 Shobe Rd Projects.
3. RFQ for 10 year Capital Drainage Improvement Plan and Feasibility Study completed and awarded.
4. Expansion of Stormwater Department to include Superintendent.

2022 Stomwater Goals:
1. Inplementation of 10 year Capital Drainage Improvement Plans
2. Completion of Drainage Feasibility Study
3. Completion of Northlake, Dogwood Phase 2B and Augusta Cove Phase 2 Drainage Projects
4. Implementation of Dye Testing, and apply for BRIC(Building Resilient Infrastructure and communities)/Hazard Miligation funding through grants.
5. Attend EPA Region 6 Stomwater Conference and obtain Employee Certification of Herbicide Applicators in Waterways.
6. Create a Stormwater Capital Improvement Plan.

2021 Street Accomplishments:
1. Completed Neal St., B Street, Mt. Carmel, and Henson/Ozark Overlays and Drainage Projects.
2. Completed Spanway, Mills Park, Boone Rd, West Farmers Market, and Midland ….
3. Completed Andrew Drive Concrete Overlay and Debswood Culvert Crossing.
4. Completed a full signal light upgrade at Reynolds Rd. and Sullivan Dr for ADA Compliance.
5. Copleted Hilltop Parkway Intersection Improvement Project.
6. Implemented the five year upgrade plan for signal light and pedestrian crossings.
7. Acquired training and certification for the city's 1st Signal Techician Position.

2022 Street Goals:
1. Complete the Justus Loop and North Prickett Rd. Overlay Project.
2. Perform a Street Pavement and Culvert Analysis.
3. Complete the Eastside of Johnswood Dr. Overlay Project.
4. Complete the Bryant Parkway and Hunter Lee sidewalk, curb, and gutter Project.
5. Have an employee become certified in Herbicide Application in ROWs.
6. Add a certified diesel and gas mechanic position.
7. Update to MUTCD (Manual of Uniform Traffic Control Devices) current standards for stop signs and other street signs.

| Street | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| R10 | Taxes - Sale | $ 456,000.00 | $ 396,058.19 | $ 436,132.93 | $ 408,760.48 |
| R15 | Taxes - Property | $ 1,368,000.00 | $ 1,240,000.00 | $ 1,374,650.63 | $ 1,366,184.99 |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ 1,000.00 | $ 306,000.00 | $ 312,280.26 | $ 6,083.10 |
| R62 | Intergovernmental Tsfrs | $ 1,781,501.00 | $ 1,500,000.00 | $ 1,375,000.00 | $ 1,440,000.00 |
| R64 | Reimbursement | $ 725,000.00 | $ 725,000.00 | $ 566,854.77 | $ 76,831.60 |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ 775.00 | $ 775.00 | $ 161.14 | $ 1,028.26 |
| | Totals | $ 4,332,276.00 | $ 4,167,833.19 | $ 4,065,079.73 | $ 3,298,888.43 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated* | 2020 Actuals |
| E01 | Personnel Expense | $ 1,143,783.81 | $ 967,878.89 | $ 881,392.27 | $ 831,689.17 |
| E10 | Building & Grounds Exp | $ 104,704.96 | $ 123,200.00 | $ 115,263.58 | $ 67,451.69 |
| E20 | Vehicle Expense | $ 238,500.00 | $ 259,930.00 | $ 140,139.84 | $ 108,343.00 |
| E30 | Supply Expense | $ 388,952.16 | $ 256,700.00 | $ 247,584.31 | $ 248,767.01 |
| E40 | Operations Expense | $ 516,612.00 | $ 343,728.00 | $ 171,759.88 | $ 133,814.09 |
| E55 | Professional Services | $ 330,500.04 | $ 301,717.10 | $ 219,970.02 | $ 191,490.85 |
| E60 | Miscellaneous Expense | $ 22,285.00 | $ 21,460.00 | $ 41,715.91 | $ 11,316.39 |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ 1,823,000.00 | $ 2,336,224.37 | $ 1,400,128.57 | $ 2,605,257.28 |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| E90 | Construction Projects | $ 600,000.00 | $ 600,764.54 | $ 365,049.68 | $ 146,593.42 |
| | Totals | $5,168,337.97 | $5,211,602.90 | $3,583,004.06 | $4,344,722.90 |

**2021 Estimated as of 12/08/2021*

| | | | |
|---|---|---|---|
| Asphalt Trailer | 30,000 | 12 Signal Upgrades at $20K a piece | 240,000 |
| Dump Truck | 160,000 | CEI | 142,000 |
| F550 | 116,000 | Eng/Des | 70,500 |
| F550 | 100,000 | Augusta Cove Half Street/half Storm | 75,000 |
| Truck split 3 ways | 48,500 | Dogwood half street/half storm | 125,000 |
| | 454,500 | Northlake Cross split street/Storm | 716,000 |
| | | | 1,368,500 |
| Total | 1,823,000 | | |

| Stormwater | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ - | $ - | $ - | $ - |
| R60 | Miscellaneous Revenue | $ - | $ - | $ - | $ - |
| R62 | Intergovernmental Tsfrs | $ - | $ - | $ - | $ - |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ - | $ - | $ - | $ - |

NOTE: All revenues derived from the current Stormwater charge are expended on Capital not operational needs.

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| E01 | Personnel Expense | $ 260,366.74 | $ 259,039.73 | $ 211,059.43 | $ 204,026.71 |
| E10 | Building & Grounds Exp | $ 3,024.00 | $ 3,320.00 | $ 2,688.39 | $ 2,442.90 |
| E20 | Vehicle Expense | $ 21,200.00 | $ 15,000.00 | $ 17,968.23 | $ 6,755.19 |
| E30 | Supply Expense | $ 23,540.00 | $ 31,590.00 | $ 23,818.65 | $ 11,820.31 |
| E40 | Operations Expense | $ 6,200.00 | $ 5,250.00 | $ 5,190.43 | $ 4,383.31 |
| E55 | Professional Services | $ 101,250.00 | $ 75,250.00 | $ 43,170.20 | $ - |
| E60 | Miscellaneous Expense | $ - | $ - | $ - | $ - |
| E62 | Intergovernmental Tsfr | $ - | $ - | $ - | $ - |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ - | $ - | $ - | $ - |
| E80 | Fixed Assets | $ - | $ - | $ - | $ - |
| E85 | Interest Expense | $ - | $ - | $ - | $ - |
| E90 | Construction Projects | $ - | $ - | $ - | $ - |
| | Totals | $ 415,580.74 | $ 389,449.73 | $ 303,895.33 | $ 229,428.42 |

Capital Improvement Plan in line 080-0140-5571 for $70,000
Utility Feasibility Study in line 080-0140-5571 for $30,000

**2021 Estimated as of 12/08/2021*

# Historical Review of 515 Stormwater Capital Enterprise Fund

Out of 515 Stormwater Capital Fund

| | Budgeted/Estimated | Vendors/Engineers | Encumbered as of 9/24/21 in 515 Fund | Spent in 2017 | Spent in 2018 | Spent in 2019 | Spent in 2020 | Spent in 2021 thru 10/1 | Total since 2017 |
|---|---|---|---|---|---|---|---|---|---|
| 5808 Vehicles and Equipment | | | | 68,101 | 29,000 | | | | 97,101 |
| August Cove | 75,000 | | | 164,991 | | | | | 164,991 |
| Bame to White Blossom | | | | | | 11,250 | 750 | | 12,000 |
| Boone estimated at $600,000 | | | | | | | | | 0 |
| Bridgeport | | | | | | 45,455 | | | 45,455 |
| Cambridge | | | | 6,500 | | | | | 6,500 |
| Carrywood/Raintree Acres Proj 2.6.8 | | Garver, Garnat, Scurlock | 307,341 | | | 3,638 | 39,088 | 2,709 | 45,435 |
| Debswood | | JcCon | 4,900 | | | | | | 0 |
| Dogwood | 125,000 | Redstone | | | | 73,849 | 4,290 | | 78,139 |
| Hanover/Other/Span Rd. | | Gene Summers | 71,968 | | | | | 10,308 | 10,308 |
| Henson/Ozark | | Redstone, McC, Jcon, Scurlock | | | | 10,578 | 64,459 | 5,655 | 80,693 |
| Hidden Creek | | McC | | | | | 8,156 | | 8,156 |
| Hilltop/Springhill Intersection | | Redstone, Garnat, Pinac | 271,095 | | | | 5,300 | 2,500 | 7,800 |
| Jon Drive | | Conso Pipe | | | 12,370 | | | | 12,370 |
| Lexington | | | | | 18,030 | 5,971 | | | 24,001 |
| Mills Park Rd | | McC | 24,700 | | | | 21,721 | 71,258 | 92,979 |
| Monticello | | | | | 1,415 | 147,759 | | | 149,174 |
| Northlake | 484,000 | | | | | | 3,900 | 19,900 | 23,800 |
| Oak Glenn | | | | | | | | | 0 |
| Richland park | | | | 210,500 | 5,202 | | | | 215,702 |
| Robinwood | | McC | | | | | 134,326 | | 134,326 |
| Stillman Loop | | McC | | | | 9,557 | 7,000 | | 16,557 |
| StoneyBrook | | | | | 8,360 | 2,776 | | | 11,136 |
| Target Parking Lot | | | | | | 17,289 | | | 17,289 |
| Westpoint/Hensley | | | | | | 6,300 | 26,783 | | 33,083 |
| Woodland Park | | | | | | | 8,313 | | 8,313 |
| Timbercreek | | | | | | | 66,533 | | 66,533 |
| Totals | 684,000 | | 680,003 | 450,092 | 74,377 | 334,422 | 390,620 | 112,330 | 1,361,841 |

(A)

| | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 Thru 8/31 | Total |
|---|---|---|---|---|---|---|---|
| 500-0140-4567 SW In Lieu | 1,500.00 | 46,565.00 | 6,500.00 | 91,586.87 | 2,800.00 | 15,905.00 | 164,856.87 |
| 500-0140-4568 SW Residential | 138,822.00 | 243,074.63 | 248,889.00 | 246,249.00 | 244,158.65 | 182,880.00 | 1,304,073.28 |
| 500-0140-4569 SW Business | 17,130.00 | 32,500.00 | 32,412.00 | 42,018.00 | 44,365.80 | 33,522.00 | 201,947.80 |
| 515-0140-4850 SW Int | 14.40 | 91.29 | 60.44 | 140.72 | 297.22 | 48.26 | 652.33 |
| @ | 157,466.40 | 322,230.92 | 287,861.44 | 379,994.59 | 291,621.67 | 232,355.26 | 1,671,530.28 |
| 500-0140-5622 SW Transfer | 132,865.00 | 344,276.63 | 264,515.00 | 379,307.87 | 291,246.45 | 229,253.00 | 1,641,463.95 |
| @ | 24,601.40 | (22,045.71) | 23,346.44 | 686.72 | 375.22 | 3,102.26 | 30,066.33 |
| 515-0140-1000 just deposits | 135,341.32 | 344,367.92 | 264,575.44 | 879,448.59 | 294,387.27 | 782,737.13 | |
| @ | (2,476.32) | (91.29) | (60.44) | (500,140.72) | (3,140.82) | (553,484.13) | (1,059,393.72) |
| | | | | | *$500K Transfer from GF | | |
| 515-0140-5816 Infrastructure | 0.00 | 381,991.78 | 45,376.56 | 334,422.10 | 390,620.32 | 112,329.69 | 1,264,740.45 |
| 515-0140-5808 Vehicles/Equip | 0.00 | 68,100.62 | 29,000.00 | | | | 97,100.62 |
| Total Capital Spend | 0.00 | 450,092.40 | 74,376.56 | 334,422.10 | 390,620.32 | 112,329.69 | 1,361,841.07 |
| | 157,466.40 | 29,604.92 | 243,089.80 | 788,662.29 | 689,663.64 | 809,689.21 | 1,119,378.42 |
| Cash 1000 | 135,341.32 | 29,616.84 | 221,639.52 | 782,246.76 | 667,259.16 | 782,737.13 | |
| @ | 22,125.08 | (11.92) | 21,450.28 | 6,415.53 | 22,404.48 | 26,952.08 | |

(A) Note that double these amounts are also budgeted in the Proposed 2022 budget under the Street Fund 080-0800-5828 with an additional $232K for Northlake and note further that the city is exploring obtaining a grant to help fund this Northlake Project. Also historically double these amounts shown were spent on these projects because another half was spent out of the Street Fund.

