Bryant City Council Meeting Minutes
December 16, 2025 - 6:30 PM

Boswell Municipal Complex - City Hall Court Room 210 SW 3rd Street Bryant, Arkansas
YouTube: https://www.youtube.com/c/bryantarkansas

Included in these Minutes:
Resolutions: 47, 48, 49, 50,51, 52, 53, 54, 55
Ordinances: 11-2&3, 12-2&3, 17, 18, 19, 20, 21

UNAPPROVED MINUTES

Prior to the meeting, a prayer was led by City Clerk and the Pledge of Allegiance was led by the Mayor.

Call to Order- by Mayor Treat at 6:30 pm.

Roll Call –
Present: Walter Burgess, Butch Higginbotham, Lisa Meyer, John Martin, Jack Moseley, and Jordan O'Roark.
Absent: Wade Permenter and Rob Roedel.
Quorum Present.
City Clerk Mark Smith was also present.

Approval of Minutes

1. **Approval of November 18, 2025 Council Meeting Minutes** [YT 6:10]
   Motion to approve - Council Member Burgess, second by Council Member Meyer.
   Voice Vote. Motion Passed.

Presentations and Announcements

2. Greater Bryant Chamber of Commerce Report - Shane Knight, President & CEO [YT 7:00]

Public Comments

None

New Business

Finance – Presented by Joy Black, Director

3. **Finance Report** - Approval and acceptance of the finance report for the month ending November 30, 2025. [YT 17:00]
   Motion to accept - Council Member Martin, Second by Council Member Moseley.
   Voice Vote. Motion Passed.

4. **Resolution 2025-47** - A resolution providing for an amended budget for the City of Bryant for the twelve month period beginning January 1, 2025 and ending December 31, 2025. [YT 17:35]
   Motion to adopt - Council Member Higginbotham, second by Council Member Moseley.
   Voice Vote. Motion Passed.

5. **Resolution 2025-48** - A resolution to approve the city budget for the period beginning January 1, 2026 and ending December 31, 2026. [YT 19:40]
   Brief period of questions and answers followed. Ted Taylor explained that Public Works is restructuring and some of the budget numbers will change.
   Motion to adopt - Council Member Higginbotham, second by Council Member Meyer.
   Voice Vote. Motion Passed.

6. **Resolution 2025-49** - A resolution providing for the adoption of an amended budget for the City of Bryant for the twelve-month period beginning January 1, 2026 and ending December 31, 2026. [YT 19:40]
   Director Black provided explanations for several items.
   Motion to adopt - Council Member Meyer, second by Council Member Higginbotham.
   Voice Vote. Motion Passed.

7. **Resolution 2025-50** - A resolution regarding a reserve policy for the City of Bryant. [YT 27:10]
   Discussion of the process for the future.
   Motion to adopt - Council Member Martin, Second by Council Member O'Roark.
   Voice Vote. Motion Passed.

Animal Control - Presented by Tricia Power, Director

8. **Ordinance 2025-15** – Third Reading [YT 35:10]
   An ordinance repealing Ordinance 2015-45; setting the fee schedule for the department of Animal Control in the City of Bryant.
   Motion to suspend the rules and read 3rd reading by title only - Council Member Martin, Second by Council Member Meyer.
   Voice Vote. Motion passed.
   Ordinance title read by the Mayor.
   Motion to adopt- Council Member Moseley, Second by Council Member O'Roark.
   Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley and O'Roark.
   ABSENT: Permenter and Roedel.
   Motion Passed 6-2.
   No Emergency Clause.

