Date: July 18, 2022 - **Time:** 6:00 PM

Call to Order

Approval of Minutes

1. June Minutes

- Minutes 6-21-22.pdf

Finance Reports

2. Finance Report Thru May

- parks_committee_finance_report_thru_may.pdf

Director's Report

3. Comprehensive Plan Update

- Comprehensive Plan Ward Mtg Info.pdf

Public Comments

Old Business

New Business

Adjournments

BRYANT PARKS AND RECREATION COMMITTEE MEETING
AGENDA MINUTES
June 21, 2022 at 6:00 p.m.

Call to order
In attendance: Amanda Jolly, Richard McKeown, Jason Whittington, Jordan O'Roark, Renee Curtis

Others: Chris Treat, Keith Cox, Stacey Reynolds, Mayor Allen Scott, Council Member Rhonda Sanders.

Approval of minutes – MM2 Renee Curtis, Richard McKeown to approve April 2022 minutes with a correction in the public comment section. Motion Passed Unanimously.

Finance Report – Chris Treat explained changes he is making to the finance report. The change will help the committee compare year to year revenue and expenses allowing it to better observe trends. Treat went over the sales tax revenue streams of the city. He explained the difference between designated sales tax for each department and sales tax that goes to the general fund. He also explained that balanced budget by law must be approved by council every December. Budget revenues and expenses are estimates and true budget must be adjusted as the year goes on. Cox presented the new report highlighting the department revenue increases over 2021. The committee had questions about the Parks revenue how the department projects its revenue and what the department expects to hit in revenue this year.

Directors Report –
Treat presented the new tennis & pickle ball court design for the Mills Park. Geo technical study is under way and post tension slab engineering is being done.

Treat reported that council did approve funding for Mills Park Pavilion repairs, Aquatics flooring, & Boone Rd. cross walk. More capital requests will go to council later in the year if sales tax numbers look good.

Treat went over highlights of the master plan survey.

Richard McKeown mentioned the gate at Mills Park playground is sometimes left open. He asked that a sign be placed reminding people to close the gate.

Adjourn – MM2 Jordan O'Roark, Renee Curtis

Parks Finance Report

January - May 2022

Revenues

Park	Account	Account Description	2022 Budget	2022 Actual	2021 YTD	Year-over-Year
General	R62	Sales Tax Transfer	$1,336,126	$556,720	$479,165	16.19%
	R66	Sale of Equipment	$0	$2,120	N/A	N/A
Mills	R50	Sale of Services	$71,000	$26,007	$13,644	90.61%
Midland	R74	Use Agreement Fees	$24,000	$50,000	$12,875	288.35%
Bishop	R30	Memberships	$370,000	$85,812	$63,812	34.48%
	R33	Rentals/Participation Fees	$150,995	$70,185	$51,422	36.49%
	R36	Programming	$156,000	$44,890	$38,097	17.83%
	R50	Sale of Services	$102,000	$42,410	$36,267	16.94%
	R60	Miscellaneous Revenue	$5,000	$1,726	$4,883	-64.65%
	R74	Sponsorships	$98,500	$17,493	$27,029	-35.28%
Alcoa	R36	Parks Rental	$1,000	$805	$91	784.62%
	R74	Use Agreement Fees	$5,000	$0	$0	N/A
Ashley	R36	Parks Rental	$5,000	$2,750	$1,782	54.32%
		Total	**$2,324,621**	**$900,918**	**$729,067**	**23.57%**

Expenses

Park	Account	Account Description	2022 Budget	2022 Actual	Available
General	E01	Personnel Expense	$843,301	$327,354	61.18%
	E10	Insurance & Tools	$3,526	$1,837	47.90%
	E20	Vehicle Expense	$30,133	$13,259	56.00%
	E30	Postage Expense	$600	$154	74.33%
	E40	Sales Tax Expense	$1,000	$1,628	-62.80%
	E55	Professional Services	$35,550	$12,515	64.80%
	E60	IT Expense	$18,105	$14,691	18.86%
	E72	Amendment 78 Loans	$71,993	$42,355	41.17%
	E80	Fixed Assets - Vehicles/Equipment	$18,500	$20,537	-11.01%
	E85	Interest Expense	$1,039	$1,631	-56.98%
Mills	E01	Personnel Expense	$24,759	$1,034	95.82%
	E10	Building & Grounds Exp.	$30,770	$10,485	65.92%
	E30	Pool Supplies	$15,500	$2,529	83.68%
	E80	Fixed Assets - Infrastructure	$375,000	$0	100.00%
Midland	E10	Building & Grounds Exp.	$49,124	$18,037	63.28%
	E80	Fixed Assets - Infrastructure	$344,500	$0	100.00%
Bishop	E01	Personnel Expense	$736,879	$326,562	55.68%
	E10	Building & Grounds Exp.	$615,158	$294,067	52.20%
	E20	Service & Repair	$20,000	$6,643	66.79%
	E30	Supply Expense	$57,500	$37,335	35.07%
	E40	Operations Expense	$29,623	$13,767	53.53%
	E55	Professional Services	$129,720	$51,116	60.60%
	E60	Miscellaneous	$3,900	$303	92.23%
	E80	Fixed Assets	$81,225	$66,266	18.42%
Alcoa	E10	Building & Grounds Exp.	$19,556	$8,804	54.98%
Ashley	E80	Building & Grounds Exp.	$11,000	$782	92.89%
		Total	**$3,567,961**	**$1,273,691**	**64.30%**

Comprehensive Plan Ward Mtg Info

July 28th -- Ashley Park -- Ward 3

August 11th -- Midland Park --Ward 1

August 23rd -- Springhill Fire Station-- Ward 2

September 8th -- Ward 4 -- Bishop Park-- Ward 4