# Enterprise Funds

The City has a major Enterprise Fund called the Utility Revenue Fund shown as number 0500. This fund started out housing the collections of the water payments on the utility bills; however, now both stormwater and wastewater funds are collected through this fund as well. Any Enterprise Fund revenues are collected through this fund and then distributed out to their separate funds via transfers.

Additionally, Fund 0510 Utility Operating shows both the water expenses and the wastewater expenses in respectively departments 0900 and 0950. The water expenses are derived from the treatment and distribution of water to approximately 9000 customers. The Water department received its water from the Central Arkansas Water Authority in Little Rock, Arkansas. The expense to pay for the water is listed under the supplies category.

In 2016 the City added a new enterprise fund, one for Stormwater capital costs. The city collects on the Utility bills $3.00 from all residential customers and $6.00 from all commercial customers to help fund capital projects associated with stormwater issues. This is fund 515.

The Water and Wastewater Divisions had Twenty Year Master Plans completed by Crist Engineering in 2008. The Public Works and Finance Directors have been reviewing these documents for possible inclusion into this document as Appendices. We would like to have all the future plan documents in one place for easy reference. However, first we want to review these documents to see how our current 2021 outlook lines up with the estimates and projections and completion schedules within these documents.

Over the past couple of years our Public Works Department has been striving to move from using all contractors to doing some work "in house." The City has attempted to hire additional employees to do this work. See below a list of "in house" projects planned for the 2022 year. Note the City received ARPA money which can be used for Water and Wastewater projects but could also potentially be used for Street projects. Depending on the final determination of the usage is whether or not certain other projects will need to be outsourced and funded via bonding.

Street/Stormwater

916 Shobe Rd
Midtown Subgrade/overlay
N. Prickett subgrade/overlay
Johnswood subgrade/overlay
Meadow Creek Drainage
Millspark Bridge/Boswell Bridge Sediment Removal
Sidewalk, Curb/Gutter BPW/Hunter Lee

Wastewater

Stivers 3 manholes, 4000' Pipe Burst and a Force Main
Vicki 1022' Open Cut
E. Meadowbrook/E. Robinwood, 3 manholes

# Wastewater Department

- The Wastewater Plant is located at 7064 Cynamide Drive

The Water and Wastewater Committee (WSAC) meets on the last Tuesday of each month at 5:30 pm.

| | | | | |
|---|---|---|---|---|
| Water Superintendent Josh Evans | | Chief Plant Manager Gregg Asher | | |
| Field Supervisor Frankie Glover | | Chief Plant Operator OPEN | | |
| Maitenance Utility Worker II Tim Price | Maintenance Utility Worker II Justin Davis | Maintenance Utility Worker II OPEN | Wastewater Equipment Operator Justin Causey | Wastewater Treatment Operator NEW OPEN |
| Maintenance Utility Worker II Jose Tobias | Repair Utility Worker I Matt Hawkins | Maintenance Utility Worker I Robert Green | Wastewater Equipment Operator Dale Watkins | Wastewater Lab Tech. NEW OPEN |
| Maintenance Utility Worker I David Stephens | Equipment Operator NEW OPEN | P&C Manager OPEN | Wastewater Equipment Operator Gary Smith | Wastewater Equipment Operator Jeffrey Sledd |
| Maintenance Utility Worker I OPEN | Maintenance Utility Worker I NEW OPEN | | | |

2021 Wastewater Accomplishments:

1. Completed over 1800 Work Orders with 74 being after hour callouts.
2. Processed 9.5 mil gallons of waste sludge (producing 1659 tons of dewatered cake disposal).
3. Discharged over 828 mil gallons of effluent
4. Completed 1612 feet of pipebursting on the Justus Loop and Henson Place Projects.
5. Completed CAO Project, Dell Creek, replaced 914 feet of 10 inch line with 15 inch line.
6. Inspected and cleaned over 120,000 feet of the collection system pipeline.
7. Completed a manhole replacement at Whispering Pines.
8. Implemented a rootsaw program to regulate problematic areas.

2022 Wastewater Goals:

1. Complete the Shobe Road Force Main relocation project.
2. Continue to upgrade current infrastructure as needed at Lift Stations.
3. Raise 10 manholes above flood lines to assist in mitigation of I&I.
4. Obtain Class II Wastewater licenses for all WW employees.
5. Continue to achieve progress on CAO CIP for Wastewater Collections System.
6. Implement and update new Tyler Software Inventory Control Module to produce real time reports.
7. Updated the 20 year Master Plan .

# Water Department



Water Superintendent Bryce J. Rimmer

Field Supervisor NEW OPEN

Utility Worker I Kayla Wilson

Equipment Operator John Boyette

Utility Worker I Jared Reedy

Equipment Operator Jeremy Cogburn

Utility Worker I Ken Gorden

Equipment Operator OPEN

2021 Water Accomplishments:

1. Implemented a valve exercising program.
2. Implemented a hydrant maintenance program.
3. Updated Iworqs inventory control module to include current product available for use.
4. updated Iworqs water valve and water line infrastructure within the Edge Software.
5. Installed water mixing cholorination system for south pressure plan.
6. connected water lines on NE 1st and NW 3rd to improve water pressure and freshness of water through mainstream ciculation.
7. Installed new credit card readers and new computers for the billing department.
8. Updated the back flow prevention program (RPZ - Reduced Pressure Zone).

2022 Water Goals:

1. Upgrade and include a new water connection to the Heart Hospital as part of the city of Bryant's 20 year master plan.
2. Create and implement processes for emergency water connection in conjunction with water users LLC.
3. Connect water lines located at NE2nd to improve water pressure and freshness.
4. Continue to upgrade water lines located in the Indian Springs Mobile Home Park Community.
5. Purchase and install a new water billing kiosk for the Lobby.
6. Continue to obtain water distribution licenses for all employees.
7. Update 20 year Master Plan.

| Water & Wastewater | | | | | |
|---|---|---|---|---|---|
| **Revenues** | | | | | |
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| R10 | Taxes - Sale | $ - | $ - | $ - | $ - |
| R15 | Taxes - Property | $ - | $ - | $ - | $ - |
| R20 | Licenses Permits & Fees | $ - | $ - | $ - | $ - |
| R30 | Membership Fees | $ - | $ - | $ - | $ - |
| R33 | Rental Fees | $ - | $ - | $ - | $ - |
| R36 | Park Program Fees | $ - | $ - | $ - | $ - |
| R40 | Fines & Forfeitures | $ - | $ - | $ - | $ - |
| R50 | Sale of Services | $ 10,960,035.00 | $ 9,443,535.00 | $ 8,238,591.62 | $ 7,879,416.25 |
| R60 | Miscellaneous Revenue | $ 85,200.00 | $ 85,200.00 | $ 129,627.17 | $ 111,751.69 |
| R62 | Intergovernmental Tsfrs | $ 7,564,000.00 | $ 8,464,000.00 | $ 8,103,320.00 | $ 8,600,000.00 |
| R64 | Reimbursement | $ - | $ - | $ - | $ - |
| R66 | Sale of Equipment | $ - | $ - | $ - | $ - |
| R70 | Grant Revenue | $ - | $ - | $ - | $ - |
| R74 | Sponsorships | $ - | $ - | $ - | $ - |
| R85 | Interest Revenue | $ - | $ - | $ - | $ - |
| | Totals | $ 18,609,235.00 | $ 17,992,735.00 | $ 16,471,538.79 | $ 16,591,167.94 |

| **Expenses** | | | | | |
|---|---|---|---|---|---|
| Cat. | Description | 2022 Proposed | 2021 Budget | 2021 Estimated | 2020 Actuals |
| E01 | Personnel Expense | $ 2,941,380.31 | $ 2,278,911.30 | $ 2,013,800.05 | $ 2,199,404.44 |
| E10 | Building & Grounds Exp | $ 761,009.20 | $ 690,802.00 | $ 556,881.51 | $ 573,855.20 |
| E20 | Vehicle Expense | $ 286,157.96 | $ 183,800.00 | $ 194,462.90 | $ 164,071.78 |
| E30 | Supply Expense | $ 2,582,988.92 | $ 2,259,307.00 | $ 2,002,875.43 | $ 2,155,078.82 |
| E40 | Operations Expense | $ 816,916.00 | $ 462,900.00 | $ 489,996.17 | $ 474,368.69 |
| E55 | Professional Services | $ 197,906.08 | $ 141,201.00 | $ 141,594.03 | $ 153,258.24 |
| E60 | Miscellaneous Expense | $ 120,490.00 | $ 130,990.00 | $ 203,555.19 | $ 81,521.33 |
| E62 | Intergovernmental Tsfr | $ 8,174,000.00 | $ 8,160,500.00 | $ 7,839,620.90 | $ 9,192,600.07 |
| E68 | Donation Expense | $ - | $ - | $ - | $ - |
| E70 | Grant Expense | $ - | $ - | $ - | $ - |
| E72 | Bond Expense | $ 115,999.92 | $ 1,237,516.00 | $ 310,638.88 | $ 113,054.38 |
| E80 | Fixed Assets | $ 8,749,950.00 | $ 3,787,871.88 | $ 864,945.75 | $ 4,008,050.22 |
| E85 | Interest Expense | $ 407,473.00 | $ 495,322.00 | $ 286,331.53 | $ 346,790.51 |
| E90 | Construction Projects | $ - | $ - | $ - | $ - |
| | Totals | $ 25,154,271.39 | $ 19,829,121.18 | $ 14,904,702.34 | $ 19,462,053.68 |