City Attorney - Presented by the Mayor

9. **Public Hearing for Water and Sewer Rates**
   Open Public Meeting [YT 36:50]
   No Comments
   Close Public Meeting [YT 37:10]

10. **Ordinance 2025-11** – 2nd & 3rd reading [YT 37:25]
    An ordinance fixing rates for services rendered by the water facilities of the water and sewer system of the City of Bryant, Arkansas; and prescribing other matters thereto.
    Motion to suspend the rules and read 2nd, 3rd reading by title only - Council Member Meyer, second by Council Member Martin.
    Voice Vote. Motion passed.
    Ordinance title read by the Mayor.
    Motion to adopt- Council Member Higginbotham, Second by Council Member Martin.
    Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley and O'Roark.
    ABSENT: Permenter and Roedel.
    Motion Passed 6-2.
    Motion to adopt Emergency Clause- Council Higginbotham, Second by Council Member Burgess.
    Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley and O'Roark.
    ABSENT: Permenter and Roedel.
    Motion Passed 6-2.

11. **Ordinance 2025-12** – 2nd & 3rd reading [YT 39:50]
    An ordinance fixing rates for services rendered by the sewer facilities of the water and sewer system of the City of Bryant, Arkansas; and prescribing other matters thereto.
    Motion to suspend the rules and read 2nd reading by title only - Council Member Higginbotham, Second by Council Member Meyer.
    Voice Vote. Motion passed
    Ordinance title read by the Mayor.
    Motion to adopt- Council Member O'Roark, Second by Council Member Martin.
    Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley and O'Roark.
    ABSENT: Permenter and Roedel.
    Motion Passed 6-2.
    Motion to adopt Emergency Clause- Council Higginbotham, Second by Council Member Burgess.
    Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley and O'Roark.
    ABSENT: Permenter and Roedel.
    Motion Passed 6-2.

12. **FOR DISCUSSION ONLY**: Resolution 2026-01 - Council Meeting Dates Resolution [YT 41:30]

City Government - Presented by the Mayor

13. **Resolution 2025-51** - A resolution regarding an updated purchasing policy for the City of Bryant. [YT 42:00]
    Motion to adopt - Council Member Higginbotham, Second by Council Member Moseley.
    Voice Vote. Motion Passed.

14. **Resolution 2025-52** - A resolution regarding an updated travel policy for the City of Bryant. [YT 43:10]
    Motion to adopt - Council Member Higginbotham, Second by Council Member Moseley.
    Discussion followed.
    Voice Vote. Motion Passed.

15. **Resolution 2025-54** - A resolution regarding an updated credit card policy for the City of Bryant. [YT 46:40]
Discussion followed.
Motion to adopt - Council Member Higginbotham, Second by Council Member Meyer.
Voice Vote. Motion Passed.

The Mayor stated that policies on Uniforms and Vehicles are being updated.

16. **Ordinance 2025-18** - An ordinance authorizing a contract for additional services with Bryant Historical Society of Bryant; waiving competitive bidding; declaring an emergency; and for other purposes. [YT 50:20]
Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Higginbotham, Second by Council Member O'Roark.
Voice Vote. Motion passed.
Ordinance title read by the Mayor.
Motion to adopt Emergency Clause- Council Member Higginbotham, Second by Council Member Meyer.
Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley, O'Roark.
ABSENT: Permenter and Roedel.
Motion Passed 6-2.
No Emergency Clause.

17. **Ordinance 2025-19** - An ordinance authorizing a contract for services with the Bryant Senior Adult Center Council; waiving competitive bidding; declaring an emergency; and for other purposes**.** [YT 51:50]
Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Meyer, second by Council Member Martin.
Voice Vote. Motion passed.
Ordinance title read by the Mayor.
Motion to adopt- Council Member Meyer, Second by Council Member Martin.
Roll Call Vote. YES: Burgess, Martin, Meyer, Moseley and O' Roark.
ABSENT: Permenter and Roedel.
ABSTAIN: Higginbotham.
Motion Passed 5-3.
Motion to adopt Emergency Clause by Council Member Meyer, Second by Martin.
Roll Call Vote. YES: Burgess, Martin, Meyer, Moseley, and O'Roark.
ABSENT: Permenter and Roedell.
ABSTAIN: Higginbotham.
Motion Passed 5-3.

