City of Bryant Hydrant Meter Program Policy

1. Purpose

This policy establishes procedures for the issuance, use, and management of hydrant meters.

It is intended to protect public health, ensure accountability of water usage, safeguard infrastructure, and support full cost recovery.

2. Authority

This policy is adopted under authority granted by City ordinance.

The Mayor or designee is authorized to administer and enforce this program.

3. Definitions

Hydrant Meter: A City-owned metering device used for temporary water withdrawal.

Backflow Prevention Device: A device that prevents contamination of the potable water system.

Authorized User: Any approved contractor or entity issued a hydrant meter.

4. Eligibility and Application

Applicants must complete an application, provide identification, and agree to all terms.

Approval is at the discretion of the City.

A deposit and all applicable fees must be paid prior to issuance.

5. Equipment and Requirements

All hydrant meter assemblies must include a City-approved backflow prevention device.

Hydrant locks shall be installed on designated hydrants to prevent unauthorized use.

Only City personnel may remove or install hydrant locks.

6. Operational Rules

Meters must only be used at assigned hydrants.

Relocation requires City approval.

Users must prevent damage and protect equipment from freezing or misuse.

7. Monthly Staff Review Process

City staff shall conduct a monthly review of the hydrant meter program.

This review includes usage tracking, billing accuracy, equipment condition, and compliance.

Findings shall be documented and corrective actions taken as needed.

8. Billing and Fees

Users shall be billed monthly for rental and water usage.

Fees shall be established by resolution.

Late fees and penalties apply for non-compliance.

9. Enforcement

Violations may result in immediate revocation of privileges.

Deposits may be forfeited for damages or non-compliance.

Unauthorized use may result in fines and legal action.

10. Safety and Compliance

Backflow prevention is mandatory to protect public health.

Users must comply with all applicable local and state regulations.

11. Recordkeeping

The City shall maintain records of all hydrant meter issuance, usage, and enforcement actions.

12. Policy Review and Updates

This policy shall be reviewed periodically and updated as necessary.

Updates may be made administratively to improve operations and compliance.