**2021 Estimated as of 12/08/2021*

| Fund | Dept | Account | Account Description | Budget Line Description | 2022 Proposed | 2021 Budget | 2020 Actuals |
|---|---|---|---|---|---|---|---|
| 5 | 200 | 4100 | Designated Tax - AC | .05% increase based Sept 2021 Sales Tax YTD | $593,834.00 | $500,004.00 | $512,389.44 |
| 5 | 400 | 4100 | Designated Tax - Park | .05% increase based Sept 2021 Sales Tax YTD | $593,834.00 | $500,004.00 | $512,389.44 |
| 5 | 500 | 4100 | Designated Tax - Fire | .05% increase based Sept 2021 Sales Tax YTD | $1,484,584.00 | $1,250,004.00 | $1,280,973.65 |
| 5 | 600 | 4100 | Designated Tax - Police | .05% increase based Sept 2021 Sales Tax YTD | $1,484,584.00 | $1,250,004.00 | $1,280,973.65 |
| 5 | 800 | 4100 | Designated Tax - Street | .05% increase based Sept 2021 Sales Tax YTD | $1,781,501.00 | $1,500,000.00 | $1,537,168.28 |
| 2 | 100 | 4105 | One Cent Sales Tax | .05% increase off Sept 2021 sales Tax | $5,938,336.00 | $4,824,000.00 | $5,123,894.46 |
| 45 | 400 | 4110 | Park 1/8 Sales Tax | .05% increase based Sept 2021 Sales Tax YTD | $742,292.00 | $600,000.00 | $640,486.82 |
| 55 | 500 | 4120 | Fire 3/8 Sales Tax | .05% increase based Sept 2021 Sales Tax YTD | $2,226,876.00 | $1,800,000.00 | $1,921,460.39 |
| 51 | 500 | 4150 | State Turnback | funds received from Act 833 program | $20,000.00 | $20,000.00 | $25,185.96 |
| 62 | 600 | 4402 | Act 988 of 1991 Revenue | | $12,000.00 | $12,000.00 | $8,922.75 |
| 30 | 300 | 4404 | Act 1256 Civil Division | | $71,250.00 | $71,250.00 | $48,840.00 |
| 30 | 300 | 4406 | Act 1256 District Court Rev | | $330,000.00 | $330,000.00 | $328,193.52 |
| 31 | 300 | 4408 | Act 1809 of 2001 Revenue | | $29,426.00 | $29,426.00 | $33,847.00 |
| 61 | 600 | 4410 | Admin of Justice Revenue | | $15,000.00 | $15,000.00 | $16,111.68 |
| 68 | 600 | 4418 | Drug Seizure Revenue | | $2,500.00 | $2,500.00 | $7,010.92 |
| 3 | 100 | 4502 | AT&T / SW Bell Franchise Fee | | $150,000.00 | $150,000.00 | $79,736.19 |
| 3 | 100 | 4506 | Centerpoint Energy Franchise Fee | | $200,000.00 | $200,000.00 | $191,331.25 |
| 3 | 100 | 4508 | Fidelity Franchise Fee | | $15,000.00 | $15,000.00 | $20,587.78 |
| 3 | 100 | 4510 | Comcast Cable Franchise Fee | | $75,000.00 | $75,000.00 | $73,261.35 |
| 3 | 100 | 4526 | Entergy Franchise Fee | | $600,000.00 | $600,000.00 | $600,357.74 |
| 3 | 100 | 4528 | First Electric Franchise Fee | | $275,000.00 | $275,000.00 | $325,547.35 |
| 3 | 100 | 4564 | Windstream Franchise Fee | | $15,000.00 | $15,000.00 | $13,721.45 |
| 114 | 100 | 4610 | Loan Proceeds from Sales Tax | Sales Tax from State 4/8 .05% increase based Sept 2021 Sales Tax YTD | $2,969,168.00 | $2,500,044.00 | $2,561,947.24 |
| 110 | 100 | 4623 | Xfer from Other Fund | based on budget thru Aug of 2021 bond transfers needed | $375,000.00 | $375,500.00 | $338,395.85 |
| 604 | 0 | 4623 | Xfer from Other Fund | | $575,000.00 | $575,000.00 | $575,000.00 |
| 515 | 140 | 4625 | Xfer from Water Revenue Fund | Total of three Res, Comm and Fees from Billing Transfers | $308,000.00 | $294,500.00 | $291,246.45 |
| 525 | 950 | 4625 | Xfer from Water | Dep $20K a Month from Angela 2019 avg of Depreciation Transfer | $217,000.00 | $217,000.00 | $217,000.00 |
| 550 | 900 | 4625 | Xfer frWaterOrd1997-3, 2010-18 | equals customer service xfer from fund 500 above Water Impact | $35,000.00 | $35,000.00 | $35,000.00 |
| 555 | 950 | 4625 | Xfer from Water Ord 1997-03 | Sewer Impact Fees | $50,000.00 | $50,000.00 | $50,000.00 |
| 185 | 800 | 4627 | Xfer from Other | From Franchise Fee Fund 003 | $649,000.20 | $649,000.20 | $618,171.51 |
| 20 | 200 | 4680 | Donation Revenue Ord 2011-24 | | $2,500.00 | $2,500.00 | $8,013.69 |
| 2 | 100 | 4850 | Interest Revenue | | $250.00 | $250.00 | $704.19 |
| 3 | 100 | 4850 | Interest Revenue | | $300.00 | $300.00 | $853.41 |
| 5 | 100 | 4850 | Interest Revenue | | $700.00 | $700.00 | $410.03 |
| 20 | 200 | 4850 | Interest Revenue | | $5.00 | $5.00 | $17.60 |
| 31 | 300 | 4850 | Interest Revenue | | $20.00 | $20.00 | $31.11 |
| 45 | 400 | 4850 | Interest Revenue | | $30.00 | $30.00 | $61.78 |
| 50 | 500 | 4850 | Interest Revenue | | $0.00 | $0.00 | $0.00 |
| 51 | 500 | 4850 | Interest Revenue | | $15.00 | $15.00 | $24.22 |
| 55 | 500 | 4850 | Interest Revenue | | $100.00 | $100.00 | $71.34 |
| 61 | 600 | 4850 | Interest Revenue | | $10.00 | $10.00 | $9.21 |
| 62 | 600 | 4850 | Interest Revenue | | $10.00 | $10.00 | $10.77 |
| 68 | 600 | 4850 | Interest Revenue | | $5.00 | $5.00 | $8.44 |
| 114 | 400 | 4850 | Interest Revenue | | $0.00 | $0.00 | $2,214.28 |
| 30 | 300 | 5072 | Act 1256 Judge Retirement | | $5,200.00 | $5,200.00 | $4,738.08 |
| 30 | 300 | 5400 | Act 316 of 1991 Expense | | $250.00 | $250.00 | $217.44 |
| 51 | 500 | 5410 | Act 833 Expense | 17 of 49 sets of turnout gear needed 1/3 from Springhill and Des Tax later i | $63,620.00 | $15,000.00 | $11,631.91 |
| 30 | 300 | 5415 | Act 918 of 1983 Expense | | $17,500.00 | $17,500.00 | $16,111.68 |
| 62 | 600 | 5420 | Act 988 Expense | Maybe a camera or two | $12,000.00 | $12,000.00 | $3,774.18 |
| 30 | 300 | 5425 | Act 1256 Co Admin of Justice | | $140,500.00 | $140,500.00 | $128,899.20 |
| 30 | 300 | 5430 | Act 1256 Court Costs | | $15,250.00 | $15,250.00 | $14,172.48 |
| 30 | 300 | 5435 | Act 1256 City Attorney | | $28,500.00 | $28,500.00 | $26,288.16 |
| 30 | 300 | 5440 | Act 1256 DFA (State) | | $167,250.00 | $167,250.00 | $164,425.05 |
| 30 | 300 | 5445 | Act 1256 Ordinance 89-15 | | $26,000.00 | $26,000.00 | $23,599.20 |
| 30 | 300 | 5495 | Act 1256 Intoximeter Expense | | $900.00 | $900.00 | $805.68 |
| 20 | 200 | 5580 | AC Donation Expense | Used Primarily for Out of State Transport Costs | $5,000.00 | $5,000.00 | $1,529.84 |
| 61 | 600 | 5600 | Miscellaneous Expense | | $15,010.00 | $15,010.00 | $6,373.21 |
| 68 | 600 | 5600 | Miscellaneous Expense | State Drug Account | $2,505.00 | $2,505.00 | $0.00 |
| 700 | 150 | 5600 | Miscellaneous Expense | Old AP Money carried over waiting on Alcoa 40 Pav/Restrooms | $232,000.00 | $217,194.93 | $276,073.99 |
| 31 | 300 | 5608 | Software - New & Renewals | | $40,000.00 | $40,000.00 | $32,332.99 |
| 2 | 100 | 5620 | Xfer to General | Transfering entire years budget during the year | $5,938,336.00 | $4,824,000.00 | $4,800,000.00 |
| 3 | 100 | 5620 | Xfer to General | | $175,000.00 | $175,000.00 | $175,000.00 |
| 5 | 200 | 5620 | Xfer to General - AC | .05% increase based Sept 2021 Sales Tax YTD | $593,834.00 | $500,004.00 | $480,000.00 |
| 5 | 400 | 5620 | Xfer to General - Park | .05% increase based Sept 2021 Sales Tax YTD | $593,834.00 | $500,004.00 | $480,000.00 |
| 5 | 500 | 5620 | Xfer to General - Fire | .05% increase based Sept 2021 Sales Tax YTD | $1,484,584.00 | $1,250,004.00 | $1,200,000.00 |
| 5 | 600 | 5620 | Xfer to General - Police | .05% increase based Sept 2021 Sales Tax YTD | $1,484,584.00 | $1,250,004.00 | $1,200,000.00 |
| 45 | 400 | 5620 | Xfer to General | .05% increase based Sept 2021 Sales Tax YTD | $742,292.00 | $600,000.00 | $600,000.00 |
| 55 | 500 | 5620 | Xfer to General | .05% increase based Sept 2021 Sales Tax YTD | $2,226,876.00 | $1,800,000.00 | $1,800,000.00 |
| 3 | 800 | 5622 | Xfer to Fund 185 | Debt Payments to First Security Trust for Street Debt | $649,000.20 | $649,000.20 | $615,967.43 |
| 5 | 800 | 5622 | Xfer to Street | .05% increase based Sept 2021 Sales Tax YTD | $1,781,501.00 | $1,440,000.00 | $1,440,000.00 |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 114 | 400 | 5626 | Xfer to other fund | | $375,000.00 | $375,500.00 | $334,819.00 |
| 604 | 0 | 5626 | Xfer to Other | | $575,000.00 | $575,000.00 | $575,000.00 |
| 114 | 0 | 5722 | Bond Principle Pmt | Paid by Regions Trustee amt off budget book debt schedule | $700,000.00 | $1,480,338.00 | $1,025,359.76 |
| 185 | 800 | 5722 | Bond Principal Pmt | First Security Bond Schedule in budget book | $360,000.00 | $336,000.00 | $345,999.76 |
| 114 | 0 | 5724 | Bond Fees | $950 to Friday, Eldrige and Clark | $950.00 | $0.00 | $3,100.00 |
| 185 | 800 | 5724 | Bond Fees | First Security | $1,008.00 | $1,008.00 | $999.96 |
| 604 | 0 | 5724 | Bond Fees | $166.67 each month to First Security | $2,000.04 | $2,000.04 | $0.00 |
| 185 | 800 | 5750 | Interest Expense | First Security Bond Schedule in budget book | $278,493.76 | $312,000.00 | $293,719.00 |
| 515 | 140 | 5816 | Fixed Assets - Infrastructure | 50% ST Projects. Northlake, Dogwood/WhiteBlossom, Augusta Cove | $684,000.00 | $1,047,529.15 | $390,620.32 |
| 114 | 0 | 5850 | Interest Expense | Paid by Regions Trustee amt off budget book debt schedule | $778,975.00 | $0.00 | $762,309.00 |
| 187 | 800 | 5900 | Construction Projects | Bryant Parkway 2016 Sales and Use Bond Project | $2,000,000.00 | $2,000,000.00 | $1,290,336.64 |

| | | | |
|---|---|---|---|
| Total Revenues | $21,839,130.20 | $18,736,181.20 | $19,631,583.13 |
| Total Expenses | $22,197,753.00 | $19,826,451.32 | $18,524,203.96 |
| Difference | ($358,622.80) | ($1,090,270.12) | $1,107,379.17 |