18. **Ordinance 2025-20** - An ordinance authorizing a contract for services with the Greater Bryant Chamber of Commerce; waiving competitive bidding; declaring an An emergency; and for other purposes. [YT 53:20]
Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Higginbotham, Second by Council Member Meyer.
Voice Vote. Motion passed.
Ordinance title read by the Mayor.
Motion to adopt- Council O'Roark, Second by Council Member Higginbotham.

Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, and Moseley.
ABSENT: Permenter and Roedel.
ABSTAIN: O'Roark.
Motion Passed 5-3.
Motion to adopt Emergency Clause by Council Member Moseley, Second by Higginbotham.
Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, and Moseley.
ABSENT: Permenter and Roedell.
ABSTAIN: O'Roark.
Motion Passed 5-3.

19. **Ordinance 2025-21** - An ordinance authorizing a contract for services with the Bryant Youth Association; waiving competitive bidding; declaring an emergency; and for other purposes. [YT 55:10]
Motion to suspend the rules and read 1st, 2nd, 3rd reading by title only - Council Member Higginbotham, Second by Council Member Burgess.
Voice Vote. Motion passed.
Ordinance title read by the Mayor.
Motion to adopt- Council Member Higginbotham, Second by Council Member Martin.
Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley, O'Roark.
ABSENT: Permenter and Roedel.
Motion Passed 6-2.
Motion to adopt Emergency Clause by Council Member Martin, Second by Higginbotham.
Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley, and O'Roark.
ABSENT: Permenter and Roedell.
Motion Passed 6-2.

Parks and Recreation - Presented by Keith Cox, Director

20. **Request to Bid on (RFQ) Request For Proposal to Provide Aging Services** [YT 56:40]
Motion to adopt - Council Member Burgess, Second by Council Member O'Roark.
Director Cox reviewed plans for the Parks Department to assume control of the Adult Senior Center. The yearly expenses are estimated to be $346,517 to be off-set by Federal and State Grants, City Contributions, and Fundraising leaving $23,241 to raise.
Motion to adopt Council Member Burgess, Second Council Member O'Roark.
Voice Vote. Motion Passed.
ABSTAIN: Higginbotham.

Planning & Development

21. **Resolution 2025-55** - A resolution expressing the willingness of the City of Bryant to apply, participate, and utilize federal-aid Transportation Alternatives Program Funds. [YT 1:11:30]
Grant Coordinator Rebecca Kidder explained the grant will build a trail from Midland Park to Highway 5 with a dedicated bridge over Interstate 30. The City match for construction would be $83,750.00.
Motion to approve - Council Member Higginbotham, Second by Council Member Moseley.
Voice Vote. Motion Passed.

22. **Resolution 2025-56** - A resolution expressing the willingness of the City of Bryant to apply for and participate in the Metroplan Climate Pollution Reduction Grant: Central Arkansas Green Networks Multi-Use Trail Construction Pass-Through Grant. [YT 1:13:00]
The City's portion will be $160,000.
Motion to adopt - Council Member Higginbotham, Second by Council Member Moseley.
Voice Vote. Motion Passed.

23. **Ordinance 2025-17** – 2nd & 3rd readings [YT 1:14:30]
An ordinance amending the Comprehensive Zoning Ordinance of the City of Bryant to the Bryant Zoning Code Sections 4 and 10.
Motion to suspend the rules and read 2nd, 3rd reading by title only - Council Member Higginbotham, Second by Council Member Meyer.
Voice Vote. Motion passed.
Ordinance title read by the Mayor.
Motion to adopt- Council Member Higginbotham, Second by Council Member Burgess.
Roll Call Vote. YES: Burgess, Higginbotham, Martin, Meyer, Moseley, O'Roark.
ABSENT: Permenter and Roedel.
Motion Passed 6-2.

Council Comments

Council Member Meyer would like to see a discussion on the "Out of City" sewer rates and the Sprinkler fees.

Mayor Comments

Thanks to the work by the Council and the Staff.

Adjournment

Motion to Adjourn- Council Member Higginbotham, second by Council Member Burgess at 7:42 pm.