# Major Vendor List

* Under Contract, Sole Source, State Bid Contract Pricing, TIPS/TAPS, etc. D = paid by DRAFT

Ark Departments of Finance, Health and Transportation etc.
* Ark Municipal League for Various Items and Programs
Ark Public Employees Retirement System (APERS)
AR on site
D AT&T for PD Phone
Action Electric
ACIC (Arkansas Crime Information Center)
Advanced Security
Amazon Prime Business
* American Fidelity
Atco International
Axon – Tasers
*D Bonds - Regions, First Security
D Boston Mutual
* Boys & Girls Club
* Baptist Health Clinic for Physicals
* D Blue Fin for Utility Payments on Credit Cards
Bulkhalter
* Canon for Copiers - DeLage Landen Fin Services
*D Centerpoint for Gas
* CDW - Sole Source for IT
*D Central Arkansas Water - Utility Billing Services
* Chamber of Commerce - Bryant
* Civic Plus for the City Website
* Civic Rec replaced Activenet in 2018
CJI (Criminal Justice Institute)
Clarity Pools
D Clearent
* Clifford (for Generator Maintenance)
D Comcast for TV and back up Internet
Commercial Air
Complete Computing
Consolidated Pipe
County - Special Elections
* Cranford - Bid Out no other Respondents for Street Asphalt
* Crews
CRIMESTOPPERS
* Crist Engineering
* Cruse Uniforms (PD)
Custom Advertising
* DB Squared JESAP
* DeGray Water Agreement - USACE Finance Center
Dell for IT
* Dusty Mop
Eagle Electric
* ELC Lawn Care
* Eliant Solutions Inc. for IT
Employment Solutions
* Employee Assistance Plan
* Enterprise for Vehicles
*D Entergy
Everett
*D Fidelity for Internet
*D First Electric
* Friday, Eldridge & Clark for Bond Counsel
Garnat
* Garver Engineering
* Gary Williams
* Granite Mountain - Bid Out no Bid - Gravel, Ballast, etc.
Gene Summers Construction
GovDeals
Gym Masters
Harcros
D Heartland Clark
* Historic Society
Homemark
* Humane Society of Saline County
* Iworqs - Work Orders for Code, PW, Animal and Planning
In Traffic
IT on the Go (Courts)
D Itransact
D Internal Revenue Service (IRS)
* Jack Tyler Engineering for WWTP - Sole Source
Jacor
Jebidiah Sawyer Tree Services
JCI
* Jcon - BID OUT Concrete
* JWCK for Audit Services
Landscape Structures
Linage
D Local Fire and Police Retirement System (LOPFI)
*D Leases - First Security, Regions
LeadsOnline
LESO (Law Enforcement Support Organization)
LR Winwater
Martin Marietta
Metro Plan
McClelland Engineering
Middleton Heat & Air - HVAC Services
* Motorola for PD
* MSI for Courts
* Mueller for Water.WW
Munical Emergency Services
* NationWide for Retirement Options
* Northern Oil
* Open Gov
* Pepsi Cola for Parks
Pettus Office Products
* Pitney Bowes for Postage machine
PM AM HCM (Human Capital Mgn for PD)
* Pro Chem - certain items on contract, certain sole source
*D Regions - Credit Cards and Banking Services
Republic Services for Sanitation for Certain Depts
Revcord
ROCIC (Regional Organized Crime Information Center)
* SAF Coat for Parks - Regional Sole Source
*D Salem Water for Fire Station
Saline County - Public Water Authority, Regional Solid Waste and Treasurer
Saline Courier
* Senior Center
* Shred It
* Sir Speedy Newsletter
* Skybox White River (9/2019 started) for Landline Phone Services
* Spillman
* Springbrook/Accela - General Ledger Software
* State - Sales Tax and Surcharge
* Stephens
* SunBelt
* Symmetry for Parks Bulk Natural Gas
Teeco Safety
* Thomas & Thomas for Arbitrage (now Landmark)
Thomson Reuters (CLEAR)
TLO
* Tyler
*D Valero Gas Cards for all City Vehicles, Wright Express
* Verizon for Cell phones and internet
Virtual Academy
Walden Chemicals
Waste Management for Sanitation for Certain Depts
WatchGuard
* West Law for Legal and PD

Note: State Statute (A.C.A 14-58-303)b)(2)(B) says that bids are not required on motor fuels, oil, asphalt, asphalt oil, natural gas and in some cases on motor vehicles.

## Salaries, Wages, Benefits Allocation Review

It is a very common practice for shared cost centers in Administration or a general fund of a city to be allocated out to other funds. In the case of the City of Bryant services provided by the departments outlined below - Finance, HR, Attorney, Mayor, City Clerk, Information Technology, and Engineering - are provided to the other departments but the costs associated with their payroll are housed in Administration. To more accurately reflect these costs where they are utilized the Salaries, Wages, and Benefits Calculation is performed each budget season and an agreed upon amount is charged back to the other departments to reflect these costs/usages.

### SWB Allocation Review (Salaries, Wages, and Benefits of Admin Staff)

In October of 2020 Department Heads from the seven depts shown below across the top of the chart from Admin were asked to divide 100% of their time amongst all the depts.
It was determined there were no changes for 2022.

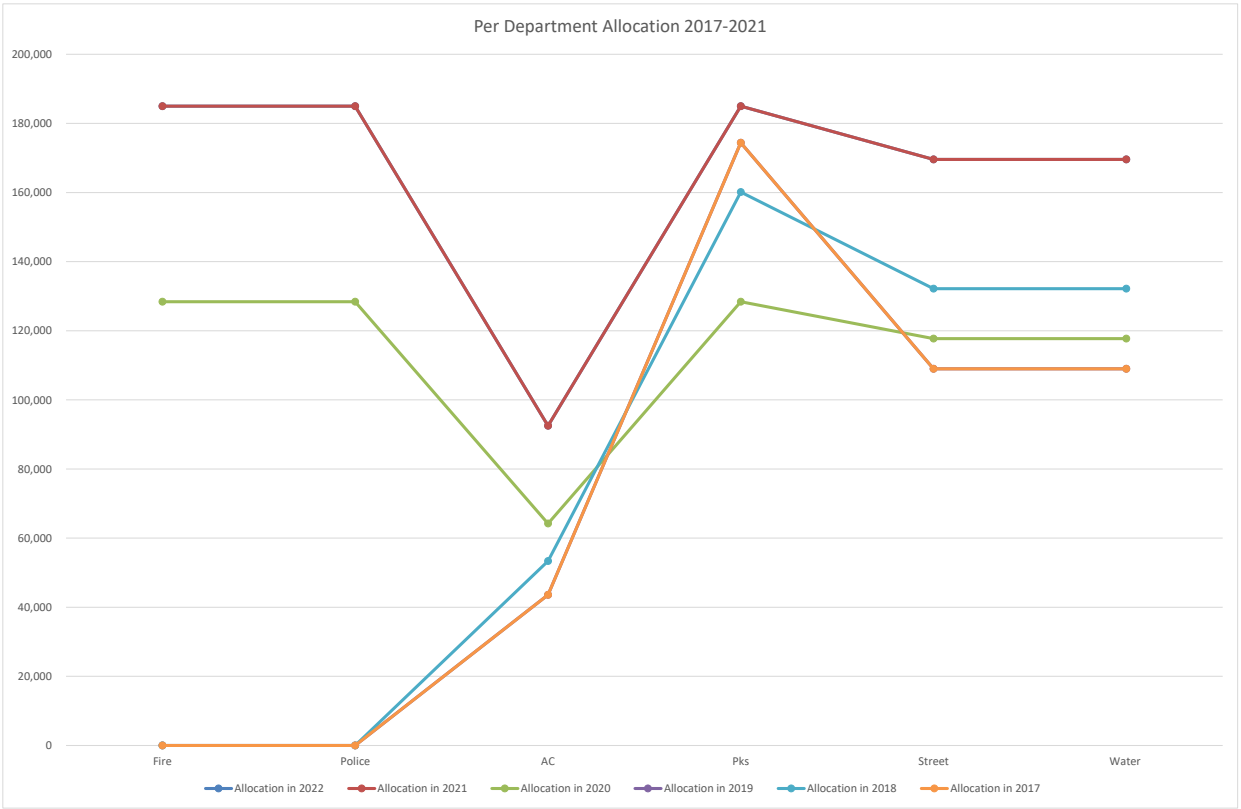
| | | FIN | HR | ATT | MAY | CC | IT | ENG | total | Div by 7 | | | | | Rounded |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 100 | Admin | 5.00 | 8 | 20.00 | 9.10 | 5.00 | 20.50 | 5.00 | 72.60 | 10.37 | | | | | |
| 120 | Planning | 2.00 | 2 | 10.00 | 9.09 | 10.00 | 0.10 | 10.00 | 43.19 | 6.17 | | | | | |
| 200 | Animal | 5.00 | 4 | 2.00 | 9.09 | 5.00 | 2.50 | 2.00 | 29.59 | 4.23 | | | | | 92,493 |
| 300 | Courts | 2.00 | 2 | 15.00 | 9.09 | 0.00 | 0.00 | 2.00 | 30.09 | 4.30 | | | | | |
| 400+ | Parks | 10.00 | 20 | 10.00 | 9.09 | 20.00 | 7.00 | 10.00 | 86.09 | 12.30 | | | | | 184,986 |
| 500+ | Fire | 10.00 | 20 | 5.00 | 9.09 | 20.00 | 10.50 | 7.00 | 81.59 | 11.66 | | | | | 184,986 |
| 600+ | Police | 10.00 | 20 | 5.00 | 9.09 | 5.00 | 36.70 | 2.00 | 87.79 | 12.54 | 25.00 | 25.57 | Unallocated | | 184,986 |
| 700+ | Code | 2.00 | 4 | 8.00 | 9.09 | 5.00 | 3.00 | 2.00 | 33.09 | 4.73 | 42.00 | 40.72 | Govt Des Tax Allocated | | |
| 800+140 | Street and Storm | 18.00 | 8 | 10.00 | 9.09 | 10.00 | 4.20 | 20.00 | 79.29 | 11.33 | 33.00 | 33.71 | PW % | | 169,571 |
| 900 | Water | 18.00 | 6 | 10.00 | 9.09 | 10.00 | 10.00 | 20.00 | 83.09 | 11.87 | | | | | 169,571 |
| 950 | WW | 18.00 | 6 | 5.00 | 9.09 | 10.00 | 5.50 | 20.00 | 73.59 | 10.51 | | | | | 169,571 |
| | Total | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 700 | 100 | | | | | 1,156,165 |

1,541,553.00 Accounts 5000-5057 no travel/train is included

508,712 so stre,w.ww each 169,571 508,712
647,452 fire,pd,pks each 184,986 554,959 animal 92493.18
385,388 unallocated

1,156,165 Representing salaries only

| | Allocation in 2022 | Allocation in 2021 | Allocation in 2020 | Allocation in 2019 | Allocation in 2018 | Allocation in 2017 |
|---|---|---|---|---|---|---|
| Fire | 184,986 | 184,986 | 128,400 | 0 | 0 | 0 |
| Police | 184,986 | 184,986 | 128,400 | 0 | 0 | 0 |
| AC | 92,493 | 92,493 | 64,200 | 43,600 | 53,375 | 43,600 |
| Pks | 184,986 | 184,986 | 128,400 | 174,400 | 160,125 | 174,400 |
| Street | 169,571 | 169,571 | 117,700 | 109,000 | 132,167 | 109,000 |
| Water | 169,571 | 169,571 | 117,700 | 109,000 | 132,167 | 109,000 |
| WW | 169,571 | 169,571 | 117,700 | 109,000 | 132,166 | 109,000 |
| Total | 1,156,165 | 1,156,165 | 802,500 | 545,000 | 610,000 | 545,000 |



The City of Bryant started applying for the GFOA Budget Book Award in 2017. The City first received the Award for their 2018 Budget Book. Planning and long term goal setting have always taken place within the city but with the submission of the budget book these processes have begun to be more fully documented by the present City Finance Department.

The 2016 $26 million dollar Bond issuance was under taken in part to fund two Fire Stations and several parks projects that had been planned for some time and in part were discussed in conjunction with a 2020 plan. These are all now complete except for the Bryant Parkway Street Project which was delayed by several external factors.

It was planned in both 2020 and 2021 to hold several joint meetings to begin to solidify a 2040 Plan between the City Chamber and the City's offices; however, because of COVID these meetings have been put on indefinite hold. On the City's side to start an informal process of listing items considered for General Fund for the next 20 years the Department heads were polled. Some of the items listed came from the feedback received from Department heads. We have been included this listing in the Budget Books for 2020, 2021 and now 2022.

The State of Arkansas mandates that General Funds be budgeted balanced each year excluding capital projects. In order for this to be clearly and transparently accomplished each year the Council has chosen to adopt the regular budget in December and then come back and adopt any capital in January or in later months.

This appendix for General Fund is not intended to provide for precise budgeting. The costs are estimates. Annually in the Budgeting process updates to the plan, deletions, additions, delays or other revisions may occur which will reflect changing community needs and resources. Only after incorporation in successive budgets or as approved separately by the City Council will these items be considered funded.

Some of the items contained here in this appendix will require on going operational costs and in some cases produce operational savings. However, given the speculative nature of these items these operational additional costs or savings have not been estimated at this time.

Some of the items discussed for the 2040 plan may require additional review or approval by the various city committees/commission including but not limited to Water/Wastewater, Parks, Community Development and Review, Planning Commission and also review or discussion or reciprocal agreements with the County or State. Additionally some may require public hearings.

| Bryant General Fund Capital and Maintenance Plan Template | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Bryant Parks** | | | | | | | | | | |
| **5 year capital and maintenance plan** | | | | | | | | | | |
| Description | **Estimated Cost $** | Schedule | 2022 | 2023 | 2024 | 2025 | 2026 | Subtotal | **Park Totals** | **2021 for now** |
| **Bishop Park** | | | | | | | | | **1,926,000** | |
| Aquatic Center | | | | | | | | | | |
| Pool Pack Dehumidifier - in progress, COVID Delays | 50,000 | 2021 | | | | | | | | 50,000 |
| Repair Roof Panels in progress, COVID Delays | 72,000 | 2021 | | | | | | | | 72,000 |
| Exterior Pool Chemical Storage (under estimate) | 40,000 | 2021 | | | | | | | | 40,000 |
| Mechanical Additions (Heaters & Circulation) | 25,000 | 2022 | 25,000 | | | | | | | |
| Non-Slip Flooring (paint on pool deck/tile in bh) | 75,000 | 2022 | 56,000 | | | | | | | |
| Ozone & Pool Chemistry Upgrades | 140,000 | 2023 | | 140,000 | | | | | | |
| Engineering/Design/Bidding/Inspection | 20,000 | 2023 | | 20,000 | | | | | | |
| Bishop Grounds & Center | | | | | | | | | | |
| Replace Marquee | 39,000 | 2021 | | | | | | | | 39,000 |
| Irrigation upgrades - infield softball, grass baseball | 100,000 | 2022 | 100,000 | | | | | | | |
| (A) Complex backstop netting not done with others before | 20,000 | 2022 | 20,000 | | | | | | | |
| Finish LED upgrade Sr center and BG Club | 50,000 | 2022 | 50,000 | | | | | | | |
| Boone Rd cross walk and sidewalk | 15,000 | 2022 | 15,000 | | | | | | | |
| Reline parking lot | 15,000 | 2022 | 15,000 | | | | | | | |
| A complex restroom | 150,000 | 2023 | | 150,000 | | | | | | |
| Festival restroom | 225,000 | 2023 | | 225,000 | | | | | | |
| Asphalt Main Yard | 150,000 | 2024 | | | 150,000 | | | | | |
| Lake Charles Expansion/Storm Water Mgmt. est needed | 0 | 2025 | | | | 0 | | | | |
| Sleepy Village Drive Connection | 400,000 | 2026 | | | | 0 | 400,000 | | | |
| Engineering/Design/Bidding/Inspection | 40,000 | 2026 | | | | 0 | 40,000 | | | |
| Reynolds Property Acquisition | 300,000 | 2025 | | | | 300,000 | | | | |
| | | | | | | | | | | |
| **Ashley Park Maintenance** | | | | | | | | | **0** | |
| Pavilion | | | | | | | | | | |
| Bathrooms (Funded by A&P Tax) | 0 | | | | | | | | | |
| Park Sign | 0 | | | | | | | | | |
| Playground (Funded by A&P Tax) | 0 | | | | | | | | | |
| **Alcoa 40 Park Upgrades** | | | | | | | | | **1,037,280** | |
| Bathrooms and Pavilion, in progress, COVID Delays - AP | 161,280 | 2021 | | | | | | | | 161,280 |
| Engineering/Design/Bidding/Inspection in progress | 16,000 | 2021 | | | | | | | | 16,000 |
| **Grounds - Funded by TAP Grant with Parkway** | | | | | | | | | | |
| **Res. 2020-06, 07 $290,146.51 contract, state $232,000** | | | | | | | | | | |
| Trail System Upgrades, to be completed in October | 100,000 | 2021 | | | | | | | | 100,000 |
| Engineering/Design/Bidding/Inspection | 45,000 | 2021 | | | | | | | | 45,000 |
| Removal of old Concession Stand, complete in October | 15,000 | 2021 | | | | | | | | 15,000 |
| **Fields** | | | | | | | | | | |
| Expand Green Space | 150,000 | 2023 | | 150,000 | | | | | | |
| Fencing & Field Repair | 50,000 | 2023 | | 50,000 | | | | | | |
| Engineering/Design/Bidding/Inspection | $ - | 2023 | | | | | | | | |
| **Skate Park** | 500,000 | 2024 | | 0 | 500,000 | | | | | |
| **Midland Park Upgrades** | | | | | | | | | **280,000** | |
| Field Lighting, $71K approved out of AP Funds | 230,000 | 2023 | | 230,000 | | | | | | |
| Long Range Planning (Architecture) for Park Expansion | 50,000 | 2023 | | 50,000 | | | | | | |
| **Mills Park Upgrades** | | | | | | | | | **750,000** | |
| Playground Phase 2 | 175,000 | 2022 | 175,000 | | | | | | | |
| Courts Basketball Resurface | 25,000 | 2022 | 25,000 | | | | | | | |
| New expanded tennis/pickleball courts | 300,000 | 2022 | 300,000 | | | | | | | |
| From 2 courts to 3 - $100,000 a piece | | | | | | | | | | |
| Parking Lot Expansion | 75,000 | 2022 | 75,000 | | | | | | | |
| Pavilion Refurbish & Electrical | 75,000 | 2022 | 75,000 | | | | | | | |
| Trails - Asphalt ongoing resurfacing | 100,000 | 2022-2026 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | | | |
| **Springhill Park Upgrade** | | | | | | | | | **317,000** | |
| Replace Playground Equipment, done in October | 150,000 | 2021 | | | | | | | | 150,000 |
| Fencing | 6,000 | 2021 | | | | | | | | 6,000 |
| Bathrooms | 150,000 | 2023 | | 150,000 | | | | | | |
| Engineering/Design/Bidding/Inspection | 6,000 | 2023 | | 6,000 | | | | | | |
| Park Sign | 5,000 | 2023 | | 5,000 | | | | | | |
| **Midtown Parks** | | | | | | | | | **10,000** | |
| Engineering & Design | 10,000 | 2023 | | 10,000 | | | | | | |
| **Fire Chief Park** | | | | | | | | | **10,000** | |
| Engineering & Design | 10,000 | 2024 | | | 10,000 | | | | | |
| Totals By Year and in Total | **4,330,280** | | **951,000** | **1,206,000** | **680,000** | **320,000** | **460,000** | PARKS TOTAL = | **4,330,280** | **694,280** |
| | 4,381,700 | | | | | | Approved by Council in July 2021 | | | 346,704 |
| | | | | | | | Approved by Council in April 2021 | | | 250,500 |
| | (51,420) | 115,296 | 232,280 | AP Approved $161,280 on Alcoa 40 Pavilion and $71,000 on Midland Lights | | | | | | 347,576 |
| | | | | | | | | | | |
| **Bryant City Hall (Admin) Animal Control, Courts, IT** | | | | | | | | | | |
| **Multi year capital and maintenance considerations** | | | | | | | | | | |
| Description | **Estimated Cost $** | Schedule | 2022 | 2023 | 2024 | 2025 | 2026 | Subtotal | **Totals** | **Misc.** |
| New City Hall | **??** | Undetermined | | | | | | | | |
| New Animal Control Facility | 5,000,000 | Undetermined | | | | | | | | |
| New Animal Control Transport Van | 40,000 | | 40000 | | | | | | | |
| Finance/Water Billing Building Improvements | 30,000 | | 30000 | | | | | | | |
| New Server at City Hall | 100,000 | | 100000 | | | | | | | |
| **Bryant Fire** | | | | | | | | | | |
| **Multi year capital and maintenance considerations** | | | | | | | | | | |
| Description | **Estimated Cost $** | Schedule | 2022 | 2023 | 2024 | 2025 | 2026 | Subtotal | **Totals** | **Misc.** |
| Hwy 5/Hilltop RD Area Fire Station | 3,000,000 | | | | | | 3,000,000 | | | |
| Equipment for Hwy 5/Hilltop RED Area Fire Station | 760,000 | | | 760,000 | X | | | | | |
| 5 year cycle adding to our fire apparatus fleet | | | | 900,000 | | | | | | |
| Next in 2028 replace our big platform ladder truck and it will be minimum 1.5M | | | | | | | | | | |
| 1/3 of needed 49 sets of Turnout Gear | 50,000 | | 50,000 | | | | | | | |
| Overhead Speaker and Radio System at HQ | 24,000 | | 24,000 | | | | | | | |
| Replace roof on the PS Building at Roya Lane Split with Police | 40,000 | | 40,000 | | | | | | | |
| **Bryant Police** | | | | | | | | | | |
| **Multi year capital and maintenance considerations** | | | | | | | | | | |
| Description | **Estimated Cost $** | Schedule | 2022 | 2023 | 2024 | 2025 | 2026 | Subtotal | **Totals** | **Misc.** |
| New Police Headquarters | 4,000,000 | | | | | | | | | |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| | Training facility (two lane range and simulator) | 450,000 | | 450,000 | | | | |
| | Reseal and paint Parking Lot | 10,000 | | 10,000 | | | | |
| | Replace aging Watchguard Units | 100,000 | | 100,000 | | | | |
| | Replace the AC/Heat in 911 | 20,000 | | 20,000 | | | | |
| | Replace roof on the PS Building at Roya Lane Split with Fire | 40,000 | | 40,000 | | | | |
| | Totals of CH, Fire and Police | | | 904,000 | 1,660,000 | 0 | 0 | 3,000,000 |

Three of the largest capital projects on the horizon in the next decade are a New or Significantly Improved City Hall, a new Fire Station up North and a New Animal Control Facility. It is likely the three of these items together will total over $10million and will necessitate the issuance of Bonds to pay for them. Starting December 1, 2026 is the first time the Sales and Use Bond from 2016 can be called and/or considered for refinancing. It is possible we could go to a vote of the people at that time for refinancing this debt and pull out money and extend the Sales Tax to pay for these large improvements. This is something Council should be considering at this time.

Also keep in mind that if the $1,855,000 listed here for General Fund Capital needs are approved in 2020 by Council it will drop our Days Available of Cash to 167 (determined as of 10/25/21 so does not count any overages or reductions in Sales Tax after that date)

| | Recommended be approved by Council in January 2022 | | | Recommended be approved by Council in June of 2022 or Before open for Discussion | |
|---|---|---|---|---|---|
| | Q1 - Mills New Expanded Tennis/Pickleball Courts | 300,000 | Amend 78 Con | Reseal and paint Parking Lot | 10,000 |
| | New Animal Control Transport Van | 40,000 | | Replace aging Watchguard Units | 100,000 |
| | Q2 - Pavilion Refurbish and Electrical Mills | 75,000 | | Finance/Water Billing Building Improvements | 30,000 |
| | 1/3 of needed 49 sets of Turnout Gear | 50,000 | | New Server at City Hall | 100,000 |
| | Overhead Speaker and Radio System at HQ | 24,000 | | Q3 - Bishop Finsihs LED Update at Sr. Center/BG Club | 50,000 |
| | Replace roof on the PS Building at Roya Lane Split with Police | 40,000 | | Q3 - Bishop Boone Rd. Crosswalk and sidewalk | 15000 |
| | Training facility (two lane range and simulator) | 450,000 | Amend 78 Con | Q3 - Bishop Reline Parking Lot | 15,000 |
| | Replace the AC/Heat in 911 | 20,000 | | Q3 - Mills Playground Phase II | 175,000 |
| | Replace roof on the PS Building at Roya Lane Split with Fire | 40,000 | | Q3 - Mills Basketball Resurface | 25,000 |
| | | | | Q3 - Mills Parking Lot Expansion | 75,000 |
| | | | | Q4 - Bishop (A) Complex Backstop Netting | 20,000 |
| | | | | Q4 - New Irrigation system for ball fields | 100,000 |
| | | | | Q4 - Bishop Acquatics - Mechical Additions (Heaters and Cir) | 25,000 |
| | | | | Q4 - Bishop Acquatics - Non Slip flooring & Ext Paint | 56,000 |
| | Totals | 1,039,000 | | | 796,000 |

| **Wastewater** | |
|---|---|
| Ram 5500 Dually will replace 2007 Chevrolet 3500 | $60,000.00 |
| Plate compactor for Cat 308 | $10,000.00 |
| New Vac Truck (vendor undecided) will replace 2009 VacCon | $500,000.00 |
| John Deere 50G Excavator | $68,000.00 |
| John Deere 333 Skid Steer | $75,000.00 |
| BigTex 40' gooseneck trailer | $20,000.00 |
| | |
| Upgrade/Relocate Springhill & Northlake forcemain (capacity limitations) 2022 | $2,497,950.00 |
| CAO - SSES, Lift Sation 5 improvements for capacity and operability improvement. 2022 | $600,000.00 |
| CAO - SSES, Engineering Design and CEI Ref #9 - $170k*50%=$85k | $85,000.00 |
| CAO - SSES, Engineering Design and CEI Ref #8 - $156k*50%=$78k | $78,000.00 |
| CAO - SSES, Engineering Design and CEI Ref #6 - $78k*50%=$46.8k | $39,000.00 |
| CAO - Engineering Design and CEI - Ref #16 Misc Gravity System Improvements - $90k | $45,000.00 |
| CAO - Engineering Design and CEI - Ref #15 Pump Station Rehab - $45k*50%=$22.5k | $22,500.00 |
| CAO - Capital Improvements to abate SSOs - Ref #6 - $1,300k*50%=$650k | $650,000.00 |
| CAO - Capital Improvements to abate SSO's - Ref #16 Misc Gravity System Improveme | $250,000.00 |
| CAO - Capital Improvements to abate SSO's - Ref #15 Pump Station Rehab - $250k*50 | $125,000.00 |
| CAO - Capital Improvements to abate SSO's - Ref #4 Basin BR-03 - $535k*50%=$321k | $267,500.00 |
| Aerators for WWTP | $80,000.00 |
| Total | $5,472,950.00 |

| **Water** | | | | |
|---|---|---|---|---|
| Ram 5500 with Service Body will replace 2014 Ford F350 | | | | $50,000.00 |
| Keiser Compressor | | | | $20,000.00 |
| 6" Godwin dry prime pump | | | | $50,000.00 |
| Tank Mixers and Valves 2022 | | | | $400,000.00 |
| Meters 2022 | | | | $40,000.00 |
| Develop interconnection of water supply with Benton 2022 | | | | $800,000.00 |
| Additional water main crossing of I-30 at Springhill Road. Engineering Com | | | | $800,000.00 |
| | | | Total | 2,160,000 |

Appendix 4 - City Fee Schedule

| Dept | Fee/Permit Description | Misc. - GL Code | Amount/Calculation |
|---|---|---|---|
| Com Dev | Accessory Building | Fee | CASE WHEN ([Square Feet]*.14) > 40 THEN ([Square Feet]*.14) WHEN ([Square Feet]*.14) < 40 THEN 40 END |
| Com Dev | Act 474 | Fee | CASE WHEN .000475*[Project Cost]<1000 THEN .000475*[Project Cost] WHEN .000475*[Project Cost]>1000 THEN 1000 END |
| Com Dev | Amusement Permit | Fee | 100 |
| Com Dev | Annex-App | 001-0120-4206 | 125 |
| Com Dev | Billboard Permit | Fee | 100 |
| Com Dev | Building - Accessory Building | Fee | CASE WHEN ([Square Feet]*.08) > 40 THEN ([Square Feet]*.08) WHEN ([Square Feet]*.08) < 40 THEN 40 END |
| Com Dev | Building-New Residential Building | Fee | CASE WHEN ([Square Feet]*.14) > 150 THEN ([Square Feet]*.14) WHEN ([Square Feet]*.14) < 150 THEN 150 END |
| Com Dev | Building-Residential Addition, Remodel | Fee | CASE WHEN ([Square Feet]*.14) > 100 THEN ([Square Feet]*.14) WHEN ([Square Feet]*.14) < 100 THEN 100 END |
| Com Dev | Burn Permit | Fee | 150 |
| Com Dev | Business License Renewal 2021 | | CASE WHEN [Number of Employees]<=10 THEN 150 WHEN [Number of Employees]>10 AND [Number of Employees]<=25 THEN 225 WHEN [Number of Employees]>25 AND [Number of Employees]<=75 THEN 375 WHEN [Number of Employees]>75 AND [Number of Employees]<=100 THEN 525 WHEN [Number of Employees]>100 THEN 675 END |
| Com Dev | Business Permit - Temporary - Application Fee | Fee, 001-0120-4250 | 25 |
| Com Dev | Commercial - Addition, Remodel | Fee | CASE WHEN ([Square Feet]*.15) > 100 THEN ([Square Feet]*.15) WHEN ([Square Feet]*.15) < 100 THEN 100 END |
| Com Dev | Commercial - New Building | Fee | CASE WHEN ([Square Feet]*.15) > 200 THEN ([Square Feet]*.15) WHEN ([Square Feet]*.15) < 200 THEN 200 END |
| Com Dev | Commercial Plan Review, STORMWATER DETENTION | Fee | $250 |
| Com Dev | Conditional Use - Application Fee - 001-0120-4206 | Fee 001-0120-4206 | 125 |
| Com Dev | Demolition Permit | Fee | 100 |
| Com Dev | Electrical - All electrical systems, new construction, additions, and accessory buildings | Fee | CASE WHEN ([Square Feet]*.14) > 35 THEN ([Square Feet]*.14) WHEN ([Square Feet]*.14) < 35 THEN 35 END |
| Com Dev | Electrical - Alternative Energy Systems - Solar Panels, Fuel Cells, Wind Generators, (Enter # of systems) | Fee | $35+PLUS $30 EACH ADDITIONAL SYSTEM |
| Com Dev | Electrical - Electrical systems, renovations, alternation and repairs (enter # of inspections) | Fee | CASE WHEN fee amount > 2 THEN ((feeamount-2)*20)+35 WHEN fee amount <= 2 THEN fee amount*35 END |
| Com Dev | Electrical - Service only, service change outs, or Electrical Service Upgrades | Fee | 35 |
| Com Dev | Electrical - Temporary Service Pole | Fee | 35 |
| Com Dev | Electrical - TPP | Fee | 35 |
| Com Dev | ELECTRICAL RE-INSPECTION | Fee | 35 |
| Com Dev | FENCE PERMIT | Fee | 25 |
| Com Dev | Gas - Serve Line Per Meter (Enter # of Meters) | Fee | $35 PER METER |
| Com Dev | Large Attendance Facility Permit | Alcohol Permit Fee | 1000 |
| Com Dev | Liquor Manufacturing Permit- Vinous Liquors | Alcohol Permit Fee | 250 |
| Com Dev | Liquor Manufacturing Permit-Spirituous Liquors | Alcohol Permit Fee | 500 |
| Com Dev | Mechanical - Boilers (Enter # of Boilers) | Fee | CASE WHEN fee amount=1 THEN 70 WHEN fee amount>1 THEN ((feeamount-1)*25)+70 END |
| Com Dev | Mechanical - Commercial Vent Hoods and Exhaust Systems (Enter # of Systems) | Fee | CASE WHEN fee amount=1 THEN 60 WHEN fee amount>1 THEN ((feeamount-1)*15)+60 END |
| Com Dev | Mechanical - Duct Work (Enter # of Systems) | Fee | CASE WHEN fee amount=1 THEN 70 WHEN fee amount>1 THEN ((feeamount-1)*35)+70 END |
| Com Dev | Mechanical - Heating & Cooling system for new construction, additions, and accessory buildings | Fee | CASE WHEN ([Heat and Cooled]*.14) > 70 THEN ([Heat and Cooled]*.14) WHEN ([Heat and Cooled]*.14) < 70 THEN 70 END |
| Com Dev | Mechanical - HVAC change out (Enter # of Units) | Fee | CASE WHEN fee amount=1 THEN 70 WHEN fee amount>1 THEN ((feeamount-1)*35)+70 END |
| Com Dev | Mechanical - Remodel, Renovation, Alterations, Replacement and Repairs | Fee | 40 |
| Com Dev | Meter Charge | Water Impact and Connection | 66 |
| Com Dev | MOBILE HOME | Fee | 50 |
| Com Dev | Monthly Sales Tax 10% | Sales Tax | .10 PER DOLLAR SOLD |
| Com Dev | Noise Ordinance | Fee | 5 |
| Com Dev | Off-Premises Caterer Permit | Alcohol Permit Fee | 250 |
| Com Dev | On-Premises Consumption Permit - Restaurant | Alcohol Permit Fee | CASE WHEN ([Seating Capacity])>100 THEN 1000 WHEN ([Seating Capacity])<100 THEN 500 END |
| Com Dev | On-Premises Consumption-Hotel, Motel | Alcohol Permit Fee | CASE WHEN ([Number of Rooms])>100 THEN 1000 WHEN ([Number of Rooms])<100 THEN 500 END |
| Com Dev | Penalty Fee, 001-0700-4208 on BL after March 31st | 001-0700-4208 | CASE WHEN [Number of Employees]<=10 THEN 37.50 WHEN [Number of Employees] >10 AND [Number of Employees]<=25 THEN 56.25 WHEN [Number of Employees]>25 AND [Number of Employees]<=75 THEN 93.75 WHEN [Number of Employees]>75 AND [Number of Employees]<=100 THEN 131.25 WHEN [Number of Employees]>100 THEN 168.75 END |
| Com Dev | Permit for work in the street Right-Of-Way or City Easement | Fee | 50 |
| Com Dev | Plumbing - Permit Fee | Fee | 35 |
| Com Dev | Plumbing - Plumbing Fixtures (Enter # of Fixtures) | Fee | $5 PER FIXTURE |
| Com Dev | Plumbing - Systems for new construction, additions and accessory buildings | Fee | CASE WHEN ([Heat and Cooled]*.14) > 40 THEN ([Heat and Cooled]*.14) WHEN ([Heat and Cooled]*.14) < 40 THEN 40 END |
| Com Dev | Plumbing - Water Heater (Enter # of water heaters) | Fee | 35 |
| Com Dev | Private Club Monthly Sales Tax 5% | Sales Tax | 5% of TOTAL ALCOHOL SALES |
| Com Dev | Private Club Monthly Sales Tax Late Fee | Sales Tax | {Private Club Monthly Sales Tax 5%}*.1 |
| Com Dev | Private Club Permit | Alcohol Permit Fee | 750 |
| Com Dev | Pro-rated Fee | fee, 001-0700-4208 | |
| Com Dev | Re-Inspection (Enter # of Inspections) | Fee | $35 |
| Com Dev | Re-Plat - Review Fee - 001-0120-4250 | Fee, 001-0120-4250 | ([Number of Lots]*1)+25 |
| Com Dev | Retail Beer and Light Wine Off-Premises Permit | Alcohol Permit Fee | 20+5*(fee amount/1000)-10 |
| Com Dev | Retail Beer and Light Wine on Premises Permit | Alcohol Permit Fee | 20+5*(fee amount/1000)-10 |
| Com Dev | Retail Liquor Off-Premises Permit | Alcohol Permit Fee | 425 |
| Com Dev | Re-Zoning - Application Fee (1=Lot/Block, 2=Meets/Bounds) - 001-0120-4206 | 001-0120-4206 | CASE WHEN fee amount=1 THEN 40 WHEN fee amount=2 THEN 125 END |
| Street | Road Bore | Fee | 500 |
| Com Dev | RPZ PERMIT | Fee | 40 |
| Com Dev | SANITATION PERMIT | Fee | 25 |
| Com Dev | Satellite Catering Permit | Alcohol Permit Fee | 250 |
| Wastewater | Sewer Connection Fee, also supplied by Angela | Sewer Impact and Connection, 500-0950-4558 | 150 |
| Wastewater | Sewer Impact Fee, supplied also by Angela 500-0950-4631 | Sewer Impact and Connection | 500 |
| Com Dev | SIGN PERMIT | Fee | 35 |
| Com Dev | Sign Variance Fee - 001-0120-4250 | Fee 001-0120-4250 | 100 |
| Com Dev | SITE CLEARANCE PERMIT | Fee | 5 |
| Com Dev | SOLICITATION PERMIT | Fee | 15 |
| Stormwater | Stormwater In-Lieu Fee | Fee, 500-0140-4567 | $500-$3000 based on acreage, calculated by STORMWATER |
| Stormwater | Commercial-Large - Stormwater Detention and Drainage Plan Review | 500-0140-4567 | 250 |
| Stormwater | Commercial-Small - Stormwater Detention and Drainage Plan Review | 500-0140-4567 | 250 |
| Street | STREET CUT | Fee | 50 |
| Water | Subdivision Final Plat - Operations and Maintenance on Sewer | 500-0900-4632 | 0 |
| Com Dev | Subdivision Final Plat - Review Fee - 001-0120-4250 | Fee, 001-0120-4250 | ([Number of Lots]*1)+25 |
| Wastewater | Subdivision Final Plat - Wastewater Flushing Fee | Fee, 500-0950-4631 | 50 |
| Wastewater | Subdivision Final Plat - Wastewater Impact Fee - 500-0950-4631 | Fee, 500-0950-4631 | [Number of Lots]*50 |
| Water | Subdivision Final Plat - Water Flushing Fee | Fee, 500-0900-4632 | 50 |
| Water | Subdivision Final Plat - Water Impact Fee - 500-0900-4632 | Fee, 500-0900-4632 | [Number of Lots]*50 |
| Water | Subdivision Preliminary Plat - Review Fee - 001-0120-4250 | Fee, 001-0120-4250 | ([Number of Lots]*3)+300 |
| Com Dev | Subdivision Preliminary Plat - Stormwater Detention and Drainage Plan Review - 500-0140-4567 | 500-0140-4567 | IF(([Number of Lots]*25)>250,([Number of Lots]*25)) IF(([Number of Lots]*25)<250, 250) |
| Com Dev | SWIMMING POOL | Fee | 60 |
| Water | System Dev. Charge, also supplied by Angela | Water Impact and Connection, 500-0900-4540 | 150 |
| Com Dev | Temporary Business License Fee | 001-0700-4208 | 225 |

| | | | |
|---|---|---|---|
| Com Dev | Variance - Application Fee (1=Lot/Block, 2=Meets/Bounds) - 001-0120-4206 | 001-0120-4206 | CASE WHEN fee amount=1 THEN 40 WHEN fee amount=2 THEN 125 END |
| Water | Water Connection Fee, also supplied by Angela | Water Impact and Connection, 500-0900-4556 | 245 |
| Water | Water Deposit | Water Impact and Connection | 60 |
| Water | Water Impact Fee, supplied also by Angela, 500-0900-4629 | Water Impact and Connection | 600 |
| Com Dev | Wholesale Beer and Light Wine Permit | Alcohol Permit Fee | 125 |
| Com Dev | Wholesale Liquor Permit | Alcohol Permit Fee | 500 |
| Com Dev | Work Commencing before permit issuance (Enter Fee) | Fee | DOUBLE THE PERMIT FEE |
| Animal | 1st Impound/pickup - licensed/sterilized | Per Animal, Per incident, Ord 2015-19 | 20 |
| Animal | 1st impound - not licensed or vaccinated | Per Animal, Per incident, Ord 2015-19 | 30 |
| Animal | 2nd impound | Per Animal, Per incident, Ord 2015-19 | 60 |
| Animal | 3rd impound | Per Animal, Per incident, Ord 2015-19 | 120 |
| Animal | 4th and Subsequent impounds | Per Animal, Per incident, Ord 2015-19 | 240 |
| Animal | After- hours impound fee | Per Animal , Ord 2015-19 | 50 |
| Animal | Emergency Boarding | Per Animal, Per Day Ord 2015-19 | 0 |
| Animal | Boarding | Per Animal, Per Day Ord 2015-19 | 10 |
| Animal | Quarantine/Prosecution | Per Animal, Per Day Ord 2015-19 | 20 |
| Animal | Puppies/Kittens Impounded with Mother | Per Animal, Per Day Ord 2015-19 | 5 |
| Animal | Bath | Per Treatment Ord 2015-19 | 10 |
| Animal | Flea/Tick Treatment | Per Treatment Ord 2015-19 | 10 |
| Animal | Dangerous Dog Permit | Monthly Monitoring Fee Ord 2015-19 | 30 |
| Animal | Vicious Dog Bond - Pending Court | 1 Time Fee, Refundable if court ordered Ord 2015-19 | 500 |
| Animal | Emergency Veterinary Care | Based on Animal Needs | Varies |
| Animal | Adoption | Per Animal , Ord 2015-19 | 15 |
| Animal | Medical Care, Misc. | Per Animal , Ord 2015-19 | 20 |
| Animal | Spay/Neuter | Per Animal , Ord 2015-19 | 60 |
| Animal | Adoption - Small Animals | Per Animal , Ord 2015-19 | 5 |
| Animal | Adoption- Exotics | Per Animal , Ord 2015-19 | Set by Director |
| Animal | Adoption - Misc. | Per Animal , Ord 2015-19 | Set by Director |
| Animal | Adoption - Discount | Per Animal , Ord 2015-19 | Set by Director |
| Animal | Senior Discount | Per Animal , Ord 2015-19, 65 years of age or older | minus $5 |
| Animal | Euthanasia 0-50 lbs. | Per Animal , Ord 2015-19 | 30 |
| Animal | Euthanasia 51-100 lbs. | Per Animal , Ord 2015-19 | 40 |
| Animal | Euthanasia 101-200 lbs. | Per Animal , Ord 2015-19 | 60 |
| Animal | Euthanasia 200 + lbs. | Per Animal , Ord 2015-19 | 80+$2 per ob. over |
| Animal | Private Cremation with Return | Per Animal , Ord 2015-19 | $175/$195/$225 |
| Animal | Cremation without Return | Per Animal , Ord 2015-19 | $35/$45/$55 |
| Animal | Urn or Remains Container | Per Animal , Ord 2015-19 | Cost |
| Animal | Semi- Private Cremation with Return | Per Animal , Ord 2015-19 | $125 |
| Animal | Pet Memorial Service | Per Item | TBD |
| Animal | License - Sterilized - 1 year | Annually | 5 |
| Animal | License - Sterilized - 3 year | Triennial | 10 |
| Animal | License - Unaltered- 1 year | Annually | 20 |
| Animal | License - Unaltered - 3 year | Triennial | 40 |
| Animal | License - Registered Therapy, Assistance Animal and Law Enforcement/Military Animals | No Fee | 0 |
| Animal | Lifetime Pet License | one Time | 50 |
| Animal | Active/Military Senior Discount | Per Pet License | ($2) |
| Animal | Wild Animal Permit | Annually | 100 |
| Animal | Animal Establishment Permit | Annually | 15 |
| Animal | Animal Establishment Permit - Boarding Kennels/Catteries | Annually | 25 |
| Animal | Animal Establishment Permit - Pet Shops | Annually | 40 |
| **Parks** | **Fee Name** | | **Fee Price** |
| **Parks** | **Memberships** | | |
| Parks | Senior Annual | | $120 |
| Parks | Senior Monthly | | $15 |
| Parks | Senior 3 Month | | $40 |
| Parks | Senior 6 Month | | $75 |
| Parks | Senior 10 Pass | | $30 |
| Parks | Family Annual | | $420 |
| Parks | Family Monthly | | $45 |
| Parks | Family 3 Month | | $125 |
| Parks | Family 6 Month | | $240 |
| Parks | Additional Youth Annual | | $75 |
| Parks | Additional Adult Annual | | $175 |
| Parks | Additional Youth Monthly | | $6 |
| Parks | Additional Adult Monthly | | $16 |
| Parks | Additional Youth 3 Month | | $20 |
| Parks | Additional Adult 3 Month | | $48 |
| Parks | Adult Annual | | $280 |
| Parks | Adult Monthly | | $30 |
| Parks | Adult 3 Month | | $80 |
| Parks | Adult 6 Month | | $150 |
| Parks | Adult 10 Pass | | $45 |
| Parks | Student Annual | | $150 |
| Parks | Student Monthly | | $20 |
| Parks | Student 3 Month | | $50 |
| Parks | Student 6 Month | | $80 |
| Parks | Student 10 Pass | | $30 |
| Parks | Disability Annual | | $120 |
| Parks | Disability Monthly | | $15 |
| Parks | Disability 3 Month | | $40 |
| Parks | Disability 6 Month | | $75 |
| Parks | Disability 10 Pass | | $30 |
| Parks | Corporate Adult | | $20 |
| Parks | Corporate Senior | | $10 |
| Parks | Corporate Family | | $30 |
| Parks | Child Annual | | $100 |
| Parks | Child Monthly | | $10 |
| Parks | Child 3 Month | | $25 |
| Parks | Child 6 Month | | $45 |
| Parks | Adult Day pass | | $5 |
| Parks | Youth Day pass | | $5 |
| Parks | Mills Day pass | | $5 |
| **Parks** | **Activities** | | |
| Parks | Youth Basketball Individual | | $85 |
| Parks | Youth Basketball Team | | $300 |
| Parks | Youth Volleyball Individual | | $45 |

| | | | |
|---|---|---|---|
| Parks | Youth Volleyball Team | | $200 |
| Parks | BASS Swim Gold | monthly | $75 |
| Parks | BASS Swim Silver | monthly | $66 |
| Parks | BASS Swim Bronze | monthly | $66 |
| Parks | AAU kit | | $50 |
| Parks | Master Swim | monthly | $30 |
| Parks | Swim Meet | hourly rate | $100 |
| Parks | Water Aerobics | monthly/class | $25 |
| Parks | Group Swim Lessons | | $66 |
| Parks | Private Swim Lessons | | $100 |
| Parks | Semi- Private Swim Lessons | | $70 |
| Parks | Swim Babies | | $55 |
| **Parks** | **Facility Rentals** | **(Indoor)** | |
| Parks | Senior Adult Center | hourly rate | $20 |
| Parks | Red Room | hourly rate | $20 |
| Parks | Green Room | hourly rate | $20 |
| Parks | Red/Green Room | hourly rate | $40 |
| Parks | Blue Room | hourly rate | $50 |
| Parks | Purple Room Half | hourly rate | $25 |
| Parks | Purple Room Full | hourly rate | $40 |
| Parks | Extra hour room fee | | $40 |
| Parks | Reservation Late Fee | hourly rate | $25 |
| Parks | Event Room Media | | $50 |
| Parks | Vendor Fee | | $50 |
| Parks | Late Check-out fee | hourly rate | $50 |
| Parks | Blue/Purple Room | hourly rate | $80 |
| Parks | Gymnasium | daily rate | $1,000 |
| Parks | Bishop Tournament Court | hourly rate | $40 |
| Parks | Bishop Basketball Court | hourly rate | $50 |
| Parks | Bishop Basketball Half Court | hourly rate | $25 |
| Parks | Fitness Room | hourly rate | $20 |
| Parks | Stage Pieces | | $50 |
| Parks | Baseball Parking Lot | hourly rate | $50 |
| Parks | Full Pool | hourly rate | $100 |
| Parks | Individual Lanes | hourly rate | $15 |
| Parks | Therapy Pool | hourly rate | $100 |
| Parks | Racer's Party Room | 2 hour block | $120 |
| Parks | Splash Pad | 2 hour block | $60 |
| **Parks** | **Outdoor Rentals** | | |
| Parks | Mills Pavilion 1 | hourly rate | $10 |
| Parks | Mills Pavilion 2 | hourly rate | $10 |
| Parks | Mills Pavilion 3 | hourly rate | $10 |
| Parks | Bishop Park Pavilion | hourly rate | $25 |
| Parks | Ashley Park Pavilion | hourly rate | $25 |
| Parks | Ashley Park Baseball Field | 1.5 hour block | $35 |
| Parks | Alcoa 40 Multipurpose Field | hourly rate | $25 |
| Parks | Alcoa 40 Softball Field | hourly rate | $25 |
| Parks | Midland Soccer Field | hourly rate | $25 |
| Parks | Mills Park Pool | 2 hour block | $150 |
| Parks | Bishop RV Site | daily rate | $20 |
| Parks | Bishop Softball Field | hourly rate | $25 |
| Parks | Bishop Multipurpose Field | hourly rate | $25 |
| Parks | Bishop Baseball Field | hourly rate | $25 |
| **Parks** | **Point Of Sale** | | |
| Parks | Mills Pool day pass | | $5 |
| Parks | Tournament fee - baseball | per field/per day | $150 |
| Parks | Tournament fee - softball | per field/per day | $150 |

# Glossary:

ACIC stands for 'Arkansas Crime Information Center' and is used by the Police Department.

Accrual - revenue and expenses are recorded when they are incurred.

Act 474 Sur Charge is paid by the Code Department to the State.

ADFA stands for the Arkansas Department of Finance and Administration.

Ad Valorem - a basis for levy of taxes upon property based on value.

Agency Fund - a fund consisting of resources received and held by the govermental unit as an agent for others.

ANRC - Arkansas Natural Resource Commission

APERS stands for the Arkansas Public Employees Retirement System.

Arbitrage - the simultaneous buying and selling of securities, currency, or commodities in different markets or in derivative forms in order to take advantage of differing prices for the same asset.

Audit - an official inspection of an individual's or organization's accounts, typically by an independent body.

AWWA stands for the American Water Works Association.

Balanced Budget - a budget balanced by fund, means the total anticipated revenues are equal to or exceed the budgeted expenditures for that fund.

B&G stands for Building and Grounds.

BAC stands for Blood Alchol Content.

BOND: (Debt Instrument): A written promise to pay a specified sum of money (called the principal amount or face value) at a specified future due date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (called the interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures. The difference between a note and a bond is that the latter is issued for a longer period (over 10 years) and requires greater legal formality.

Budget - an annual or other regular estimate of revenues and expenditures put forward by the government, often including details of changes in taxation or other revenue sources.

Capital Expenditures - as also described for this particular Entity/City on page 13 are reviewed starting at $5000 with a life of two or more years and the common definition is money spent by a business or organization on acquiring or maintaining fixed assets, such as land, buildings, and equipment.

Capital Projects Fund - A fund created to account for all resources to be used for the acquisition or construction of designated fixed assets.

CAPPD stans for Central Arkansas Planning Development District. This District works with the City of Bryant to acquire grants.

CAW stands for Central Arkansas Water Authority. The City of Bryant currently receives their Water via a Contract with CAW.

CIP - Capital Improvement Plan or Program.

COE stands for the Corp of Engineers. The City of Bryant has a contract with the COE for future water access from Lake DeGray.

Debt Service Fund - A governmental type fund used to account for accumulations of resources that are restricted,committed, or assigned to expenditures for principal and interest.

Depreciation - a reduction in the value of an asset with the passage of time, due in particular to wear and tear.

A Dewatering Facility is a Wastewater Treatment Plant option. The City of Bryant implemented this option in 2018.

EMT - Emergency Medical Technician

Enterprise Fund - A Fund established to finance and account for the acquisition, operations, and maintenance of governmental facilities and services which are entirely or predominanttly self - supporting by user charges.

The Federal Drinking Water Loan Program is operated by the Arkansas Natural Resources Commission.

FICA is a payroll cost and stands for the Federal Insurance Contributions Act.

Franchise Fee - a fee paid by public service businesses for use of city streets, alleys, and property in providing their services to the citizens of a community, included but not limited to electricity, telephone, natural gas and cable television.

Full - Time Equivalent Position (FTE) - A part time position converted to the decimal equivalent of a full time position based on 2080 per year. For example, a summer lifeguard working for four months, or 690 hours, would be equivalent to .33 of a full time position.

FUND: An accounting entity with a self-balancing set of accounts containing its own assets, liabilities and fund balance. A fund is established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

Fund Balance - is when liabilities are subtracted from assets, there is a fund balance. A positive fund balance means there are more assets than liabilities; a negative fund balance means just the opposite. Fund balance can be complicated by the fact that part of the fund balance is reserved and part unreserved.

GAAP - Generally Accepted Accounting Principles

GASB - Government Accounting Standards Board

Governmental Fund - A generic classification of funds used to account for activities primarily supported by taxes, grants, and similar revenues sources.

GFOA stands for the Govermental Finance Officers Association.

GIS stands for the geographic information system and is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.

GO Bond or Debt - General Obligation Bond or Debt.

I&I stands for Inflow and Infiltration. Inflow is storm water that enters into the sanitary sewer system. Infiltration is groundwater that enters into the sanitary sewer system.

JESAP - Job Evaluation and Salary Administration Program for evaluating wages in relation to the nation and the surrounding areas.

LOPFI - Local Fire and Police Retirement System administered by the State of Arkansas.

Major Funds are defined as those funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total and Non Major Funds are all others.

MSI/Virtual Justice is computer software used by the Courts system.

M&R stands for Maintenance and Repair.

NOC - Network Operations Center used by the Construction/Project Management division of the Public Works Department.

OCL - Out of City Limits

PRAC stands for the Parks and Recreation Alliance Council and was established during the 2017 by the Parks

Profit Star  is computer software used for the Water, Wastewater and Stormwater bills.

RFP or RFQ - Request for Proposal or Request for Quotes, regarding purchasing.

ROCIC is a government company used by Police Department for intelligence gathering and equipment loans.

SCADA stands for the supervisory control and data acquisition and is a system that operates with coded signals over communication channels so as to provide control of remote equipment (using typically one communication channel per remote station).

Special Revenue Fund - A fund established to account for revenues from specific taxes or other earmarked
SRO - School Resource Officer
Trust

Watchguard is the Police Department's software for the in car video.

WEA stands for the  Water Environmental Association.
WEFTEC stands for the Water Environment Federation Technical Conference.